*TENTATIVE#2*

# BALTIMORE COUNTY COUNCIL AGENDA
# LEGISLATIVE SESSION 2026, LEGISLATIVE DAY NO. 12
# MAY 21, 2026 10:00 A.M.

**CEB = CURRENT EXPENSE BUDGET**
**BY REQ. = AT REQUEST OF COUNTY EXECUTIVE**

**A.** **MOMENT OF SILENT MEDITATION**
**PLEDGE OF ALLEGIANCE TO THE FLAG**

**B.** **APPROVAL OF JOURNAL** – Meeting of May 4, 2026

**C.** **ENROLLMENT OF BILLS** – Bills 29-26, 30-26, 31-26, 32-26, 33-26, 34-26, 35-26, 36-26 & 37-26

**D.** **BUDGET MESSAGE**

**E.** **INTRODUCTION OF BILLS**

Bill 64-26 – Mr. Ertel(By Req.) – General Provisions – Gender-specific Terms
Bill 65-26 – Mr. Ertel(By Req.) – Permits, Licenses, and Business Regulation – Food Trucks – Definitions and Prohibitions
Bill 66-26 – Mr. Marks – Designation of Design Review Areas – Honeygo Gateway Commercial Revitalization District

**F.** **CALL OF BILLS FOR FINAL READING AND VOTE**

Bill 38-26 – Mr. Ertel(By Req.) – Property Tax
Bill 39-26 – Mr. Ertel(By Req.) – Personnel Law of Baltimore County
Bill 40-26 – Mr. Ertel(By Req.) – The Employees' Retirement System
Bill 41-26 – Mr. Ertel(By Req.) – Annual Budget and Appropriation Ordinance of Baltimore County
Bill 42-26 – Mr. Ertel(By Req.) – Refuse Disposal Borrowing Ordinance
Bill 43-26 – Mr. Ertel(By Req.) – Community College Borrowing Ordinance
Bill 44-26 – Mr. Ertel(By Req.) – Public Works Borrowing Ordinance
Bill 45-26 – Mr. Ertel(By Req.) – Parks, Preservation and Greenways Borrowing Ordinance
Bill 46-26 – Mr. Ertel(By Req.) – School Borrowing Ordinance
Bill 47-26 – Mr. Ertel(By Req.) – Agricultural and Rural Land Preservation Borrowing Ordinance
Bill 48-26 – Mr. Ertel(By Req.) – Community Improvement Project Borrowing Ordinance
Bill 49-26 – Mr. Ertel(By Req.) – Waterway Improvement Program Borrowing Ordinance
Bill 50-26 – Mr. Ertel(By Req.) – Operational Buildings Borrowing Ordinance
Bill 51-26 – Mr. Ertel(By Req.) – CEB – Health Management Associates Grant
Bill 52-26 – Mr. Marks – County Charter – Charter Review Commission – Membership – Technical Update
Bill 53-26 – Councilmembers Ertel, Patoka & Jones – Miscellaneous Provisions and Offenses – Dangerous Weapons Prohibited
Bill 54-26 – Mr. Marks – Designation of Design Review Areas – Cowenton-Ebenezer Commercial Revitalization District
Bill 55-26 – Mr. Jones – Zoning Regs. – Uses Permitted in the M.L. Zone – Service Garages
Bill 56-26 – Mr. Jones – Zoning Regs. – Uses Permitted in the R.C.2 Zone – Natural Burial Grounds

**G.** **APPROVAL OF FISCAL MATTERS/CONTRACTS**

1. Budget Appropriation Transfer – Department of Public Works and Transportation - $6,875,000

**H.** **MISCELLANEOUS BUSINESS**

1. Correspondence - (a) (5) - Non-Competitive Awards (April 20, 2026)

**INTRO. ONLY** 2. Res. 17-26 – Mr. Ertel(By Req.) – Authorization for Expenditure of Nonlocal Funds – Baltimore County Board of Education

# *BALTIMORE COUNTY COUNCIL*
# *NOTES TO THE AGENDA*
# *LEGISLATIVE SESSION 2026*

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*Issued: May 7, 2026*
*Work Session: May 12, 2026*
*Legislative Day No. 11: May 21, 2026*

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*The accompanying notes provide analysis of unaudited information obtained from the Administration and other sources; most notes for Administration-submitted agenda items are prepared primarily by the Office of the County Auditor, while most notes for Council-initiated agenda items are prepared primarily by the Office of the Legislative Counsel to the County Council.*

**OFFICE OF THE COUNTY AUDITOR**

**BALTIMORE COUNTY COUNCIL**

**May 21, 2026**

**NOTES TO THE AGENDA**

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**AGENDA**
**BALTIMORE COUNTY COUNCIL**
**LEGISLATIVE SESSION 2026, LEGISLATIVE DAY NO. 11**
**May 21, 2026 11:00 A.M.**

**CEB = CURRENT EXPENSE BUDGET**
**BY REQ. = AT REQUEST OF COUNTY EXECUTIVE**

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## CALL OF BILLS FOR FINAL READING AND VOTE

**KEVIN REED, DIRECTOR, OFFICE OF BUDGET & FINANCE**
1 Bill 40-26 – Mr. Ertel(By Req.) – The Employees' Retirement System

**WALT PESTERFIELD, DIRECTOR, DEPARTMENT OF CORRECTIONS**
3 Bill 51-26 – Mr. Ertel(By Req.) – CEB – Health Management Associates Grant

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6 Bill 52-26 – Mr. Marks – County Charter – Charter Review Commission – Membership – Technical Update
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9 Bill 54-26 – Mr. Marks – Designation of Design Review Areas – Cowenton-Ebenezer Commercial Revitalization District
10 Bill 55-26 – Mr. Jones – Zoning Regs. – Uses Permitted in the M.L. Zone – Service Garages
11 Bill 56-26 – Mr. Jones – Zoning Regs. – Uses Permitted in the R.C.2 Zone – Natural Burial Grounds

## BILLS FOR FIRST CONSIDERATION

**JOSEPH DIXON, CHIEF, FIRE DEPARTMENT**
13 Bill 57-26 – Mr. Ertel(By Req.) – CEB – Fire Department

**KEVIN REED, DIRECTOR, OFFICE OF BUDGET & FINANCE**
16 Bill 58-26 – Mr. Ertel(By Req.) – CEB – Local Share – Private Pre-K

