TENTATIVE#3

BALTIMORE COUNTY COUNCIL AGENDA
LEGISLATIVE SESSION 2026, LEGISLATIVE DAY NO. 13
JUNE 1, 2026 6:00 P.M.

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

A. **MOMENT OF SILENT MEDITATION**
PLEDGE OF ALLEGIANCE TO THE FLAG

B. **APPROVAL OF JOURNAL** – Meeting of May 21, 2026

C. **ENROLLMENT OF BILLS** – Bills 38-26, 40-26, 41-26, 42-26, 43-26, 44-26, 45-26, 46-26, 47-26, 47-26, 48-26, 49-26, 50-26, 51-26, 52-26, 53-26, 54-26, 55-26 & 56-26

D. **INTRODUCTION OF BILLS**

Bill 67-26 – Mr. Ertel - Zoning Regulations – Uses Permitted in the D.R. 5.5 Zone – Event Venue

E. **CALL OF BILLS FOR FINAL READING AND VOTE**

Bill 39-26 – Mr. Ertel(By Req.) – Personnel Law of Baltimore County
Bill 57-26 – Mr. Ertel(By Req.) – CEB – Fire Department
Bill 58-26 – Mr. Ertel(By Req.) – CEB – Local Share – Private Pre-K
Bill 59-26 – Mr. Ertel(By Req.) – CEB – Housing Choice Voucher Program
Bill 60-26 – Mr. Ertel(By Req.) – CEB – ENOUGH
Bill 61-26 – Mr. Ertel(By Req.) – County Charter – Board of Recreation and Parks
Bill 62-26 – Mr. Patoka – Zoning Regs. – Permitted Use Conditions in the Business, Major (B.M.) Zone
Bill 63-26 – All Councilmembers - Employees Retirement System – County Council Members – Repeal of Bill 40-24 – Clarification on Effective Date of Repeal

F. **APPROVAL OF FISCAL MATTERS/CONTRACTS**

1. Contract – United Rentals, Inc. = Portable toilet rentals and servicing
2. Budget Appropriation Transfer – Police Department – $1,387,715
3. Budget Appropriation Transfer – State's Attorney's Office - $115,000
4. Budget Appropriation Transfer – Baltimore County Public Schools - $19,123,134

WITHDRAWN ~~5. Budget Appropriation Transfer – 911 Communication Center - $300,000~~

6. Contract – Project Chesapeake, LLC – Behavioral health treatment and drug screening services – Problem Courts Program
7. Contract – Tritek Systems, Inc. – Annual maintenance/software license renewals – Tritek mail and ballot sorting equipment
8. Contracts – (3) – Reviews of landscape and lighting plans – Baltimore County Landscape Manual
9. Contract – Creative Information Technology, Inc. – Electronic health records system implementation services
10. Amendment to Contract – Workday
11. Contract – Iron Mountain, Inc. – Document and information lifecycle services
12. Purchase Order – Projility, Inc. – Consulting services
13. Contract – Johnson Controls, Inc. – Maintenance – Metasys Building Automation System
14. Contracts – (4) – On-call mechanical and electrical engineering services
15. Contracts – (2) – Installation of reflective pavement markings
16. Contract – ACV Environmental Services, Inc. – Gasoline recycling services
17. Budget Appropriation Transfer – Health and Human Services - $1,400,000
18. Contract – CBE Acquisition, LLC d/b/a Sharps Medical Waste Services – Animal carcass disposal services
19. Contract – Flourishing Minds Wellness Center, LLC – Peer to peer services
20. Contract – The Affiliated Sante Group – Peer-run recovery community center – Dundalk area
21. Contract – The Affiliated Sante Group – Wellness and recovery program services – East and West side
22. Contract – Hope Health Systems, Inc. – Senior mental health outreach services
23. Contract – PNC Bank, National Association – Comprehensive procurement card (P-card) services
24. Change Order – Baodong Liu – Evaluation and legal consulting services

D. **MISCELLANEOUS BUSINESS**

1. Res. 16-26 – Mr. Jones – Approval of review of PUD – Harmony Garden
2. Reappointment – Mr. Ertel(By Req.) – Police Accountability Board – Renee M. Streib
3. Reappointment – Mr. Ertel(By Req.) – Police Accountability Board – Peter J. Fitzpatrick
4. Res. 17-26 – Mr. Ertel(By Req.) – Authorization for Expenditure of Nonlocal Funds – Baltimore County Board of Education
5. Res. 18-26 – All Councilmembers – Celebration of Reid Wiseman and Artemis II Journey Around the Moon

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2026

Issued: May 21, 2026
Work Session: May 26, 2026
Legislative Day No. 13: June 1, 2026

The accompanying notes provide analysis of unaudited information obtained from the Administration and other sources; most notes for Administration-submitted agenda items are prepared primarily by the Office of the County Auditor, while most notes for Council-initiated agenda items are prepared primarily by the Office of the Legislative Counsel to the County Council.

OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

June 1, 2026

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AGENDA
BALTIMORE COUNTY COUNCIL
LEGISLATIVE SESSION 2026, LEGISLATIVE DAY NO. 13
June 1, 2026 6:00 P.M.

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CALL OF BILLS FOR FINAL READING AND VOTE

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JOSEPH DIXON, CHIEF, FIRE DEPARTMENT
6 Bill 57-26 – Mr. Ertel(By Req.) – CEB – Fire Department

KEVIN REED, DIRECTOR, OFFICE OF BUDGET & FINANCE
10 Bill 58-26 – Mr. Ertel(By Req.) – CEB – Local Share – Private Pre-K

KENYATTA GREEN, EXECUTIVE DIRECTOR, HOUSING, DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT
14 Bill 59-26 – Mr. Ertel(By Req.) – CEB – Housing Choice Voucher Program

LAWRENCE RICHARDSON, DEPUTY DIRECTOR, DEPARTMENT OF HEALTH & HUMAN SERVICES
17 Bill 60-26 – Mr. Ertel(By Req.) – CEB – ENOUGH

BRAD KRONER, DEPUTY LEGISLATIVE OFFICER, EXECUTIVE OFFICE
20 Bill 61-26 – Mr. Ertel(By Req.) – County Charter – Board of Recreation and Parks

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23 Bill 62-26 – Mr. Patoka – Zoning Regs. – Permitted Use Conditions in the Business, Major (B.M.) Zone
25 Bill 63-26 – All Councilmembers - Employees Retirement System – County Council Members – Repeal of Bill 40-24 – Clarification on Effective Date of Repeal

BILLS FOR FIRST CONSIDERATION

BRAD KRONER, DEPUTY LEGISLATIVE OFFICER, EXECUTIVE OFFICE
27 Bill 64-26 – Mr. Ertel(By Req.) – General Provisions – Gender-specific Terms

PETE GUTWALD, DIRECTOR, DEPARTMENT OF PERMITS, APPROVALS & INSPECTIONS
29 Bill 65-26 – Mr. Ertel(By Req.) – Permits, Licenses, and Business Regulation – Food Trucks – Definitions and Prohibitions

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31 Bill 66-26 – Mr. Marks – Designation of Design Review Areas – Honeygo Gateway Commercial Revitalization District

APPROVAL OF FISCAL MATTERS/CONTRACTS

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COLONEL DENNIS DELP, POLICE DEPARTMENT
36 2. Budget Appropriation Transfer – Police Department – $475,000

SCOTT SHELLENBERGER, STATE'S ATTORNEY, STATE'S ATTORNEY'S OFFICE
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WHIT TANTLEFF, EXECUTIVE DIRECTOR, DEPT. OF FISCAL SERVICES, BCPS
42 4. Budget Appropriation Transfer – Baltimore County Public Schools - $19,123,134

KEVIN REED, DIRECTOR, OFFICE OF BUDGET & FINANCE
WITHDRAWN ~~5. Budget Appropriation Transfer – 911 Communication Center - $300,000~~

APPROVAL OF FISCAL MATTERS/CONTRACTS (continued)

KEVIN LEDFORD, DEPUTY COURT ADMINISTRATOR, CIRCUIT COURT

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RUIE LAVOIE, DIRECTOR, BOARD OF ELECTIONS

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PETE GUTWALD, DIRECTOR, DEPARTMENT OF PERMITS, APPROVALS & INSPECTIONS

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CHRIS MARTIN, DIRECTOR, OFFICE OF INFORMATION TECHNOLOGY

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62 10. Amendment to Contract – Workday
65 11. Contract – Iron Mountain, Inc. – Document and information lifecycle services
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DEBRA SHINDLE, CHIEF, PROPERTY MANAGEMENT

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TONY RUSSELL, DEPUTY DIRECTOR, DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

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LAWRENCE RICHARDSON, DEPUTY DIRECTOR, DEPARTMENT OF HEALTH & HUMAN SERVICES

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106 21. Contract – The Affiliated Sante Group – Wellness and recovery program services – East and West side
111 22. Contract – Hope Health Systems, Inc. – Senior mental health outreach services

KEVIN REED, DIRECTOR, OFFICE OF BUDGET & FINANCE

115 23. Contract – PNC Bank, National Association – Comprehensive procurement card (P-card) services

JAMES BENJAMIN, COUNTY ATTORNEY, OFFICE OF LAW

119 24. Change Order – Baodong Liu – Evaluation and legal consulting services

MISCELLANEOUS BUSINESS

COUNCIL

121 1. Res. 16-26 – Mr. Jones – Approval of review of PUD – Harmony Garden
2. Reappointment – Mr. Ertel(By Req.) – Police Accountability Board – Renee M. Streib
3. Reappointment – Mr. Ertel(By Req.) – Police Accountability Board – Peter J. Fitzpatrick

WHIT TANTLEFF, EXECUTIVE DIRECTOR, DEPT. OF FISCAL SERVICES, BCPS

123 4. Res. 17-26 – Mr. Ertel(By Req.) – Authorization for Expenditure of Nonlocal Funds – Baltimore County Board of Education

COUNCIL

5. Res. 18-26 – All Councilmembers – Celebration of Reid Wiseman and Artemis II Journey Around the Moon

Renee Coleman **Fiscal Note** June 1, 2026

Bill 39-26 **Council District(s) All**

Mr. Ertel (By Req.)