**KENYATTA GREEN, EXECUTIVE DIRECTOR, HOUSING, DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT**
20 Bill 59-26 – Mr. Ertel(By Req.) – CEB – Housing Choice Voucher Program

**LAWRENCE RICHARDSON, DEPUTY DIRECTOR, DEPARTMENT OF HEALTH & HUMAN SERVICES**
23 Bill 60-26 – Mr. Ertel(By Req.) – CEB – ENOUGH

**BRAD KRONER, DEPUTY LEGISLATIVE OFFICER, EXECUTIVE OFFICE**
26 Bill 61-26 – Mr. Ertel(By Req.) – County Charter – Board of Recreation and Parks

**COUNCIL**
29 Bill 62-26 – Mr. Patoka – Zoning Regs. – Permitted Use Conditions in the Business, Major (B.M.) Zone

## APPROVAL OF FISCAL MATTERS/CONTRACTS

**LAUREN BUCKLER, DIRECTOR, DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION**
31 1. Budget Appropriation Transfer – Department of Public Works and Transportation - $6,875,000

## MISCELLANEOUS BUSINESS

**COUNCIL**
38 1. Correspondence - (a) (5) - Non-Competitive Awards (April 20, 2026)
35 2. Res. 16-26 – Mr. Jones – Approval of review of PUD – Harmony Garden

Kevin Reed **Fiscal Note** May 21, 2026

**Bill 40-26** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Office of Budget and Finance**

**The Employees' Retirement System**

Bill 40-26 amends provisions of the County Code relating to the Employees' Retirement System (ERS) to reflect the results of labor negotiations, implement a legal settlement, and make various technical and clarifying amendments.

The bill provides that certain retired members of the Police Department who retired on ordinary or accidental disability are eligible for post-retirement cost-of-living increases (COLAs). The Administration advised that this provision codifies a benefit reflected in the County's Memorandum of Understanding with the Fraternal Order of Police, Lodge #4.

The bill also revises provisions governing the calculation of retirement benefits for members transferring from a noncontributory system. Specifically, the bill requires the use of "regular interest" as defined in § 37-203(f)(2) of the State Personnel and Pensions Article of the Annotated Code of Maryland, in calculating contribution deficiencies, and codifies related adjustments to retirement allowances associated with such transfers.

In addition, the bill clarifies that Emergency Communication personnel participating in the Deferred Retirement Option Program (DROP) will have their DROP benefit calculated at the same rate as their pension benefit. The Administration advised that this provision aligns with prior enhancements enacted for certain Emergency Communication personnel and provides consistency within the Code.

The bill further includes technical amendments related to continuation in service for certain public safety employees, clarifying that individuals must be deemed both mentally and physically capable of performing their duties in order to continue employment beyond age 65.

Separately, the bill revises provisions governing the timing and applicability of required fiscal and actuarial information submitted to the County Council for personnel and retirement-related

legislation. Under current law, the Director of the Office of Budget and Finance is required to attached specified information, including actuarial analysis, to applicable legislation at the time of introduction. The bill amends this requirement to clarify that it applies to legislation introduced at the request of either the County Executive or a Councilmember and revises the timing such that the required information must be provided on or before the date the bill is read for second consideration.

The Administration advised that an actuarial analysis of Bill 40-26 has not been prepared, as the proposed changes are considered technical in nature and are not expected to have a material fiscal impact.

From a fiscal oversight perspective, the absence of actuarial analysis at the time of introduction limits the availability of information regarding the potential impact of a bill on the ERS, including effects that may emerge over time or through actuarial analysis. The proposed change in timing would defer the availability of such analysis to a later stage in the legislative process, resulting in such information not being available at the point of initial consideration.

With the affirmative vote of five members of the County Council, Bill 40-26 will take effect on July 1, 2026.

**Bill 51-26 (Supplemental Appropriation)** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Department of Corrections**

**Health Management Associates Grant**

The Administration is requesting a supplemental appropriation of State funds totaling $35,000 to the Health Management Associates Grant Gifts and Grants Fund program. The Department advised that the funds will be used to improve behavioral health treatment and services through evidence-based strategies. See Exhibit A.

**Fiscal Summary**

| Funding Source | Supplemental Appropriation | Current Appropriation | Total Appropriation |
|---|---|---|---|
| **County** | -- | -- | -- |
| **State**(1) | $ 35,000 | -- | $ 35,000 |
| **Federal** | -- | -- | -- |
| **Other** | -- | -- | -- |
| **Total** | $ 35,000 | -- | $ 35,000 |

(1) Governor's Office of Crime Prevention and Policy funds passed through Health Care Access Maryland to Health Management Associates, Inc. No County matching funds are required.

**Analysis**

The Governor's Office of Crime Prevention and Policy offers a Local Detention Behavioral Technical Assistance program to local detention centers in Maryland seeking to develop or expand access to behavioral health and re-entry services. Health Management Associates, Inc. (HMA) provides technical assistance to local jurisdictions on the State's behalf. Specifically, the Department advised that HMA has been providing coaching and consultation related to evidence-

based screenings, assessment, and treatment; strengthening cross-system coordination with community providers and re-entry partners; and assisting with integrating treatment for co-occurring disorders. For participating in the program, the County will receive a stipend of up to $35,000, which the Department advised will be used to improve and support behavioral health treatment and services through evidence-based strategies.

The grant period is June 16, 2025 through June 30, 2026. The Department advised that no County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 51-26 will take effect June 3, 2026.

## Executive Summary

The Department of Corrections is requesting to receive support from Health Management Associates to improve behavioral health treatment and services through evidence-based strategies. Health Management Associates will provide coaching and consultation in three specific areas. Access to evidence-based screenings, assessment and treatment. Strengthen cross-system coordination with community providers and re-entry partners. And, assistance with integrating treatment for co-occurring disorders. Baltimore County Corrections is eligible for a stipend of up to $35,000 for participation in the program.

Prepared by: Department of Corrections

**Bill 52-26** **Council District(s) __All__**

**Mr. Marks**

**County Charter – Charter Review Commission – Membership – Technical Update**

Bill 52-26 amends the Baltimore County Charter to update the membership of the Charter Review Commission to reflect the nine Council appointments.