Personnel Law of Baltimore County

Bill 39-26 implements the changes to the Classification and Compensation Plan as recommended by the Personnel and Salary Advisory Board or required as a result of labor negotiations for FY 2027. The bill also states that the County Executive has approved the recommendations.

Section 1 of the bill provides that Pay Schedule III of the Standard Salary Grades for Classified Employees is amended to retroactively adjust the pay schedule to July 1, 2025. Specifically, Section 1 amends the pay schedule as follows based on a settlement agreement from the Baltimore County Public Health Nurse Class Grievance:

- Adjusted by 3.5%. The increase will be paid as a "bonus" in a lump sum to be completed no later than the last pay period in July 2026.
- Adds new pay grades 18 NMN and 21 NMN with minimum through maximum steps on the pay schedule (no longevities) to compensate nurses classified as non-merit employees (paid at an hourly rate) similarly to nurses within the classified merit system. (A proposed amendment corrects the pay grade nomenclature.)

Section 2 of the bill provides that Pay Schedules I-C, I-E, III, VI-P (Corrections), VI-P (Emergency Communications), and XIII of the Standard Salary Grades for Classified Employees are amended to adjust the pay schedules effective July 1, 2026. Specifically, Section 2 amends the Pay Schedules as follows:

- Schedules I-C, I-E, VI-P (Corrections) and VI-P (Emergency Communications) are adjusted to add an 11-year longevity;
- Schedule III is adjusted by 3.0%;
- Schedule XIII is adjusted to move the 6-year longevity to the new maximum step and to adjust each step by $6 thousand and each longevity by $5 thousand.

Section 3 of the bill provides that Pay Schedules I, I-C, I-E, II, IV, V, VI, VI-P, VII, VIII, XI, XII, XIII, and EPP of the Standard Salary Grades for Classified Employees are amended to adjust the pay

schedules effective January 1, 2027. Specifically, Section 3 amends the Pay Schedules as follows:

- Schedule I is adjusted to add an 11-year longevity;
- Schedules I, I-C, and I-E are each adjusted by 1%;
- Schedule II is adjusted by 2%;
- Schedules IV, V, VI, VI-P, VII, VIII, XI, XII, and EPP (Executive Pay Plan) are each adjusted by 3%; and
- PS XIII is adjusted to add an 11-year longevity.

Section 4 of the bill adds 3 new class titles, including Code Inspection & Enforcement Officer IV (Deputy Chief), Lead Traffic Sign and Marking Mechanic, and Environmental Operations Crew Chief, and assigns the new class titles to specific pay schedules and grades effective July 1, 2026.

Section 5 of the bill amends the pay grade for 38 existing Class titles in Section II of the Classification and Compensation Plan effective July 1, 2026.

Section 6 of the bill adds new regulation to Rule 6 regarding promotions in Section IV, Compensation Plan Regulations effective July 1, 2026. Specifically, new Regulation 6.05 adds language governing the compensation level of certain Police Department personnel upon promotion or hiring. Section 6 also amends a regulation in Rule 10 regarding Premium Pay Regulations in Section IV, Compensation Plan Regulations effective July 1, 2026. Specifically, Section 6 adds subsection G to Regulation 10.02, which governs payment for higher class substitution pay for employees on Pay Schedule IV.

Section 7 of the bill amends the compensation for the County Administrative Officer effective July 1, 2026; a proposed amendment would strike this section of the bill.

The Office of Budget and Finance advised that the FY 2027 budget impact of the proposed changes totals $10.5 million. See Exhibit A for the specific adjustments and associated salary cost impacts, as provided by the Office of Budget and Finance. The Office of Budget and Finance advised that the FY 2027 budget as submitted reflects the full amount of the bill.

In accordance with County Code, § 5-1-105, the Office of Budget and Finance provided an actuarial analysis of the retirement-related fiscal impact of Bill 39-26; the actuarial analysis assumed that “the changes to the pay schedules will vary by plan group” and have the following average effects: General Government Pay Schedules I, I-C, I-E, VI, XI, XII, EPP, XIV (Non-Merit);

Public Safety Pay Schedules IV, V, VII and VIII; and Agency (All, except Board of Education) – 3% increase; General Government Pay Schedule II – 2% increase; General Government Pay Schedule III – 3.5% and 3% increases; General Government Pay Schedule XIII - $6k to steps; $5k to longevities; and Board of Education – 5%. Specifically, the County's actuary estimated the following retirement-related fiscal impacts:

- a $10.6 million increase to the County's ARC for FY 2028, with $5.3 million attributable to Police, $1.9 million attributable to Fire, $1.6 million attributable to General Government, $1.4 million attributable to BCPS and CCBC, and $349 thousand attributable to Corrections and Sheriff;
- more than $121.2 million of cumulative increases to the ARC over the next ten years; and
- a 0.8 percentage point reduction to the System's funded status next year – instead of rising from 59.5% to 62.0%, the funded status will only rise to 61.2%.

At the Council's legislative session on May 21, 2026, the Council voted to defer the final reading and vote on Bill 39-26 until the legislative session on June 1, 2026.

With the affirmative vote of five members of the County Council and signature by the Executive, Bill 39-26 will take effect July 1, 2026.

FY 2027 PERSONNEL ANNUAL REVIEW

I. PAY SCALE ADJUSTMENTS

PAY SCALE ADJUSTMENTS	EFFECTIVE DATE (ON OR ABOUT)	PAY SCHEDULE	FY 2027 ADJUSTMENT NOTES	FY 2027 GF BUDGET IMPACT
FEDERATION OF PUBLIC EMPLOYEES		I	1% Mid Yr COLA, Mid Yr Longevity 11	$ 1,178,150
FEDERATION OF PUBLIC EMPLOYEES- CORRECTIONAL OFFICERS		I-C	Longevity 11, 1% Mid Yr COLA	$ 373,041
FEDERATION OF PUBLIC EMPLOYEES - EMERGENCY COMMUNICATION TECHNICIANS		I-E	Longevity 11, 1% Mid Yr COLA	$ 210,973
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES		II	2% Mid Yr COLA	$ 464,448
BALTIMORE COUNTY FEDERATION OF PUBLIC HEALTH NURSES	7/1/2025	III	3.5% Pay Scale Adjustment	$ 450,185
BALTIMORE COUNTY FEDERATION OF PUBLIC HEALTH NURSES	7/1/2026	III	3% COLA	$ 205,073
FRATERNAL ORDER OF POLICE - LODGE NUMBER 4		IV	3% Mid Yr COLA	$ 3,296,504
BALTIMORE COUNTY FIREFIGHTERS ASSOCIATION		V	3% Mid Yr COLA	$ 1,660,043
SUPERVISORY, MANAGEMENT AND CONFIDENTIAL AND UNREPRESENTED EMPLOYEES		VI	3% Mid Yr COLA	$ 462,218
PUBLIC SAFETY SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES Corrections		VIP C	Longevity 11, 3% Mid Yr COLA	$ 134,822
PUBLIC SAFETY SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES 911 Management		VIP E	Longevity 11, 3% Mid Yr COLA	$ 35,973
PUBLIC SAFETY SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES Sheriff		VIP S	3% Mid Yr COLA	$ 5,166
SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES - POLICE DEPARTMENT		VII	3% Mid Yr COLA	$ 139,125
SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES - FIRE DEPARTMENT		VIII	3% Mid Yr COLA	$ 86,811
BALTIMORE COUNTY POLICE DEPARTMENT - SUPPLEMENTAL SALARIES		IX	No changes	$ -
BALTIMORE COUNTY FIRE DEPARTMENT - SUPPLEMENTAL SALARIES		X	No changes	$ -
PHYSICIANS AND DENTISTS		XI	3% Mid Yr COLA	$ 12,088
SUPERVISORY, MANAGEMENT AND CONFIDENTIAL EMPLOYEES		XII	3% Mid Yr COLA	$ 533,691
FRATERNAL ORDER OF POLICE - LODGE NUMBER 25 - SHERIFF'S OFFICE		XIII	7/1/2026 Move Long 6 to New Max Step, Add $6k to Steps & $5k to Longevities. 1/1/2027 add Longevity 11	$ 510,811
EXECUTIVE PAY PLAN		EXECUTIVE	3% Mid Yr COLA	$ 403,696
			TOTAL	$ 10,162,818

II. CLASSIFICATIONS AND GRADES

REALLOCATION OF PAY GRADE	PAY SCHEDULE	CURRENT PAY GRADE	PROPOSED PAY GRADE	FY 2027 GF BUDGET IMPACT	FY 2027 IMPACT (OTHER FUNDS)
01.238 - Criminal Records Processor	I	20	21	$ 41,579	$ -
01.239 - Criminal Records Supervisor	I	23	24	$ 6,144	$ -
01.241 - Criminal Information Processor	I	18	20	-	$ -
01.244 - Information Processing Manager	VI	25	26	$ 276	$ -
01.551 - Executive Secretary	VI	27	28	$ 12,385	$ -
02.116 - Development Manager	XII	3M	4M	$ 2,520	$ -
02.320 - Review Appraiser	I	28	30	-	$ -
02.321 - Appraisal Review Supervisor	XII	1M	2M	-	$ -
02.322 - Senior Review Appraiser	I	30	32	-	$ -
02.639 - Engineering Program Manager	XII	1M	3M	$ 4,430	$ -
04.224 - Public Health Nurse (10 Month)	III	17N	18N	-	$ -
04.505 - Senior Affairs Associate I	I	25	26	$ 7,367	$ 2,230
04.510 - Senior Affairs Associate II	I	28	30	$ 19,404	$ 4,895
05.102 - Activity Coordinator	I	19	20	$ 14,830	$ -
05.112 - Naturalist I	VI	25	27	$ 11,335	$ -
05.113 - Naturalist II	VI	28	30	$ 2,891	$ -
06.122 - Chief of Code Inspection & Enforcement	XII	3M	4M	$ 2,477	$ -
06.309 - Fire Protection Engineer	I	32	34	$ 318	$ -
07.125 - Building Maintenance Mechanic I	II	H16	H17	-	$ -
07.126 - Building Maintenance Mechanic II	II	H20	H21	$ 18,141	$ -
08.201 - Trades Helper	II	H14	H15	-	$ -
08.208 - Carpenter I	II	H16	H17	-	$ -
08.209 - Carpenter II	II	H20	H22	$ 5,418	$ -
08.211 - Electrician I	II	H19	H20	$ 1,749	$ 8,861
08.212 - Electrician II	II	H23	H24	$ 1,278	$ 14,266
08.214 - Plumber I	II	H19	H20	-	$ -
08.215 - Plumber II	II	H23	H24	$ 3,834	$ -
08.217 - Heating and Air Conditioning Mechanic I	II	H20	H21	-	$ -
08.218 - Heating and Air Conditioning Mechanic II	II	H24	H25	$ 16,995	$ -
08.227 - Heavy Equipment Maintenance Center Team Leader	II	H24	H26	$ 15,367	$ -
08.228 - Heavy Equipment Mechanic I	II	H20	H22	$ 2,113	$ 4,534
08.229 - Heavy Equipment Mechanic II	II	H22	H24	$ 12,469	$ 420
08.231 - Heavy Equipment Supervisor	VI	29	30	$ 9,091	$ -
08.249 - Welder Mechanic	II	H22	H23	$ 4,651	$ -
08.267 - Wireless Communication Tech	II	H24	H25	$ 13,042	$ -
08.268 - Electronic Mechanic	II	H19	H21	$ 2,670	$ -
09.310 - County Arborist	VI	26	28	-	$ -
10.706 - Assistant Chief, Emergency Communications Center	XII	6M	7M	-	$ -
				$ 232,773	**$ 35,206**

III. ADDITIONAL COMPENSATION REVIEW

CLASSIFICATIONS FOR REVIEW FY 2027	JOB CODE	PAY SCHEDULE	CURRENT COMPENSATION	PROPOSED COMPENSATION	FY 2027 GF BUDGET IMPACT
COUNTY ADMINISTRATIVE OFFICER	01.610	EPP	$ 263,000	$ 310,721	$ 47,721
					$ 47,721

III. ADDITIONAL JOB CLASSIFICATIONS

NEW JOB CLASSIFICATIONS FOR FY 2027 TITLE	CLASS	JOB CODE	LABOR UNION	PAY SCHEDULE	GRADE	FY 2027 GF BUDGET IMPACT
ENVIRONMENTAL OPERATIONS CREW CHIEF		04.314	FPE	I	29	
CODE INSPECTION & ENFORCEMENT OFFICER IV (DEPUTY CHIEF)		06.126	SMC	XII	1M	
LEAD TRAFFIC SIGN AND MARKING MECHANIC		10.394	AFSCME	II	H21	

TOTAL ALL ADJUSTMENTS

FY 2027 GF BUDGET IMPACT	FY 2027 IMPACT (OTHER FUNDS)
$ 10,443,312	$ 35,206

Prepared by: Office of Budget and Finance

Bill 57-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Fire Department

Fire Department

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $3.4 million to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. Funds will be used to provide for higher-than-anticipated callback and overtime expenses (Field Operations program) and for increased volunteer company participation in the EMS Attended Status Program (Contributions to Volunteer Fire Companies program). See Exhibit A.

Fiscal Summary

Program	Supplemental Appropriation [1]	Current Appropriation	Total Appropriation
Field Operations	$ 3,000,000	$ 120,209,565	$ 123,209,565
Volunteer Fire Co.	400,000	12,814,519	13,214,519
Total	$ 3,400,000	$ 133,024,084	$ 136,424,084

[1] Unassigned General Fund Balance (Surplus).

Analysis

This proposed bill appropriates $3.4 million from Surplus to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. The Department advised that a $3.0 million supplemental appropriation is necessary in the Field Operations program to provide for additional callback and overtime expenses necessary to maintain minimum staffing levels in accordance with the MOU agreement. The Department also advised that a $400

thousand supplemental appropriation is necessary in the Contributions to Volunteer Fire Companies program to cover increased volunteer company participation in the EMS Attended Status Program.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 58-26, which appropriates $1.1 million of Surplus funds to the Local Share – Private Pre-K program, or FMs-2 and 17, which together transfer $1.9 million from the Reserve for Contingencies program to ongoing operating budget programs), the FY 2026 budget will be approximately $3.8 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 57-26 will take effect June 14, 2026.

Executive Summary

The Fire Department is requesting a Supplemental Appropriation in the amount of $3.4 million.

These monies are derived from Unreserved, Undesignated General Fund Balance and are necessary to cover the following expenses. During FY 2026, due to higher than anticipated vacancies, the department incurred $3 million in higher than anticipated callback and overtime expenses in order to maintain minimum staffing levels per the MOU agreement. During FY 2026, the Baltimore County Volunteer Firefighter Association has had a higher rate of Medic Attended hours than anticipated; additional funding of $400,000 will cover the increased participation.

Prepared by: Office of Budget and Finance

Bill 58-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Office of Budget and Finance

Local Share – Private Pre-K

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $1.1 million to the Local Share – Private Pre-K program to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. See Exhibit A.

Fiscal Summary

Program	Supplemental Appropriation		Current Appropriation	Total Appropriation
Local Share – Private Pre-K	$ 1,149,356	(1)	$ --	$ 1,149,356

(1) Unassigned General Fund Balance (Surplus).

Analysis

This proposed bill appropriates $1.1 million from Surplus to the Local Share – Private Pre-K program. The Office advised that the supplemental appropriation is necessary to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. The Office further advised that this law requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-old children from families living at or below 300% of the federal poverty level. The State and Counties/City share the cost, which is adjusted based on wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Office advised that the Maryland State Department of Education (MSDE) recently clarified that the Annotated Code of Maryland, Education Article Section 5-229(d)(2) requires that County/City governments, rather than school systems, distribute the local share of the costs for private prekindergarten providers to MSDE. The Office further advised that it received an invoice for $1.1 million in March 2026 for these costs. The Office advised that this funding is not included in BCPS' Maintenance of Effort (MOE) calculation, which is based on K-12 enrollment.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 57-26, which appropriates $3.4 million of Surplus funds to two Fire Department programs, or FMs-2 and 17, which together transfer $1.9 million from the Reserve for Contingencies program to ongoing operating budget programs), the FY 2026 budget will be approximately $1.6 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may

make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 58-26 will take effect June 1, 2026.

Executive Summary

This supplemental appropriation is requested to increase the Local Share budget by $1,149,355.55 to reflect the county share of funding for private prekindergarten for children from eligible Baltimore County families, as required by the Maryland State Blueprint education law.

The Blueprint for Maryland's Future requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-olds from families living at or below 300% of the Federal Poverty Level (FPL). The state and county share the cost, adjusted based on county wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Maryland State Department of Education (MSDE) recently clarified that Maryland Education Article §5-229(d)(2) requires that county governments distribute the local share for private providers of prekindergarten to MSDE. For fiscal year 2026, that expense is $1,149,355.55. Due to the novel nature of this program, Baltimore County was made aware of its obligations after the fiscal year 2026 budget was adopted and received the fiscal year 2026 invoice in March 2026. The Office of Budget and Finance has identified CC660200 Local Share - Private Pre-K as the appropriate cost center for this expense. As required by law, Baltimore County will transfer the funds directly to MSDE. This funding is not included towards Maintenance of Effort calculations for county funding of the local school system, which are based on K-12 enrollment.

Prepared by: Office of Budget and Finance

Bill 59-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Department of Housing and Community Development

Housing Choice Voucher Program

The Administration is requesting a supplemental appropriation of federal funds totaling $5,000,000 to the Housing Choice Voucher Program Gifts and Grants Fund program. The Department advised that the funds will be used to cover increased rental costs associated with providing tenant-based voucher assistance to low-income individuals/families. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County	--	--	--
State	--	--	--
Federal (1)	$ 5,000,000	$ 100,000,000	$ 105,000,000
Other	--	--	--
Total	$ 5,000,000	$ 100,000,000	$ 105,000,000

(1) United States Department of Housing and Urban Development (HUD). No County matching funds are required.

Analysis

The Department advised that the funds will be used to cover increased rental costs associated with providing tenant-based voucher assistance to low-income individuals/families. The Department further advised that the program currently serves approximately 6,427 clients, and the per-unit cost has increased from an average of $1,356 per month in FY 2025 to an estimated average of $1,366 in FY 2026.

The proposed supplemental appropriation represents additional funding that was made available through the U.S. Department of Housing and Urban Development (HUD). The Department advised that HUD makes monthly disbursements based on costs the Department enters into the Voucher Management System (VMS). The Department further advised that HUD requires that the actual costs be compared to funds disbursed, and subsequent disbursements are adjusted as needed to immediately recoup any excess disbursement or address any shortfalls. The grant period is July 1, 2025 through June 30, 2026. The Department advised that no County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 59-26 will take effect June 14, 2026.

Executive Summary

Department of Housing and Community Development (DHCD) – Housing is requesting a supplemental appropriation in the amount of **$5,000,000** for its operating budget for Fiscal Year 2026.

DHCD – Housing projects to receive additional Federal funds from Housing and Urban Development (HUD) for to fund the Housing Choice Voucher (HCV) Program. Due to the increased cost of rents in the Baltimore County area, we are receiving these additional funds to serve the same number of constituents as before.