With the approval of a ballot question by the voters of Baltimore County in the 2024 general election, the Baltimore County Council will expand from seven members to nine members, beginning with the 2026 election. Bill 47-24, which initiated the 2024 ballot question, contained several technical updates to the Charter based on Council expansion, such as increasing the membership on the Board of Appeals and Planning Board to accommodate nine Council appointees. While the intent of Bill 47-24 was to include all necessary changes to board and commission memberships in the Charter, an increase to the membership of the Charter Review Commission was inadvertently not included.

Currently, Section 1203(a) of the Charter states that the Charter Review Commission shall be composed of 11 members who must be residents of the County appointed as follows:

- Each Councilmember appoints one member;
- The County Executive appoints two members;
- The County Attorney serves as an ex officio member; and
- The Chairperson of the County Council appoints an additional member who serves as the Chairperson of the Commission.

Bill 52-26 merely updates the total number of Commission members from 11 to 13 to account for the change in Council members from 7 to 9.

If passed by the affirmative vote of five Councilmembers and approved by County voters on November 3, 2026, the amendment shall stand adopted and become a part of the Charter from and after the thirtieth day following said election.

**Bill 53-26** **Council District(s) All**

**Councilmembers Ertel & Patoka**

**Miscellaneous Provisions and Offenses – Dangerous Weapons Prohibited**

Bill 53-26 establishes certain prohibitions related to certain dangerous weapons, including metal knuckles and switchblade knives. The bill also establishes the penalty for any person who violates the prohibition.

Bill 53-26 prohibits a person from selling, purchasing, trading, acquiring in any manner, using, carrying, or possessing metal knuckles or a knife with an automatic spring or other device for opening or closing the blade, commonly known as a switchblade knife. A person who violates any part of this prohibition is guilty of a misdemeanor, and, on conviction, is subject to a fine not exceeding $1,000 or imprisonment not exceeding one year or both.

Currently, § 4-101 of the Criminal Law Article of the Maryland Code defines a weapon as including metal knuckles and switchblade knives and prohibits the wearing or carrying of such weapons concealed on or about the person, with limited exceptions for State and local officers entitled or required to carry weapons or a person carrying the weapon as a reasonable precaution against danger and only on the proper occasion for the wearing or carrying. A person who violates this prohibition is guilty of a misdemeanor and, on conviction, is subject to imprisonment not exceeding 3 years or a fine not exceeding $1,000 or both. If it appears from the evidence that the weapon was carried, concealed or openly, with the deliberate purpose of injuring or killing another, the court shall impose the highest sentence of imprisonment prescribed.

Currently, Baltimore City prohibits the sale of any metal knuckles, sling shot, slung shot, sand club, or black jack, with limited exceptions for the sale to duly qualified police officers or any person that has a permit from the Police Commissioner for the purchase. A person convicted of violating the prohibition may be fined not more than $500 or be imprisoned for not more than 1 year, or both. Baltimore City also prohibits a person from selling, carrying, or possessing any knife with an automatic spring or other device for opening or closing the blade, commonly known as a switchblade knife, with no exceptions. Any person who violates this prohibition is guilty of a misdemeanor and, on conviction, is subject to a fine of not more than $1,000 or to imprisonment for not more than 12 months or to both fine and imprisonment for each offense.

In Anne Arundel County, a person selling, bartering, or otherwise exchanging or disposing of blackjacks, sandbags, sand clubs, metal knuckles, or similar weapons must keep a record book in which must be recorded the name of the purchaser, barterer, or pledgor, after proper identification. The purchaser, barterer, or pledgor must sign in the book and give the purchaser's, barterer's or pledgor's place of residence and the date of the transaction. The record book must be open for inspection during regular business hours to the Sheriff and Police.

Currently, the County does not have a general prohibition for these two types of dangerous weapons. However, the County does prohibit the possession, wearing, or carrying of several dangerous weapons, including metal knuckles and switchblade knives, in County parks, with limited exceptions for hunting paraphernalia that is authorized by the Director of the Department of Recreation and Parks during hunting season. Montgomery County regulations include substantially similar park prohibitions.

With the affirmative vote of five members of the County Council, Bill 53-26 will take effect 14 days after its enactment.

**Bill 54-26** **Council District(s) 5**

**Mr. Marks**

**Designation of Design Review Areas – Cowenton-Ebenezer Commercial Revitalization District**

Bill 54-26 designates the Cowenton-Ebenezer Commercial Revitalization District as a Design Review Area that is subject to review by the Design Review Panel. Currently, there are 12 areas that are designated as Design Review Areas that consist of a mix of existing Commercial Revitalization Districts and specially drawn areas, such as the Liberty Road Design Review Area.

When an area is designated as a Design Review Area, nonresidential proposed development within the area is subject to review so long as that area is described by map in the Comprehensive Manual of Development Policies. The Cowenton-Ebenezer Commercial Revitalization District will be the 13th area to be designated a Design Review Area.

With the affirmative vote of five members of the County Council, Bill 54-26 will take effect 14 days after its enactment.

**Bill 55-26** **Council District(s) All**

**Mr. Jones**

**Zoning Regs. – Uses Permitted in the M.L. Zone – Service Garages**

Bill 55-26 amends the Baltimore County Zoning Regulations to permit service garages by-right in the Manufacturing, Light (M.L.) Zone under certain circumstances.

The Zoning Regulations define a service garage as a garage, other than a residential garage, where motor-driven vehicles are stored, equipped for operation, repaired, or kept for remuneration, hire, or sale. Service garages are permitted as an ancillary use to or in combination with a fuel service station, under Section 405 of the Zoning Regulations. Also, a service garage with a valid Baltimore County license for the towing of vehicles, subject to Section 405A is permitted by-right in the Manufacturing, Light, Restricted (M.L.R.) Zone. In addition, service garages are not permitted in a central community hub, a junkyard, a minor automotive service, or in the Service-Employment (S-E) Zone.

Bill 55-26 requires that a service garage permitted in the M.L. Zone must maintain a valid Baltimore County issued Police Initiated Towing License. In addition to authorizing a service garage, Bill 55-26 authorizes appurtenant accessory uses within contiguous areas of the site that are zoned Resource Conservation (R.C.) 4.

With the affirmative vote of five members of the County Council, Bill 55-26 will take effect 14 days after its enactment.