Prepared by: Department of Housing and Community Development

Bill 60-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Department of Health and Human Services

ENOUGH

The Administration is requesting a supplemental appropriation of State funds totaling $154,473 to the ENOUGH [Engaging Neighborhoods, Organizations, Governments, and Households] Gifts and Grants Fund program. The Department advised that of the total grant award, the County will provide $60,000 to the Community Assistance Network (CAN) as part of an initiative to end childhood poverty in Essex and Middle River; the County's Local Management Board (LMB) will retain $44,473, and the remaining funds will be used for school and community-based partnerships ($30,000) and for a consultant ($20,000). The Department advised that the County's Local Management Board is acting as the liaison between CAN and the State. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County (1)	--	--	--
State	$ 154,473	--	$ 154,473
Federal	--	--	--
Other	--	--	--
Total	$ 154,473	--	$ 154,473

(1) Governor's Office for Children funds. No County matching funds are required.

Analysis

The Department advised that the ENOUGH Program provides targeted resources and technical assistance to help end child poverty by strengthening capacity in the education, health, workforce, housing, and community safety sectors. The Department further advised that CAN is serving as

the “quarterback” of this initiative (i.e., the community group charged with convening other community groups to determine needed programming and supports) and that the LMB is acting as the liaison between CAN and the State. The Department advised that the LMB will provide technical assistance, guidance, partnership development, and funding to develop and sustain a place-based initiative. The Department advised that of the total $154,473 supplemental appropriation, the County will provide $60,000 to CAN for this work. The Department advised that the LMB will retain $44,473, and the remaining funds will be used for school and community-based partnerships (e.g., with the Essex Community Development Corporation) ($30,000), and for a consultant ($20,000).

The grant period commenced October 1, 2025 and continues through September 30, 2026. The Department advised that no County matching funds are required.

With the affirmative vote of five members of the County Council, Bill 60-26 will take effect June 14, 2026.

Executive Summary

The administration is seeking approval of a supplemental appropriation of $154,473 for the ENOUGH Program. Engaging, Neighborhoods, Organizations, Governments, and Households is Governor Moore's initiative to end childhood poverty. The Baltimore County Local Management Board (LMB) has received a Capacity Building Grant which will allow Baltimore County to provide funding to our designated community-based organization(s) within specific census tracts that meet the criteria provide by the Governor's Office of Children (GOC). The Community Assistance Network (CAN) was awarded funding and accepted as our Community Quarterback. The LMB's role is to provide technical assistance, guidance, partnership development, and funding to develop and sustain a place-based initiative within the designated census tract.

Prepared by: Department of Health and Human Services

Bill 61-26 **Council District(s) _All_**

Mr. Ertel (By Req.)

Executive Office

County Charter – Board of Recreation and Parks

Bill 61-26 amends the Baltimore County Charter to update the membership of the Board of Recreation and Parks. The bill also revises the qualifications required for Board membership, including training, experience, and areas of interest, and establishes term limits for Board members. Last, the bill updates the duties of the Board. See Exhibit A.

The Board of Recreation and Parks is governed by Section 533 of the County Charter, which was last amended in 1970. The Board currently consists of 10 members, all appointed by the County Executive. Each of the 7 council districts is represented by a Board member (known as district-level members), while 3 members serve at-large (known as at-large members). With the Council expansion from 7 to 9 districts, the number of Board members will automatically increase from 10 to 12, beginning in December 2026. While it is not stated in the Charter, the historic practice for appointing council district representatives has been for the County Executive to solicit an appointment recommendation from the Councilmember representing the district.

Bill 61-26 adds one at-large member, giving the Board an odd number of members (13 in total) in order to avoid the possibility of a deadlock. The bill also formalizes the historic practice of Council recommendations by adding a requirement that the appointment of district-level members must be made with the recommendation of the Councilmember of the district.

Bill 61-26 also corrects a historical oversight regarding the term length of Board members. From the Board's inception until 1990, the term of a Board member was stated in the County Code. However, Bill 2-90 revised that section (then it was § 28-1 but today is § 3-3-1702) to "the composition of the Board of Recreation and Parks shall be as required by Section 533 of the Charter," which is virtually the same language found in the current § 3-3-1702. While the County has continued to respect the long-standing precedent of 4-year terms, Section 533 was never updated to actually state the term of a Board member. Bill 61-26 corrects this historical error by

stating that Board members are appointed by the County Executive "for a term of four years." In addition, Bill 61-26 establishes a limitation that Board members may serve no more than 2 consecutive terms.

Currently, Board members must be appointed "with due regard to their training, experience, and interest in the natural sciences and conservation." Bill 61-26 updates and broadens the list of special interests to be recreation, nature, arts, sciences, and parks.

Charter Section 533(b) outlines the current duties of the Board. Under this section, the Board must "perform all duties and functions relating to the formulation of plans and policies for public recreation, the organization of recreation councils, the establishment of recreation programs and the acquisition, management, preservation and development of all lands, waters, buildings, and other facilities in Baltimore County as parks and recreation areas and facilities." Many of these duties are outdated, as they are currently performed by the Department of Recreation and Parks or elsewhere within County government.

Bill 61-26 removes this outdated language and adds new language that more accurately reflects the modern duties of the Board. The Administration advises that, when established in 1956, the Board was envisioned to serve more of an oversight role. Now, the Board serves more of an advisory role, advocating for programs and projects and engaging with the community. Bill 61-26 follows an internal review of the composition and duties of County boards and commissions. Accordingly, the new language clarifies that the Board serves in an advisory capacity to the Department of Recreation and Parks. Also, the new language requires the Board to do the following:

- hold regular meetings;
- promote the Department of Recreation and Parks;
- advocate for programs, activities, amenities, capital enhancements, acquisitions, and investments that benefit the Department of Recreation and Parks and County;
- engage county residents and organizations with the Department of Recreation and Parks; and
- work on other issues as requested by and in conjunction with the Department of Recreation and Parks.

If passed by the affirmative vote of five Councilmembers and approved by County voters on November 3, 2026, the amendment shall stand adopted and become a part of the Charter from and after the thirtieth day following said election.

Executive Summary

This legislation establishes a Charter Amendment to add one at-large member to the Baltimore County Board of Recreation and Parks, appointed by the County Executive and confirmed by the County Council. This legislation also updates and modernizes charter language regarding the Board's duties. When established in 1956, the Board was envisioned to serve more of an oversight role. Now, the Board serves more of an advisory role, advocating for programs and projects, and engaging with the community. This legislation follows an internal review of the composition and duties of County boards and commissions.

Prepared by: Executive Office

Bill 62-26 **Council District(s) _All_**

Mr. Patoka

Zoning Regs. – Permitted Use Conditions in the Business, Major (B.M.) Zone

Bill 62-26 adds conditions to the approval of warehouses and compartmentalized warehouse establishments under certain conditions in the Business, Major (B.M.) Zone.

The Baltimore County Zoning Regulations define a “warehouse” as a building or part of a building used or intended to be used primarily for the following:

- the storage of goods or chattels that are to be sold retail or wholesale from other premises or sold wholesale from the same premises;
- the storage of goods or chattels to be shipped on mail order;
- the storage of equipment or materials to be used or installed at other premises by the owner or operator of the warehouse; or
- for similar storage purposes.

"Warehouse" does not include a truck terminal, at which any storage is minor, transitory, and merely incidental to the purpose of facilitating transportation of goods or chattels. “Warehouse” also does not include a retail establishment whose primary purpose is for the sale of goods or chattels stored on the premises. However, this definition does not exclude purely incidental retail sales in warehouses. In general, warehouses are permitted in the Office Technology (O.T.) Zone, the Business, Local (B.L.) Zone, and the B.M. Zone under certain circumstances.

The Zoning Regulations also define a sub-type of warehouse for self-storage, known as a “compartmentalized warehouse establishment.” The Regulations define this type of warehouse as a building consisting of individual, small, self-contained units that are leased or owned for self-service storage of business or household goods. However, outside of its definition, compartmentalized warehouse establishments are only mentioned in the Zoning Regulations twice as prohibited uses in the Service Employment (S-E) Zone and the Mixed Use (M.U.) Overlay District, respectively. In other words, compartmentalized warehouse establishments are not permitted in any zone. However, the Administration advises that, in general, self-storage facilities

are authorized under the definition of a warehouse, rather than compartmentalized warehouse establishments.

Bill 62-26 adds a special use condition to warehouses and compartmentalized warehouse establishments in the B.M. Zone. Specially, the bill would prohibit those uses if they are located along or on a Maryland Scenic Byway. Currently, Maryland has 18 designated scenic byways that encompass 2,487 miles of road. The following scenic byways are located in whole or in part in Baltimore County.

- The Star-Spangled Banner Byway, along MD 295 in Halethorpe and continuing through Baltimore City to North Point Road in Dundalk;
- The Historic National Road, along Frederick Road in Catonsville;
- The Falls Road Byway, along Falls Road from the City-County line to the Carroll County-Baltimore County line;
- The Horses and Hounds Byway, along several roads in northern Baltimore County;
- The Mason and Dixon Byway, along several roads in northern Baltimore County; and
- The Baltimore Historic Charles Street, along Charles Street in Towson.

With the affirmative vote of five members of the County Council, Bill 62-26 will take effect 14 days after its enactment.

Bill 63-26 **Council District(s) _All_**

All Councilmembers

Employees' Retirement System – County Council Members – Repeal of Bill 40-24 – Clarification on Effective Date of Repeal

Bill 63-26 clarifies the intent of the Council's enactment of Bill 19-26 regarding its application by amending the effective date of Bill 19-26.

Section 2 of Bill 19-26 stated that the bill "shall take effect 45 days from its date of enactment." Under Section 308 of the County Charter, when the County Executive is presented with a bill passed by the Council, the County Executive may sign the bill, veto the bill, or return the bill unsigned with a written explanation. A bill is enacted upon the signing of the bill or the returning of the bill unsigned. However, the provisions of the bill do not go into effect until the bill's effective date. Under Section 308, a bill that passed the Council by four votes (a bare majority) may only go into effect 45 days after the day the bill was enacted. However, a bill that passed the Council by five or more votes (a super majority) may state a specific date when the bill's provisions would go into effect, which may be earlier or later than the "default" of 45 days.