**Bill 56-26** **Council District(s) All**

**Mr. Jones**

**Zoning Regs. – Uses Permitted in the R.C.2 Zone – Natural Burial Grounds**

Bill 56-26 establishes a new type of natural burial ground and authorizes it by-right in the Resource Conservation – Agricultural (R.C. 2) Zone under certain circumstances. The bill also permits the owner of a pet to authorize the burial of their pet on natural burial grounds. In general, Section 401 of the Baltimore County Zoning Regulations governs natural burial grounds. Currently, natural burial grounds are permitted only in certain areas of the R.C. 6 and R.C. 8 Zones by special exception.

A natural burial ground is defined as a property intended for use for the burial or permanent disposition of the remains of the dead, utilizing natural burial methods and biodegradable materials that permit the body to return naturally to the earth. Bill 56-26 establishes a new type of natural burial ground called "natural burial ground (pet and owner of pet)," which is defined as a natural burial ground that operates in accordance with Sections 401.2 and 401.2.1 of the Zoning Regulations, and which also allows the burial of a pet (as that term is defined in § 21-20-101 of the Baltimore County Code) and the owner (as that term is defined in § 12-1-101 of the Baltimore County Code) of a pet or pets in adjacent burial plots. "Pet" means a domestic animal that has been adapted or tamed to live with people, as stated § 21-20-101 of the County Code.

Next, Bill 56-26 authorizes by-right a natural burial ground (pet and owner of pet) in the R.C. 2 Zone, in combination with a pet cemetery on a single lot or contiguous lots under common ownership or control of at least 150 acres on which is also located an existing state licensed animal shelter. However, this use is subject to Sections 401.2 and 401.2.1 of the Zoning Regulations.

The bill also adds a new paragraph to Section 401.2, which only applies to a natural burial ground (pet and owner of pet). The new paragraph states that the owner of a pet may authorize the burial of their pet or pets on a natural burial ground (pet and owner of pet), provided the pet or pets are buried in a plot that is adjacent to the owner's burial plot. Also, a natural burial ground (pet and owner of pet) on which a pet is buried in accordance with this section is not a pet cemetery as that term is defined in § 21-20-101 of the Baltimore County Code.

Last, the new paragraph states that a natural burial ground that is permitted by-right is subject to the review of any environmental submittals required under Section 401.2 and applicable regulations by the Director of the Department of Environmental Protection and Sustainability.

With the affirmative vote of five members of the County Council, Bill 56-26 will take effect 14 days after its enactment.

**Bill 57-26 (Supplemental Appropriation)** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Fire Department**

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $3.4 million to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. Funds will be used to provide for higher-than-anticipated callback and overtime expenses (Field Operations program) and for increased volunteer company participation in the EMS Attended Status Program (Contributions to Volunteer Fire Companies program). See Exhibit A.

**Fiscal Summary**

| Program | Supplemental Appropriation (1) | Current Appropriation | Total Appropriation |
|---|---|---|---|
| Field Operations | $ 3,000,000 | $ 120,209,565 | $ 123,209,565 |
| Volunteer Fire Co. | 400,000 | 12,814,519 | 13,214,519 |
| Total | $ 3,400,000 | $ 133,024,084 | $ 136,424,084 |

(1) Unassigned General Fund Balance (Surplus).

**Analysis**

This proposed bill appropriates $3.4 million from Surplus to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. The Department advised that a $3.0 million supplemental appropriation is necessary in the Field Operations program to provide for additional callback and overtime expenses necessary to maintain minimum staffing levels in accordance with the MOU agreement. The Department also advised that a $400 thousand supplemental appropriation is necessary in the Contributions to Volunteer Fire Companies program to cover increased volunteer company participation in the EMS Attended Status Program.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 58-26, which appropriates $1.1 million of Surplus funds to the Local Share – Private Pre-K program), the FY 2026 budget will be approximately $3.8 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 57-26 will take effect June 14, 2026.

## Executive Summary

The Fire Department is requesting a Supplemental Appropriation in the amount of $3.4 million.

These monies are derived from Unreserved, Undesignated General Fund Balance and are necessary to cover the following expenses. During FY 2026, due to higher than anticipated vacancies, the department incurred $3 million in higher than anticipated callback and overtime expenses in order to maintain minimum staffing levels per the MOU agreement. During FY 2026, the Baltimore County Volunteer Firefighter Association has had a higher rate of Medic Attended hours than anticipated; additional funding of $400,000 will cover the increased participation.

Prepared by: Office of Budget and Finance

**Bill 58-26 (Supplemental Appropriation)** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Office of Budget and Finance**

**Local Share – Private Pre-K**

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $1.1 million to the Local Share – Private Pre-K program to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. See Exhibit A.

**Fiscal Summary**

| Program | Supplemental Appropriation | | Current Appropriation | Total Appropriation |
|---|---|---|---|---|
| Local Share – Private Pre-K | $ 1,149,356 | (1) | $ -- | $ 1,149,356 |

(1) Unassigned General Fund Balance (Surplus).

**Analysis**

This proposed bill appropriates $1.1 million from Surplus to the Local Share – Private Pre-K program. The Office advised that the supplemental appropriation is necessary to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. The Office further advised that this law requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-old children from families living at or below 300% of the federal poverty level. The State and Counties/City share the cost, which is adjusted based on wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Office advised that the Maryland State Department of Education (MSDE) recently clarified that the Annotated Code of Maryland, Education Article Section 5-229(d)(2) requires that County/City governments, rather than school systems, distribute the local share of the costs for private prekindergarten providers to MSDE. The Office further advised that it received an invoice for $1.1 million in March 2026 for these costs. The Office advised that this funding is not included in BCPS' Maintenance of Effort (MOE) calculation, which is based on K-12 enrollment.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 57-26, which appropriates $3.4 million of Surplus funds to two Fire Department programs), the FY 2026 budget will be approximately $1.6 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 58-26 will take effect June 1, 2026.

## Executive Summary

This supplemental appropriation is requested to increase the Local Share budget by $1,149,355.55 to reflect the county share of funding for private prekindergarten for children from eligible Baltimore County families, as required by the Maryland State Blueprint education law.