On June 1, 2024, the Council passed Bill 40-24, which changed the calculation of Councilmember service retirement allowances such that the salary upon which the calculation is based would be the current Councilmember salary rather than the highest salary earned by the retired Councilmember. On March 16, 2026, the Council unanimously passed Bill 19-26, which repealed Bill 40-24 and enacted a provision requiring any future change to Councilmember pensions be treated the same as changes to Councilmember salaries, including the review and recommendation of the Personnel and Salary Advisory Board.

On March 27, 2026, the County Executive returned Bill 19-26 unsigned, meaning the bill's enactment date is March 27, 2026. While Bill 19-26 was passed by seven votes, it did not specify an effective date. Instead, the bill re-iterated the "default" effective date of 45 days after enactment, which was May 11, 2026. In unanimously passing Bill 19-26, it was the intent of the Council to revert to the status quo prior to the passage of Bill 40-24, and to foreclose the possibility

of any Councilmember retiring under the rules enacted by Bill 40-24. Bill 63-26 amends the effective date provisions of Bill 19-26 to clarify the bill's application between enactment and the original effective date.

Accordingly, Bill 63-26 amends Section 2 of Bill 19-26. Under the bill as it was enacted, Section 2 of Bill 19-26 stated that it "shall take effect 45 days from the date of its enactment," which, as described above, is the default effective date for a bill. Bill 63-26 amends this language to state that Bill 19-26 "having been passed by the affirmative vote of five members of the County Council, shall take effect 14 days from the date of enactment." With an enactment date of March 27, 2026, this amended Section 2 sets the effective date of Bill 19-26 to April 10, 2026.

With the affirmative vote of at least five members of the County Council, Bill 63-26 will take effect from the date of its enactment and shall apply retroactively to April 10, 2026.

Brad Kroner

Fiscal Note

June 1, 2026
First Consideration

Bill 64-26

Council District(s) _All_

Mr. Ertel (By Req.)

Executive Office

General Provisions – Gender-Specific Terms

Bill 64-26 requires the County Code to use gender-neutral terms. The bill also directs the publisher of the County Code to correct gender-specific language to gender-neutral language in consultation with the County's Office of Law. See Exhibit A.

The County Code contains a mix of gender-specific language and gender-neutral language. Examples of gender-specific terms include "his" and "he," "her" and "she," "chairman," "Councilman," "fireman," and "policeman." Examples of gender-neutral terms include "they" and "their," "chair" or "chairperson," "Councilmember" or "Councilperson," "firefighter," and "police officer."

Currently, the General Provisions Article of the County Code specifies that, except where the construction would be unreasonable, whenever one gender is used, the other gender is also intended. Bill 64-26 adds a new requirement that the County Code use gender-neutral terms. The bill also directs the publisher of the County Code, in consultation with and subject to the approval of the County Attorney, to correct any terminology from gender-specific to gender-neutral. Also, the publisher must adequately describe any such correction in an editor's note attached to the affected Code section.

With the affirmative vote of five members of the County Council, Bill 64-26 will take effect 14 days after its enactment.

Executive Summary

This Gender-specific terms legislation will replace certain gender-specific terms in the County Code (chairman, vice-chairman, councilman, fireman, policeman, and salesman) with their gender-neutral counterparts. It will achieve consistency with the Code's current use of such gender-neutral terms.

Prepared by: Executive Office

Pete Gutwald **Fiscal Note** June 1, 2026
First Consideration

Bill 65-26 **Council District(s) _All_**

Mr. Ertel (By Req.)

Department of Permits, Approvals and Inspections

Permits, Licenses, and Business Regulation – Food Trucks – Definitions and Prohibitions

Bill 65-26 broadens the definition of “food truck” and repeals certain prohibitions for food trucks relating to trailers or other accessory attachments.

Currently, a food truck is defined as a self-contained and self-propelled mobile vehicle that sells food from the curb side of the vehicle to customers on the curb side of a public street. Bill 65-26 would amend this definition to state that a food truck is a mobile facility that sells food and that is a mechanically, electrically, manually, or otherwise propelled vehicle operating on land or water that moves as part of its routine operation. In other words, the definition is broadened to encompass alternative forms of propulsion for a food truck and food trucks that can operate on water.

Under the current law, a food truck operator must be licensed by the County. In order to maintain their licenses, food truck operators must adhere to certain restrictions, such as not parking on sidewalks or private property without permission of the property owner. The law currently prohibits a licensed food truck operator from attaching a trailer or other accessory attachment to their food truck, unless that attachment is a canopy or menu display. Bill 65-26 repeals this prohibition.

With the affirmative vote of five members of the County Council, Bill 65-26 will take effect 14 days after its enactment.

Executive Summary

The Administration is requesting support for legislation to update the definition of “food truck” in the Baltimore County Code so that it is more closely aligned with that in the Health Department regulations. Currently, the code requires that food trucks are “self-propelled mobile vehicles” that do not include trailers or other attachments.

These updates will ensure that there is not a conflict between the BCC and what the Health Department defines as a “Mobile Food Service Facility,” which is considered, “a food service facility which is a mechanically, electrically, manually, or otherwise propelled vehicle operating on land or water that moves as part of its routine operation in accordance with Baltimore County Zoning Regulations.”

Prepared by: Department of Permits, Approvals and Inspections

Bill 66-26 **Council District(s) 5**

Mr. Marks

Designation of Design Review Areas – Honeygo Gateway Commercial Revitalization District

Bill 66-26 removes the designation of the Honeygo Gateway Commercial Revitalization District as a Design Review Area for residential development.

Under § 32-4-204 of the County Code, the Council may designate areas of the County in which development is subject to review by the Design Review Panel. These areas are called Design Review Areas. When an area is designated as a Design Review Area, certain development within the area is subject to review so long as that area is described by map in the Comprehensive Manual of Development Policies. The Council may require the Design Review Panel to review non-residential development under § 32-4-204(c), residential development under § 32-4-204(d), or both.

In 2021, with the passage of Resolution 67-21, the Council established the Honeygo Gateway Commercial Revitalization District. Later in 2021, the Council enacted Bill 59-21 which designated the Honeygo Gateway Commercial Revitalization District as a Design Review Area for both residential and non-residential development. Currently, there are five areas that are designated as Design Review Areas for residential development, with all areas except the Honeygo Gateway Commercial Revitalization District being residential communities. Bill 66-26 removes the designation of the Honeygo Gateway Commercial Revitalization District as a Design Review Area for residential development under § 32-4-204(d) and retains the designation for non-residential development under § 32-4-204(c).

Bill 66-26 also provides that the Department of Planning shall remove the map of the Honeygo Gateway Commercial Revitalization District, as amended, from the Comprehensive Manual of Development Policies in accordance with the provisions of the bill.

With the affirmative vote of five members of the County Council, Bill 66-26 will take effect 14 days after its enactment.

FM-1 (Contract) **Council District(s) All**

Department of Recreation and Parks

Portable Toilet Rentals and Servicing

The Administration is requesting approval of a contract with United Rentals (North America), Inc. to provide toilet rental and servicing at various Department of Recreation and Parks and other facilities throughout the County. The contract commences June 30, 2026, continues for one year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $1,200,000 for the entire 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation	
County (1)	$ 1,200,000	
State	--	
Federal	--	
Other	--	
Total	$ 1,200,000	(2)

Notes

(1) General Fund Operating Budget.
(2) Estimate for the entire 5-year and 4-month term.

Analysis

The contractor will provide all time, materials, labor, and incidentals necessary to rent and service portable toilets, both regular and handicapped units, located at various facilities (e.g., parks, community centers, and school-based recreation centers) throughout the County for use by visitors to the facilities (e.g., recreation program participants, spectators, and park visitors). The Department advised that it typically requires 224 units (146 handicap units, 77 standard units, and

1 holding tank) at various locations throughout the County for periods ranging from one month to year-round. The Department further advised that this contract is primarily for the Department of Recreation and Parks but may also be utilized by other County agencies and/or for special events.

Toilet rental and servicing will be billed at a monthly rate of $82.60 to $236, depending on the unit (regular or handicapped) and the frequency of servicing required (once or twice per week). Additional servicing will be billed at $30 per unit. Holding tank rental is billed at a monthly rate of $472, with additional servicing billed at $200 per unit. Hand washing station rental will be billed at a monthly rate of $129.80 per unit and an additional $129.80 for servicing. The County is also responsible for reimbursing the contractor for damaged or destroyed units, subject to certain limits.

The contract commences June 30, 2026, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $1,200,000 for the entire 5-year and 4-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process based on low bid from 6 bids received. The Department advised that there is not an M/WBE participation requirement.

On March 1, 2021, the Council approved a similar 5-year and 4-month contract with the contractor not to exceed $613,290. On January 21, 2025, the Council approved an amendment to increase the maximum compensation by $560,811 to $1,174,101 for the entire 5-year and 4-month term, including the renewal and extension periods. The County's financial system indicates that, as of May 7, 2026, the County has expended/encumbered $1,088,626 under the contract.

The County's financial system indicates that as of May 7, 2026, the County has one other contract with United Rentals (North America), Inc. for heavy equipment for landfill operations.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

LEGISLATIVE ISSUE: Contract – United Rentals

STAFF MEMBER: Jennifer Schmidt

DESCRIPTION OF CONTRACT: This is a contract to provide portable toilet rental and servicing of both standard and accessible units at Recreation and Parks Department locations throughout Baltimore County.

PURPOSE OF THE REQUEST: Portable toilets are placed at various Recreation and Parks facilities throughout Baltimore County for use by recreation program participants, spectators, and park visitors. Sites include parks, community centers and school-recreation centers.