The Blueprint for Maryland's Future requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-olds from families living at or below 300% of the Federal Poverty Level (FPL). The state and county share the cost, adjusted based on county wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Maryland State Department of Education (MSDE) recently clarified that Maryland Education Article §5-229(d)(2) requires that county governments distribute the local share for private providers of prekindergarten to MSDE. For fiscal year 2026, that expense is $1,149,355.55. Due to the novel nature of this program, Baltimore County was made aware of its obligations after the fiscal year 2026 budget was adopted and received the fiscal year 2026 invoice in March 2026. The Office of Budget and Finance has identified CC660200 Local Share - Private Pre-K as the appropriate cost center for this expense. As required by law, Baltimore County will transfer the funds directly to MSDE. This funding is not included towards Maintenance of Effort calculations for county funding of the local school system, which are based on K-12 enrollment.

Prepared by: Office of Budget and Finance

**Bill 59-26 (Supplemental Appropriation)** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Department of Housing and Community Development**

**Housing Choice Voucher Program**

The Administration is requesting a supplemental appropriation of federal funds totaling $5,000,000 to the Housing Choice Voucher Program Gifts and Grants Fund program. The Department advised that the funds will be used to cover increased rental costs associated with providing tenant-based voucher assistance to low-income individuals/families. See Exhibit A.

**Fiscal Summary**

| Funding Source | Supplemental Appropriation | Current Appropriation | Total Appropriation |
|---|---|---|---|
| **County** | -- | -- | -- |
| **State** | -- | -- | -- |
| **Federal** (1) | $ 5,000,000 | $ 100,000,000 | $ 105,000,000 |
| **Other** | -- | -- | -- |
| **Total** | $ 5,000,000 | $ 100,000,000 | $ 105,000,000 |

(1) United States Department of Housing and Urban Development (HUD). No County matching funds are required.

**Analysis**

The Department advised that the funds will be used to cover increased rental costs associated with providing tenant-based voucher assistance to low-income individuals/families. The Department further advised that the program currently serves approximately 6,427 clients, and the per-unit cost has increased from an average of $1,356 per month in FY 2025 to an estimated average of $1,366 in FY 2026.

The proposed supplemental appropriation represents additional funding that was made available through the U.S. Department of Housing and Urban Development (HUD). The Department advised that HUD makes monthly disbursements based on costs the Department enters into the Voucher Management System (VMS). The Department further advised that HUD requires that the actual costs be compared to funds disbursed, and subsequent disbursements are adjusted as needed to immediately recoup any excess disbursement or address any shortfalls. The grant period is July 1, 2025 through June 30, 2026. The Department advised that no County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 59-26 will take effect June 14, 2026.

## Executive Summary

Department of Housing and Community Development (DHCD) – Housing is requesting a supplemental appropriation in the amount of **$5,000,000** for its operating budget for Fiscal Year 2026.

DHCD – Housing projects to receive additional Federal funds from Housing and Urban Development (HUD) for to fund the Housing Choice Voucher (HCV) Program. Due to the increased cost of rents in the Baltimore County area, we are receiving these additional funds to serve the same number of constituents as before.

Prepared by: Department of Housing and Community Development

**Bill 60-26 (Supplemental Appropriation)** **Council District(s) All**

**Mr. Ertel (By Req.)**

**Department of Health and Human Services**

**ENOUGH**

The Administration is requesting a supplemental appropriation of State funds totaling $154,473 to the ENOUGH [Engaging Neighborhoods, Organizations, Governments, and Households] Gifts and Grants Fund program. The Department advised that of the total grant award, the County will provide $60,000 to the Community Assistance Network (CAN) as part of an initiative to end childhood poverty in Essex and Middle River; the County's Local Management Board (LMB) will retain $44,473, and the remaining funds will be used for school and community-based partnerships ($30,000) and for a consultant ($20,000). The Department advised that the County's Local Management Board is acting as the liaison between CAN and the State. See Exhibit A.

**Fiscal Summary**

| Funding Source | Supplemental Appropriation | Current Appropriation | Total Appropriation |
|---|---|---|---|
| **County** (1) | -- | -- | -- |
| **State** | $ 154,473 | -- | $ 154,473 |
| **Federal** | -- | -- | -- |
| **Other** | -- | -- | -- |
| **Total** | $ 154,473 | -- | $ 154,473 |

(1) Governor's Office for Children funds. No County matching funds are required.

**Analysis**

The Department advised that the ENOUGH Program provides targeted resources and technical assistance to help end child poverty by strengthening capacity in the education, health, workforce,

housing, and community safety sectors. The Department further advised that CAN is serving as the "quarterback" of this initiative (i.e., the community group charged with convening other community groups to determine needed programming and supports) and that the LMB is acting as the liaison between CAN and the State. The Department advised that the LMB will provide technical assistance, guidance, partnership development, and funding to develop and sustain a place-based initiative. The Department advised that of the total $154,473 supplemental appropriation, the County will provide $60,000 to CAN for this work. The Department advised that the LMB will retain $44,473, and the remaining funds will be used for school and community-based partnerships (e.g., with the Essex Community Development Corporation) ($30,000), and for a consultant ($20,000).

The grant period commenced October 1, 2025 and continues through September 30, 2026. The Department advised that no County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 60-26 will take effect June 14, 2026.

## Executive Summary

The administration is seeking approval of a supplemental appropriation of $154,473 for the ENOUGH Program. Engaging, Neighborhoods, Organizations, Governments, and Households is Governor Moore's initiative to end childhood poverty. The Baltimore County Local Management Board (LMB) has received a Capacity Building Grant which will allow Baltimore County to provide funding to our designated community-based organization(s) within specific census tracts that meet the criteria provide by the Governor's Office of Children (GOC). The Community Assistance Network (CAN) was awarded funding and accepted as our Community Quarterback. The LMB's role is to provide technical assistance, guidance, partnership development, and funding to develop and sustain a place-based initiative within the designated census tract.

Prepared by: Department of Health and Human Services

Brad Kroner **Fiscal Note** May 21, 2026
First Consideration

**Bill 61-26** **Council District(s) _All_**

**Mr. Ertel (By Req.)**

**Executive Office**

**County Charter – Board of Recreation and Parks**

Bill 61-26 amends the Baltimore County Charter to update the membership of the Board of Recreation and Parks. The bill also revises the qualifications required for Board membership, including training, experience, and areas of interest, and establishes term limits for Board members. Last, the bill updates the duties of the Board. See Exhibit A.