CONTRACT BACKGROUND INFORMATION: This contract replaces the portable toilet contract with United Rentals that expires on 6/29/26. The contract agreement was awarded through the competitive bid process and was awarded to United Rentals. The term of the contract is one year 06/30/2026 to 6/29/2027 with four (4) one-year renewals. The compensation is not to exceed the County Council approved appropriation during the entire term of the Agreement, including renewals thereof.

Prepared by: Department of Recreation and Parks

FM-2 (Budget Appropriation Transfer) **Council District(s) All**

Police Department

BAT – Police Department

The Administration is requesting approval of an inter-agency General Fund budget appropriation transfer (BAT) totaling $475,000 from the Reserve for Contingencies program to the Police Department's Operations Bureau program. The Department advised that the funds are needed to offset increased costs for overtime, callback, retiree payouts, and the addition of a fourth recruit class for June 2026 to assist with minimizing vacancies. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current General Fund Appropriation		General Fund Transfer Amount	Adjusted General Fund Appropriation
047-4701	Reserve for Contingencies	$ 2,500,000	(1)	$ (475,000)	$ 2,025,000
Transfer To					
015-1506	Police Department - Operations Bureau	$ 150,352,741		$ 475,000	$ 150,827,741

(1) FM-17 on this agenda is a BAT transferring a total of $1.4 million from the Reserve for Contingencies program to various Department of Health and Human Services programs. Should the Council also approve that BAT, the Reserve for Contingencies program appropriation would decrease to $625,000.

Analysis

Source of Funds

The Office of Budget and Finance advised that $475,000 is available in the Reserve from Contingencies program. FM-17 on this agenda is a BAT transferring $1.4 million from the Reserve for Contingencies program to various programs within the Department of Health and Human

Services; should the Council approve both BATs, the program appropriation would decrease to $625,000.

Use of Funds

The Department advised that the $475,000 will be used to offset increased costs for overtime and callback due to an increase in public demonstrations and events, retiree payouts due to a higher-than-anticipated number of personnel retiring, and uniforms and body armor associated with adding a fourth recruit class in June 2026 to help minimize vacancies.

This proposed BAT will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bills 57-26 and 58-26, which appropriate a total of $4.5 million of Surplus funds to ongoing operating programs, or FM-17, which transfers $1,400,000 from the Reserve for Contingencies program to various programs within the Health Department), the FY 2026 budget will be approximately $900,000 over the guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

Executive Summary

The FY26 Police Department Budget is expecting a deficit as of Quarter 3. There are several contributing factors including;

- An increase in public demonstrations and events has led to an increase in Overtime and Callback costs.
- A large number of retirees has far exceeded our planned payouts for the fiscal year.
- A 4th recruit class was added in June to help with minimizing vacancies, this leads to higher costs in uniforms and body armor.

A Supplemental appropriation in the amount of $475,000 is needed to offset these costs. This would assist in offsetting the Overtime and Callback costs, and help us to purchase the equipment required for new recruits.

Prepared by: Police Department

FM-3 (Budget Appropriation Transfer) **Council District(s) All**

State's Attorney's Office

BAT – State's Attorney's Office

The Administration is requesting approval of an inter-agency General Fund budget appropriation transfer (BAT) totaling $115,000 from the Law Office's General Legal Services program to the State's Attorney's Office's Criminal Prosecution program. The Office advised that the funds will be used to ensure all salary obligations are met, temporary positions are funded, and operational expenses are covered. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current General Fund Appropriation	General Fund Transfer Amount	Adjusted General Fund Appropriation
011-1101	Law Office - General Legal Services	$ 6,023,651	$ (115,000)	$ 5,908,651
Transfer To				
009-0901	State Attorney's Office - Criminal Prosecution	$ 12,676,672	$ 115,000	$ 12,791,672

Analysis

Source of Funds

The Office of Budget and Finance advised that $115,000 is available in the Law Office's General Legal Services program due to salary savings from vacant positions.

Use of Funds

The State's Attorney's Office advised that the $115,000 will be used to ensure all salary obligations are met, temporary positions are funded, and operational expenses are covered.

Specifically, the Office advised that it has remained close to or fully staffed throughout FY 2026 and therefore anticipates spending over its original salary budget. The Office further advised that a new discovery rule, effective October 1, 2025, and an increased District Court caseload resulted in the need to hire four temporary employees to assist with increased workload and compliance requirements, thereby adding to the salary deficit.

The Office also advised that its operational expenses remain fluid and difficult to predict and that as a result it anticipates overspending in several categories, including Court Costs, Utilities – Voice & Data (due to the addition of 1 cell phone), and Extraditions.

This BAT would not result in an increase to the amount subject to the Spending Affordability Committee's FY 2026 spending guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

Executive Summary

The Office of the State's Attorney is requesting a $115,000 Budget Appropriation Transfer. This fiscal year our office has remained close to or fully staffed. As of April 21, 2026 we have spent $9,504,480 of our original salary budget of $11,970,272. Based on the most recent payroll amount of $476,895 in regular salaries and with approximately 5.7 more pay cycles remaining, we anticipate an overage.

In calendar year 2025 our District Court case volume increased by over 4000 cases. Additionally, a new Rule regarding discovery for pro se defendants took effect on October 1, 2025. As a result of these factors, our office found it necessary to hire (4) temporary employees to assist with the increased workload and compliance requirements. This has resulted in $46,915.54 in encumbered expenses that was not included in the original FY26 budget.

Operational Expenses remain fluid and difficult to predict. At this time, we anticipate exceeding budgeted amounts in several spend categories, including Court Costs, Utilities – Voice & Date (due to the addition of another employee cell phone) and Extraditions. Other spend categories such as copier rentals, Westlaw subscription and user fees for MD Raps access fees, are expected to fully expend due to contractual costs.

Other spend categories such as Office & Administrative Supplies and Witness Expenses most likely will have a year-end surplus.

To ensure all salaries obligations are met, temporary positions are funded and operational expenses are covered we are requesting $115,000 additional funding for FY26.

Prepared by: State's Attorney's Office

FM-4 (Budget Appropriation Transfer) **Council District(s) __All__**

Baltimore County Public Schools

BAT – Baltimore County Public Schools

The Administration is requesting approval of an inter-program General Fund budget appropriation transfer (BAT) totaling $19.1 million within the Baltimore County Public Schools (BCPS) budget to continue teacher substitute services through contracted management through the end of FY 2026, realign the budget for software license fees, allow principals to realign school-level per-pupil budgets, and provide for special education parent reimbursements. BCPS advised that the funds are available from salary savings, deferring the teacher substitute in-house management transition to FY2027, and moving health assistants to the Concentration of Poverty (COP) grant. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current Appropriation [(1)]	Transfer Amount	Adjusted Appropriation
3502	Mid-Level Administration	$ 123,177,657	$ (1,255,012)	$ 121,922,645
3503	Instructional Salaries & Wages	663,889,262	(15,738,538)	648,150,724
3508	Health Services	24,008,991	(318,178)	23,690,813
3509	Student Transportation Service	100,613,904	(875,670)	99,738,234
3510	Operation of Plant & Equipment	155,056,725	(935,736)	154,120,989
			$ (19,123,134)	

Transfer To					
3505	Other Instructional Costs	$ 60,867,923	$ 19,000,000	$	79,867,923
3506	Special Education	305,442,660	123,134		305,565,794
			$ 19,123,134		

(1) MB-4 on this agenda is a resolution authorizing BCPS to expend $10.5 million derived from State Aid ($2.7 million) and its General Fund balance ($7.8 million) and increase the spending authorization in six programs, including one–Special Education ($3.6 million)–that is also included in this proposed BAT; the current appropriation noted above for this program excludes the additional amount authorized by the resolution.

Analysis

Source of Funds

BCPS advised that $19.1 million is available in the following programs:

- $1.3 million in the Mid-Level Administration program from salary savings due to higher-than-anticipated turnover generated from vacancies.
- $15.7 million in the Instructional Salaries & Wages program due to deferring the planned transition to the in-house management of teacher substitutes from contracted services in FY 2026 to FY 2027 ($13.7 million) and salary savings due to higher-than-anticipated turnover generated from vacancies ($2.0 million).
- $318 thousand in the Health Services program due to moving 11.2 Health Assistant FTE to the COP Grant (23.6 Health Assistant FTEs were previously moved to the COP Grant during FY 2025 and reflected in the FY 2026 adopted budget).
- $876 thousand in the Student Transportation Service program due to the reallocation of salary savings from higher-than-anticipated turnover generated from vacancies.
- $936 thousand in the Operation of Plant program due to the reallocation of salary savings from higher than anticipated turnover generated from vacancies.

Use of Funds

BCPS advised that $19.1 million of additional funds is needed to cover costs for the following:

- $19.0 million in the Other Instructional Costs program due to contractual costs associated with deferring teacher substitute in-house management to FY 2027 ($18.0 million), software license fees ($600 thousand), and principals' realignment of per-pupil budgets ($400 thousand).

- $123 thousand in the Special Education program for special education parent reimbursements, which are for special education expenses incurred by families that are ultimately determined to be the responsibility of BCPS by an Individual Education Plan (IEP) team or legal settlement.

This BAT would not result in an increase in the amount subject to the Spending Affordability Committee's FY 2026 spending guideline.

MB-4 on this agenda authorizes BCPS to expend non-local funds totaling $10.5 million ($7.8 million in General Fund balance and $2.7 million in State Aid) to support the FY 2026 final bargaining unit negotiated compensation with associated benefits ($3.1 million), continued implementation of the Enterprise Resource Planning (ERP) system ($5.5 million), and special education parent reimbursements ($1.9 million). Should the Council approve the resolution, the Special Education program's FY 2026 appropriation, which is also affected by this BAT, would increase by an additional $3.6 million.