The Board of Recreation and Parks is governed by Section 533 of the County Charter, which was last amended in 1970. The Board currently consists of 10 members, all appointed by the County Executive. Each of the 7 council districts is represented by a Board member (known as district-level members), while 3 members serve at-large (known as at-large members). With the Council expansion from 7 to 9 districts, the number of Board members will automatically increase from 10 to 12, beginning in December 2026. While it is not stated in the Charter, the historic practice for appointing council district representatives has been for the County Executive to solicit an appointment recommendation from the Councilmember representing the district.

Bill 61-26 adds one at-large member, giving the Board an odd number of members (13 in total) in order to avoid the possibility of a deadlock. The bill also formalizes the historic practice of Council recommendations by adding a requirement that the appointment of district-level members must be made with the recommendation of the Councilmember of the district.

Bill 61-26 also corrects a historical oversight regarding the term length of Board members. From the Board's inception until 1990, the term of a Board member was stated in the County Code. However, Bill 2-90 revised that section (then it was § 28-1 but today is § 3-3-1702) to "the composition of the Board of Recreation and Parks shall be as required by Section 533 of the Charter," which is virtually the same language found in the current § 3-3-1702. While the County has continued to respect the long-standing precedent of 4-year terms, Section 533 was never updated to actually state the term of a Board member. Bill 61-26 corrects this historical error by

stating that Board members are appointed by the County Executive "for a term of four years." In addition, Bill 61-26 establishes a limitation that Board members may serve no more than 2 consecutive terms.

Currently, Board members must be appointed "with due regard to their training, experience, and interest in the natural sciences and conservation." Bill 61-26 updates and broadens the list of special interests to be recreation, nature, arts, sciences, and parks.

Charter Section 533(b) outlines the current duties of the Board. Under this section, the Board must "perform all duties and functions relating to the formulation of plans and policies for public recreation, the organization of recreation councils, the establishment of recreation programs and the acquisition, management, preservation and development of all lands, waters, buildings, and other facilities in Baltimore County as parks and recreation areas and facilities." Many of these duties are outdated, as they are currently performed by the Department of Recreation and Parks or elsewhere within County government.

Bill 61-26 removes this outdated language and adds new language that more accurately reflects the modern duties of the Board. The Administration advises that, when established in 1956, the Board was envisioned to serve more of an oversight role. Now, the Board serves more of an advisory role, advocating for programs and projects and engaging with the community. Bill 61-26 follows an internal review of the composition and duties of County boards and commissions. Accordingly, the new language clarifies that the Board serves in an advisory capacity to the Department of Recreation and Parks. Also, the new language requires the Board to do the following:

- hold regular meetings;
- promote the Department of Recreation and Parks;
- advocate for programs, activities, amenities, capital enhancements, acquisitions, and investments that benefit the Department of Recreation and Parks and County;
- engage county residents and organizations with the Department of Recreation and Parks; and
- work on other issues as requested by and in conjunction with the Department of Recreation and Parks.

If passed by the affirmative vote of five Councilmembers and approved by County voters on November 3, 2026, the amendment shall stand adopted and become a part of the Charter from and after the thirtieth day following said election.

# Executive Summary

This legislation establishes a Charter Amendment to add one at-large member to the Baltimore County Board of Recreation and Parks, appointed by the County Executive and confirmed by the County Council. This legislation also updates and modernizes charter language regarding the Board's duties. When established in 1956, the Board was envisioned to serve more of an oversight role. Now, the Board serves more of an advisory role, advocating for programs and projects, and engaging with the community. This legislation follows an internal review of the composition and duties of County boards and commissions.

Prepared by: Executive Office

**Bill 62-26** **Council District(s) _All_**

**Mr. Patoka**

**Zoning Regs. – Permitted Use Conditions in the Business, Major (B.M.) Zone**

Bill 62-26 adds conditions to the approval of warehouses and compartmentalized warehouse establishments under certain conditions in the Business, Major (B.M.) Zone.

The Baltimore County Zoning Regulations define a “warehouse” as a building or part of a building used or intended to be used primarily for the following:

- the storage of goods or chattels that are to be sold retail or wholesale from other premises or sold wholesale from the same premises;
- the storage of goods or chattels to be shipped on mail order;
- the storage of equipment or materials to be used or installed at other premises by the owner or operator of the warehouse; or
- for similar storage purposes.

"Warehouse" does not include a truck terminal, at which any storage is minor, transitory, and merely incidental to the purpose of facilitating transportation of goods or chattels. “Warehouse” also does not include a retail establishment whose primary purpose is for the sale of goods or chattels stored on the premises. However, this definition does not exclude purely incidental retail sales in warehouses. In general, warehouses are permitted in the Office Technology (O.T.) Zone, the Business, Local (B.L.) Zone, and the B.M. Zone under certain circumstances.

The Zoning Regulations also define a sub-type of warehouse for self-storage, known as a “compartmentalized warehouse establishment.” The Regulations define this type of warehouse as a building consisting of individual, small, self-contained units that are leased or owned for self-service storage of business or household goods. However, outside of its definition, compartmentalized warehouse establishments are only mentioned in the Zoning Regulations twice as prohibited uses in the Service Employment (S-E) Zone and the Mixed Use (M.U.) Overlay District, respectively. In other words, compartmentalized warehouse establishments are not permitted in any zone. However, the Administration advises that, in general, self-storage facilities are authorized under the definition of a warehouse, rather than compartmentalized warehouse establishments.

Bill 62-26 adds a special use condition to warehouses and compartmentalized warehouse establishments in the B.M. Zone. Specially, the bill would prohibit those uses if they are located along or on a Maryland Scenic Byway. Currently, Maryland has 18 designated scenic byways that encompass 2,487 miles of road. The following scenic byways are located in whole or in part in Baltimore County.

- The Star-Spangled Banner Byway, along MD 295 in Halethorpe and continuing through Baltimore City to North Point Road in Dundalk;
- The Historic National Road, along Frederick Road in Catonsville;
- The Falls Road Byway, along Falls Road from the City-County line to the Carroll County-Baltimore County line;
- The Horses and Hounds Byway, along several roads in northern Baltimore County;
- The Mason and Dixon Byway, along several roads in northern Baltimore County; and
- The Baltimore Historic Charles Street, along Charles Street in Towson.