Executive Summary

This annual budget appropriation transfer, similar to prior years, will realign funds by category with planned and projected year-end expenses. Funds are available due to savings in salary expenditures, teacher substitute in-house management transition deferred to FY2027, and moving health assistants to the Concentration of Poverty (COP) grant. The proposed transfers are necessary to implement the FY2026 operating plan, manage teacher substitutes via contracted services through the end of this fiscal year, realign the budget for software license fees, allow principals to realign per pupil budgets, and provide for special education parent reimbursement. Expenditure decisions are subject to the availability of funds. With the Board's approval, this transfer will be submitted to the county executive and then to the Baltimore County Council for approval on June 1, 2026.

Note: New appropriations do not include the supplemental appropriation request.

Prepared by: Office of Budget and Finance/BCPS

FM-6 (Contract) **Council District(s) All**

Circuit Court

Behavioral Health Treatment and Drug Screening Services – Problem Courts Program

The Administration is requesting approval of a contract with Project Chesapeake, LLC to provide drug testing and treatment services for participants enrolled in the Circuit Court's Adult Drug Treatment Court program. The contract commences July 1, 2026, continues for 1 year, and may be renewed for four additional 1-year periods with the option to extend the initial term or any renewal term for an additional 180 days. Compensation may not exceed $100,000 in any contract year; therefore, compensation may not exceed $100,000 for the initial 1-year term and may not exceed $500,000 for the entire 5-year and 6-month-plus term, including renewal and extension periods. The contract permits extra work beyond the original Scope of Services, with corresponding adjustments to compensation and/or contract term; the Circuit Court advised that should additional grant funding become available, corresponding adjustments could potentially extend the agreement beyond the stated term. See Exhibit A.

Fiscal Summary

Funding Source	Initial Term		Maximum Compensation	
County	--		--	
State (1)	$ 16,044		$ 416,044	
Federal	--		--	
Other (2)	83,956		83,956	
Total	$ 100,000	(3)	$ 500,000	(4)

(1) Maryland Administrative Office of the Courts, Office of Problem-Solving Courts.
(2) Opioid Abatement Funds.
(3) Maximum compensation for the initial 1-year term.
(4) For the entire 5-year and 6-month-plus term. The contract permits extra work beyond the original Scope of Services, with corresponding adjustments to compensation and/or contract term; the Circuit Court advised that should additional grant funding become available, corresponding adjustments could potentially extend the agreement beyond the stated term.

Analysis

The Circuit Court advised that the Adult Drug Treatment Court program is a voluntary, non-adversarial judicially-supervised program for substance-using offenders who have been charged with a felony in the Circuit Court for Baltimore County. The Circuit Court further advised that the program's mission is to reduce drug dependency by utilizing community resources in an intensive program that combines treatment with comprehensive support services to enable offenders to sustain a crime-free, sober life. The County's program commenced in fall 2021, and 22 jurisdictions throughout the State have this program.

The contractor will serve as the drug testing facility for the program and the preferred substance use disorder treatment provider for program participants, including transportation services and other ancillary services not billable to insurance. The contractor will staff clinical team members, who will provide a clinical perspective and input as to what program participants may need in terms of treatment, including amenability to treatment, level of care, and appropriate referrals for behavioral health services and trauma-informed care, as well as report all results and treatment services to the Circuit Court. The Circuit Court advised that it will use that information to plan a path for each person in order to complete the Adult Drug Court program. The Circuit Court further advised that the Adult Drug Court program will serve up to 50 participants at a time and has served 38 participants in FY 2026. The Circuit Court also advised that the rate for preferred provider services is $5,215 per month, and the rate for drug testing is $30 per test.

The contract commences July 1, 2026, continues for 1 year, and may be renewed for four additional 1-year periods with the option to extend the initial term or any renewal term for an additional 180 days on the same terms and conditions. Compensation may not exceed $100,000 in any contract year; therefore, compensation may not exceed $100,000 for the initial 1-year term and may not exceed $500,000 for the entire 5-year and 6-month-plus term, including renewal and extension periods. The contract permits extra work beyond the original Scope of Services, with corresponding adjustments to compensation and/or contract term; the Circuit Court advised that should additional grant funding become available, corresponding adjustments could potentially extend the agreement beyond the stated term. The County may terminate the agreement by providing 30 days prior written notice.

The Circuit Court requested that the proposed contract be designated as a noncompetitive 902(f) award secured in the best interest of the County. The Circuit Court advised that the contractor is the only provider in the state offering a comprehensive partnership that includes 24/7 access to a

clinical team, transportation to court services and medical appointments, in-house drug testing services, and an integrated model that aligns the County with nationally recognized drug court best practices. The Circuit Court further advised that the contractor only bills the County, on average, for 30% of all drug testing, leading to cost savings. The Department advised that there is not an M/WBE participation requirement.

On January 18, 2022, the Council approved a similar 4-year and 5½-month contract not to exceed $450,000 with Project Chesapeake, LLC; the contract expires June 30, 2026. According to the County's financial system, as of May 14, 2026, a total of $315,118 has been expended/encumbered under the contract.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

EXECUTIVE SUMMARY

The Circuit Court is requesting the renewal of a contract between Baltimore County and Project Chesapeake, LLC.

Project Chesapeake serves as the Circuit Court's preferred behavioral health treatment provider and drug testing partner for the Problem Solving Courts Programs. Through this partnership, the Court is able to provide participants with timely access to a full continuum of care, including residential treatment, outpatient services, medication-assisted treatment, and recovery support services.
Project Chesapeake maintains multiple treatment locations throughout Baltimore County and surrounding jurisdictions, which allows participants to access services close to their residence and reduces barriers related to transportation and engagement. In addition, Project Chesapeake provides observed drug testing services through its outpatient network, ensuring compliance with evidence-based best practices requiring frequent, random, and reliable testing.

The partnership also provides the Court with consistent clinical collaboration. Project Chesapeake staff routinely participate in team staffing meetings and court hearings, offering real-time clinical insight, treatment updates, and recommendations. This integration enhances the Court's ability to make informed decisions, respond quickly to participant needs, and maintain fidelity to nationally recognized best practice standards.

This contract has allowed the Circuit Court and Baltimore County to deliver coordinated, evidence-based treatment and supervision services without the need to independently procure and manage multiple treatment and testing providers. The Court has utilized Project Chesapeake as its preferred provider since the program's inception, and the partnership has proven to be an effective and essential component of program operations.

Renewal of this contract will ensure the continued delivery of high-quality treatment services, support program growth, and maintain the Court's ability to effectively serve justice-involved individuals with substance use disorders.

Prepared by: Circuit Court

FM-7 (Contract) **Council District(s) All**

Board of Elections

Annual Maintenance/Software License Renewals – Tritek Mail and Ballot Sorting Equipment

The Administration is requesting retroactive approval of a contract with Tritek Systems Inc. to provide annual maintenance and software license renewals for Tritek mail and ballot sorting equipment used by the Board of Elections. The contract commenced November 1, 2025, continues through October 31, 2026, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term by an additional 120 days. The contract provides that compensation may not exceed $233,000 for the entire 5-year and 4-month term. See Exhibit A.

Fiscal Summary

Funding Source	Maximum Compensation	Notes
County (1)	$ 233,000	(1) General Fund Operating Budget.
State	--	(2) For the entire 5-year and 4-month term.
Federal	--	
Other	--	
Total	$ 233,000 (2)	

Analysis

The Board advised that under Maryland law, Baltimore County must offer vote-by-mail options. Since 2020, the County has experienced an approximate 350% to 450% increase in mail-in voting. Each ballot received must be time and date stamped and coded by delivery method before being counted, sorted, and batched. The mail and ballot sorting equipment enables the County to meet these requirements efficiently and accurately, enabling the timely certification of election results.

The Board advised that the equipment was purchased in 2023 for $283,680, which included software licensing and hardware maintenance through October 31, 2024. The County's financial system indicates that in 2024, the Board purchased a software license renewal and maintenance agreement for an additional year, through October 31, 2025, at a cost of $43,895. The Board advised that the 2024 one-year software license renewal and maintenance agreement was executed without prior Council approval and attributed the omission to an administrative error.

Under the proposed contract, the contractor will provide all labor, equipment, tools, material, transportation, and services necessary to support the continued operation of the mail and ballot sorting equipment. Services include but are not limited to software updates, preventative maintenance, and emergency on-call repairs. The contractor will respond to emergency requests within 4 hours. Additional service and support fees outside of specified maintenance (e.g., operator training) will be billed at the rate of $325/hour plus travel. Annual maintenance and software license renewal costs total $44,773 for the first year, increase 2% annually, and total $233,000 for the entire contract term.

The contract commenced November 1, 2025, continues through October 31, 2026, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed $233,000 for the entire 5-year and 4-month term. The County may terminate the agreement by providing 30 days prior written notice.

The Board requested that the proposed contract be designated as a noncompetitive 902(f) award. The contractor is the sole manufacturer of the equipment and software and is the only entity with personnel trained to service the equipment.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…." As previously noted, the Board purchased a

one-year software license renewal and maintenance agreement for the period November 1, 2024-October 31, 2025 for $43,895.

EXECUTIVE SUMMARY

Mail and Ballot Sorting Equipment Maintenance and Software License Agreement

The Board of Elections requests approval of an Annual Maintenance and Software License Agreement with Tritek Systems, Inc. to support the continued operation of the mail and ballot sorting equipment. This agreement provides essential software updates, installation services, and routine maintenance necessary to ensure the equipment functions reliably and efficiently.

Tritek Systems, Inc. is the original designer and manufacturer of the equipment and serves as the sole source vendor for proprietary software, maintenance, and cleaning services. As such, the contractor is uniquely qualified to provide these specialized services.

Under Maryland law, Baltimore County must offer vote-by-mail options. Since 2020, the County has experienced an approximate 350 to 450% increase in mail-in voting. Each ballot received must be time and date stamped and coded by delivery method before being counted, sorted, and batched. The mail and ballot sorting equipment enables Baltimore County to meet these requirements efficiently and accurately allowing certification of election results to occur timely.