With the affirmative vote of five members of the County Council, Bill 62-26 will take effect 14 days after its enactment.

**FM-1 (Budget Appropriation Transfer)** **Council District(s) All**

**Department of Public Works & Transportation**

**BAT – Department of Public Works & Transportation**

The Administration is requesting approval of a General Fund budget appropriation transfer (BAT) totaling $6,875,000, comprised of an inter-agency transfer from the Contribution to Capital Budget operating program (General Fund PAYGO funding administered by the Office of Budget and Finance) to the Department of Public Works & Transportation (DPWT) ($6,500,000) as well as two inter-program transfers within DPWT totaling $375,000. The Department advised that the funds will be used to cover higher-than-anticipated storm emergency costs and engineer salary expenses. See Exhibit A.

## Fiscal Summary

| Transfer From | Program | Current General Fund Appropriation | General Fund Transfer Amount | Adjusted General Fund Appropriation |
|---|---|---|---|---|
| **058-5801** | Contribution to Capital Budget | $ 117,354,380 | $ (6,500,000) | $ 110,854,380 |
| **070-7704** | Bureau of Transportation – Transportation Services | 1,352,132 | (250,000) | 1,102,132 |
| **070-7007** | Office of the Director – Safety Office | 699,224 | (125,000) | 574,224 |
| | | | $ (6,875,000) | |
| **Transfer To** | | | | |
| **070-7505** | Bureau of Highways and Equipment Maintenance – Storm Emergencies | $ 5,970,821 | $ 6,500,000 | $ 12,470,821 |
| **070-7205** | Bureau of Engineering & Construction – Structural Storm Drain & Highway Design | 1,038,283 | 250,000 | 1,288,283 |
| **070-7213** | Bureau of Engineering & Construction – Data Management | 396,941 | 125,000 | 521,941 |
| | | | $ 6,875,000 | |

## Analysis

**Source of Funds**

The Department advised that funds totaling $375,000 are available in the Safety Office and Transportation Services programs from salary savings due to higher-than-anticipated vacancies and lower-than-anticipated operating expenses. The Department further advised that the Contribution to Capital Budget program has funds totaling $6,500,000 available because the FY 2026 adopted budget included a $6.6 million reduction in Capital Budget appropriations; however no corresponding reduction was made to the General Fund Contribution to Capital Budget operating program appropriation.

**Use of Funds**

The Department advised that the $6,875,000 will be used to cover higher-than-anticipated storm emergencies costs ($6,500,000) due to higher-than-anticipated storm activity during FY 2026 and salaries for engineers within the Data Management and Structural Storm Drain & Highways programs ($375,000).

This BAT would not result in an increase to the amount subject to the Spending Affordability Committee's FY 2026 spending guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

## Executive Summary

The Department of Public Works and Transportation (DPWT) is requesting Council Approval for a Budget Appropriation Transfer in the amount of $6,875,000 within DPWT. $375,000 of these are funds already within DPWT and being reallocated with the Department. These funds are necessary for DPWT Salaries as Engineering has maintained a full head-count for FY 2026. The remaining $6,500,000 are surplus funds from contributions-to-capital and are being transferred in to cover the storm budget overage. We are requesting transferring more than 10% of an appropriation within The Department of Public Works and Transportation to meet these obligations.

Prepared by: Department of Public Works & Transportation

**MB-2 (Res. 16-26)** **Council District(s) 4**

**Mr. Jones**

**Approval of Review of PUD – Harmony Garden**

Resolution 16-26 approves the review of a proposed Planned Unit Development ("PUD") in the fourth Councilmanic District.

The first step in the PUD review and approval process requires that a PUD application be submitted to the Councilmember in whose District the proposed PUD is to be located. Next, the applicant must hold a post-submission community meeting. This meeting is similar to the community input meeting that is required during the development review and approval process, except the post-submission community meeting is required at the beginning of the process, prior to the adoption of a resolution approving the further review of the PUD. The applicant must give three weeks' notice of the meeting and post the property. Notice must be mailed to adjoining property owners and community associations that represent the area.

At the meeting, the applicant must provide information about the plan, allow questions and comments, maintain a record, compile minutes of the meeting, and forward the minutes to the Councilmember and to the Department of Permits, Approvals and Inspections ("PAI"). Community residents and organizations may also provide written comments to the Councilmember. In addition, the Councilmember may require the applicant to hold another post-submission meeting.

The applicant must also send copies of the PUD application to PAI, which must then transmit copies of the application to the appropriate reviewing agencies, which, in turn, must provide a preliminary written evaluation of the PUD proposal to the Councilmember.

Once these procedures are completed to the satisfaction of the Councilmember, and if the Council finds that the proposed site is eligible for review, the Council, by adoption of a resolution that has additional advertising and posting requirements, may approve the continued review of the PUD according to the County's development review and approval process. Only after all of the aforementioned steps have concluded may the adopting resolution be introduced.

Resolution 16-26 avers that the applicant has complied with all of these procedural steps. In the proposed PUD project known as "Harmony Garden," an application was filed by Frederick Hamilton, LLC ("Applicant") for review and approval of a 15.33± acre site within the Urban Rural Demarcation Line zoned predominately Office-Residential (OR)-2, with a small area zoned Density Residential (D.R.) 5.5 and Business Major-Commercial, Community Core (B.M.-C.C.C.), off Liberty Road with frontage on Old Court Road and Church Lane in the Randallstown area of the 4th Councilmanic District (the "Property").

The project would redevelop the currently unimproved site with up to 182 dwelling units with a combination of approximately 24' wide and 50' deep 2 over 2 units and 20' wide by 42' deep townhomes, as indicated in the schematic representation of the proposed PUD that was filed with the PUD Application. According to the resolution, the project, which is being proposed on land that has been zoned OR-2 for decades and still remains undeveloped, would help address housing production targets for the State and Baltimore County referenced in annual reporting by the Department of Housing and Community Development.

The Applicant proposes a capital improvement benefit in accordance with § 32-4-242(b)(6) of the Baltimore County Code in the amount of $30,000 to Baltimore County to be used to create a fully walkable and accessible sidewalk from the project's access onto Church Lane to Liberty Plaza to the neighboring shopping center, with any portion thereof remaining to be used for a capital project identified by the Councilmember in whose district the proposed PUD is located, such as the construction of the proposed Randallstown Recreation Center at 8212 Liberty Road property, Stevenswood Park, or Rockdale Park as the Department of Recreation and Parks suggested in their preliminary comments regarding the PUD.

The resolution also states that the County Council strongly encourages that any of the anticipated approximately $300,000 to $400,000 in open space waiver fees not allocated to Neighborspace of Baltimore County in accordance with Baltimore County Code § 32-6- 108(f)(3) should be credited toward the projects identified by the Department of Recreation and Parks in their preliminary comments regarding the PUD.

Upon its passage by the County Council, Resolution 16-26 will be forwarded to the Department of Planning and the Department of Permits, Approvals and Inspections for further processing.

# BALTIMORE COUNTY COUNCIL
# NOTES TO THE AGENDA
# APPENDIX A

**BALTIMORE COUNTY, MARYLAND**
**INTER-OFFICE CORRESPONDENCE**

**TO:** County Administrative Officer **DATE:** 4/20/26

**FROM:** Kevin D. Reed, Director **COUNCIL MEETING**
Office of Budget & Finance **DATE:** 5/21/26

**SUBJECT:** Public Recordation of Announcement
of Non-Competitive Commodity Awards Charter Sec. 902(f)

Whenever a commodity Supplier Contract / Purchase Order over $25,000 is awarded by a process other than a formal competitive bid, a copy of the Supplier Contract / Purchase Order must be provided to the Administrative Office for placement on the County Council agenda for announcement at the next session following the award of the Supplier Contract / Purchase Order. The announcement shall be recorded in the minutes of the County Council meeting, and shall be available for inspection by the public. In compliance with this procedure, supporting documentation of the awards are included and will be forwarded to the County Council.

Award Document

PO 10033396 CivicPlus, LLC

This Purchase Order is for the purchase of the yearly software renewal for NexRequest public records request management through CivicPlus, LLC.

As detailed in the 902(f) Justification signed by Christopher Martin, all County agencies utilize this software to manage public records requests. Agencies use this software to maintain/store/house and track Public Information Act (PIA) requests, maintain responses and all relevant notes and tasks associated with the progress for each request. The software also provides a document review and redaction tool.

Award Total: $41,909.16
Award Date: 4/10/26

PO 10032747 Tek84, Inc.

This Purchase Order is for the purchase of an Intercept Full Body X-Ray Scanner for use by the Department of Corrections through Tek84, Inc.

As detailed in the 902f Justification signed by Walt Pesterfield, the Tek84 Intercept Full Body X-Ray Scanner contains many proprietary features, in comparison to other X-Ray Scanners available in the marketplace. A previous Tek84 Scanner was purchased for the department in 2025, and since deployment, the scanner has prevented contraband from entering the Correctional Facility. Through this Purchase Order, the Agency will receive a second Tek84 X-Ray Scanner, which will be placed in a more centralized area to the housing units and assist with inmate scans that would otherwise require more time-consuming methods of searching.

Award Total: $142,500.00
Award Date: 4/10/26

SCON 10003770 Johnson Controls Fire Protection LP

This Supplier Contract is for the purchase of Fire Alarm System Maintenance through Johnson Controls Fire Protection LP.

As detailed in the Sole Source Justification signed by Debra Shindle, Johnson Control Fire Protection LP (hereafter "JCI") will be providing maintenance, inspection and repairs of fire alarm systems at twelve Baltimore County sites.

The fire alarm panels at: Essex Senior Center, Catonsville Senior Center, Rosedale Senior Center, Edgemere Senior Center, Ateaze Senior Center, Woodlawn Police, Fleming Center, Courthouse, Parkville Center, Fullerton Utilities Pumping, Winfield Pal, and Seven Oaks Senior Center are proprietary to JCI and is the only company that has the proprietary codes to maintain, trouble shoot and program these fire alarm systems. No other contractor is allowed to service this equipment.

Annual maintenance and inspection pricing for current FY26 is $7,056.00. Proposed pricing for FY 27 and FY28 is an increase of 5% and proposed pricing for the remaining three fiscal years is 3%. These increases are in line with standard County escalation terms and is fair and reasonable.

Estimated 5 Year Award Total: $100,000.00
Award Date: 4/10/26

SCON 10001103-7 Kwan Software Engineering, Inc.

This Supplier Contract is for the purchase of licenses, maintenance and support of the VeriPic digital photo management system used by the Police Department Forensic Photography Lab through Kwan Software Engineering Inc.

As detailed in the 902f Justification signed by Christopher Martin, the VeriPic software contains specialized and proprietary features that support forensic image management and integrates with the Department's mugshot systems and Pan-O Scan crime scene imaging system. Kwan Software Engineering, Inc. is the sole provider of the licenses, maintenance and support for the existing software.

Supplier Contract 10001103 (formerly known as Master Agreement 0004621) was awarded non-competitively in 2021, and reported to Council with an estimated spend of $45,000.00 during the 5-year term. As a result of extending the Supplier Contract for two (2) additional years, Supplier Contract 10001103 is being reported to Council a second time, to document the extended term and additional anticipated expenditures during the extension period.

Estimated 7 Year Award Total: $66,500.00 (Additional $21,500.00)
Award Date: 4/15/26

SCON 10003809 Smiths Detection, Inc.

This Supplier Contract is for the purchase of maintenance, repairs and annual calibration services and on-call repairs with a 36-hour response time for the X-Ray scanner equipment at the Courts Building through Smiths Detection, Inc.

Smith's Detection is the manufacturer of the equipment and, according to their Sole Source Letter, only their specially trained and certified field service teams or Designated Service Partners are authorized to service the equipment. Smith's Detection will not provide any parts or software to a service provider who is not technically trained or certified by Smiths.

As detailed in the Sole Source Justification provided by Sheriff Fisher, this maintenance is critical to the safety and security of the Courts Building employees and visitors. If the machines are inoperable, Sheriff's Deputies would have to rely on hand-searching all packages and bags that enter the Courthouse, potentially leading to missed weapons or contraband due to human error and causing a security breach.

Estimated 5 Year Award Total: $55,250.00
Award Date: 4/20/26

cc: J. Benjamin Jr.,
T. Bostwick,
Elizabeth J. Irwin, Acting County Auditor