This agreement establishes a comprehensive maintenance and software support framework, including preventive and corrective maintenance to minimize downtime and extend equipment lifespan. Routine inspections, calibration, and performance optimization will ensure continued compliance with election standards.

Additionally, the agreement includes ongoing software support such as updates, security patches, and system enhancements. These services are essential to maintaining election integrity, preserving chain-of-custody protocols, and ensuring compatibility with evolving regulatory requirements.

The vendor will provide responsive technical support, including remote diagnostics and on-site service as needed, with a focus on timely issue resolution during high-volume election periods.

The total compensation for the agreement, including the renewal option, is $232,999.94. This multi-year agreement includes a renewal option, ensuring continuity of services for future election cycles.

This Agreement shall be retroactive from November 1, 2025 and shall continue through October 31, 2026 (the "Initial Term") with four (4) one (1) year renewals.

Prepared by: Board of Elections

FM-8 (3 Contracts) **Council District(s) All**

Department of Permits, Approvals & Inspections

Reviews of Landscape and Lighting Plans – Baltimore County Landscape Manual

The Administration is requesting approval of three contracts, with Human & Rohde, Inc., Mahan Rykiel Associates, Inc., and Site Resources, Inc., to provide on-call landscape and lighting plan reviews and approvals in accordance with the Baltimore County Landscape Manual and Residential and Local Open Space Manuals. Each contract commences July 6, 2026, continues for one year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Each contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation for all contractors combined totals $650,000 for the entire 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Total Compensation	
County (1)	$ 650,000	
State	--	
Federal	--	
Other	--	
Total	$ 650,000	(2)

Notes

(1) General Fund Operating Budget and/or Capital Projects Fund - Metropolitan District.

(2) Estimate for the entire 5-year and 4-month term.

Analysis

The contractors will provide on-call review services to assist with the review of, commenting on, and approval of landscape and lighting plans submitted to the Department of Permits, Approvals and Inspections, in accordance with the Baltimore County Landscape Manual and the Residential and Local Open Space Manuals. The Department advised that it currently employs one Landscape Architect who reviews the plans submitted to the Department, and it has hired an additional staff member to assist the Landscape Architect; however, due to the volume of plans submitted, the proposed contracts are necessary to supplement the in-house review. The Department advised that the Landscape Architect will assign tasks to the contractors as deemed appropriate.

Hourly labor rates range from $85 to $140, depending on the contractor and position (i.e., landscape architect, landscape designer). Miscellaneous costs (e.g., reproduction and incidentals) are billed at a markup of 10% for the Human & Rohde Inc. contract; there is no markup for the Mahan Rykiel Associates, Inc., and Site Resources, Inc., contracts.

Each contract commences upon Council approval, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Each contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation for all contractors combined totals $650,000 for the entire 5-year and 4-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

The County awarded the contracts through a competitive procurement process based on qualifications and experience from 5 proposals received. The Department advised that there is not a M/WBE participation requirement.

On July 6, 2021, the Council approved similar 5-year and 4-month contracts with Human & Rohde, Inc., Kimley-Horn and Associates, Inc., and Pennoni Associates, Inc. According to the County's financial system, as of May 11, 2026, expenditures/encumbrances under the contracts totaled $736,543 – $528,450 to Human & Rohde, Inc. and $208,093 to Kimley-Horn and Associates, Inc., and $0 to Pennoni Associates, Inc.

The County's financial system indicates that as of May 11, 2026, the County has other contracts with the proposed contractors as follows: two with Site Resources, Inc., one with Mahan Rykiel Associates, Inc., and none with Human & Rohde, Inc.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

The Department of Permits, Approvals and Inspections requests approval of three (3) Contracts with Human & Rohde, Inc., Mahan Rykiel Associates, Inc. and Site Resources Incorporated. The Contractors shall perform reviews of landscaping and lighting plans submitted to the Department, in accordance with the Baltimore County Landscape Manual.

The Contractors were selected through the competitive Baltimore County Request for Proposal (RFP) No. P-10000457. Five (5) total proposals were received in response to the RFP and scored by the Evaluation Committee. Proposals from the three (3) firms named above were deemed acceptable for award by the Evaluation Committee.

The County Council previously approved three (3) contracts on July 6, 2021 for similar services. The previous contracts are set to expire on July 5, 2026. If approved by the County Council, awards made from the current RFP will become effective on July 6, 2026 and continue through one year (the initial term), with the option to renew for up to four (4) additional one-year periods.

Funds will be encumbered each fiscal year from the Department's Operating and Metro Funds, Cost Center 170100. In no event shall the collective compensation paid to all Contractors receiving an award exceed the County Council approved appropriation to provide these services, during the entire term of the Agreements, including renewals thereof.

Prepared by: Department of Permits, Approvals & Inspections

FM-9 (Contract) **Council District(s) All**

Office of Information Technology

Electronic Health Records System Implementation Services

The Administration is requesting approval of a contract with Creative Information Technology, Inc. to provide electronic health records (EHR) system implementation services. The Office advised that it intends for the contract to commence upon Council approval, continue for 1 year, and renew in increments of 1 year through one year post the date the EHR system "goes live" (i.e., the County's final acceptance). (The contract as submitted provides that the term is effective June 1, 2026 through May 31, 2027 but also states that the initial term is the "earlier of 1 year or the date on which the…[EHR] system final acceptance is complete. The renewal options may only be exercised if the final acceptance is not complete at the end of the initial term (or any renewal terms) with an early termination date once the final acceptance is complete." The contract as submitted does not clarify the renewal options.) The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office estimates that implementation will take approximately 1 year to complete. The Office advised that estimated compensation totals $1,092,638 for the entire approximate 2-year term, including the 1-year post-implementation period. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation	Notes
County (1)	$ 1,092,638	(1) Capital Projects Fund.
State	--	(2) Estimate for the entire approximate 2-year term.
Federal	--	
Other	--	
Total	$ 1,092,638 (2)	

Analysis

The Office advised that the Department of Health and Human Services has executed an agreement with CureMD for the software and implementation of the new electronic health record (EHR) system to replace its current platform. The Office further advised that the proposed contractor will provide consulting services to assist the County with the transition to the new EHR system. Services will include project and data management, analysis support, and training/workflow alignment. The contractor will assist with interpreting complex specifications and aligning implementation tasks with public health workflows; assess legacy data for accuracy and structure prior to migration; provide insight on bridging strategies and retention protocols; and assist with developing staff training plans that account for operational nuances. Hourly rates range from $105.98 to $145.72 depending on the position (i.e., training specialist, database management specialist, database manager, project manager, systems analyst).

The Office advised that it intends for the contract to commence upon Council approval, continue for 1 year, and renew in increments of 1 year through one year post the date the EHR system "goes live" (i.e., the County's final acceptance). (The contract as submitted provides that the term is effective June 1, 2026 through May 31, 2027 but also states that the initial term is the "earlier of 1 year or the date on which the…[EHR] system final acceptance is complete. The renewal options may only be exercised if the final acceptance is not complete at the end of the initial term (or any renewal terms) with an early termination date once the final acceptance is complete." The contract as submitted does not clarify the renewal options.) The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office estimates that services will take approximately 1 year to complete. The Office advised that estimated compensation totals $1,092,638 for the entire approximate 2-year term, including the 1-year post-implementation period. The County may terminate the agreement by providing prior written notice.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower.

The Office requested that the proposed contract be designated as a noncompetitive 902(f) award secured in the best interest of the County. The Office advised that Creative Information Technology, Inc. previously provided consulting and technical services to the County under a CATS+ contract that expired January 16, 2024. The Office further advised that Creative Information Technology, Inc. played an integral role in developing the scope of work for the EHR system procurement, and it has proven experience in health-related systems and an established working relationship with key stakeholders. The Office also advised that selecting Creative Information Technology, Inc. minimizes disruption, reduces onboarding time, and accelerates implementation timelines due to its familiarity with the Department's operations and technical expectations.

The County's financial system indicates that as of May 12, 2026, the County has one other contract with Creative Information Technology, Inc. for IT consulting and supplemental staffing. The Office advised that there is not an M/WBE participation requirement.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires County Council approval prior to execution of any contract for services exceeding two years or involving expenditures of more than $25,000 per year.

Executive Summary

Summary - This fiscal matter is for a multi-year agreement with Creative Information Technology Inc (CITI) for consulting service to assist Health and Human Services with the new electronic health records system for Baltimore County. The services to be provided include project management, data management, analysis support, and training /workflow alignment.

History - The Department of Health and Human Services has executed a new agreement with CureMD for the software and implementation of the new Electronic Health Record (EHR) system to replace its current platform. Prior to this procurement, CITI supported the County through a separate engagement in which they worked closely with the Department and OIT to develop the scope of work, assess existing public health workflows, and document operational and technical requirements. Through that work, CITI met with program managers, clinicians, and operational staff to evaluate current and future EHR needs, giving them extensive insight into legacy system functionality, data structures, and departmental processes. This earlier engagement positions CITI as the vendor most familiar with the Department's current environment and future-state EMR objectives.

Purpose - The Department of Health requires transition and implementation support to ensure a smooth and secure migration to the new EHR system. CITI is uniquely qualified to provide this support due to its direct involvement in developing the EHR requirements and familiarity with the workflows, data challenges, and regulatory obligations that will influence implementation. Their prior work provides several advantages, including:

- A deep understanding of legacy data structures to guide data clean-up and migration planning
- The ability to recommend strategies that avoid duplication and protect patient information while maintaining HIPAA compliance
- Knowledge of record retention needs and system bridging requirements to support continuity of care
- Awareness of operational and training gaps that may fall outside the EMR vendor's scope

Engaging a vendor without this institutional knowledge would require substantial time for orientation and re-discovery and could significantly extend the implementation timeline. CITI's continuity reduces onboarding effort, minimizes operational disruption, and supports a more efficient transition.

Fiscal Impact - The pricing for CITI's services is considered fair and reasonable because the County is leveraging the State of Maryland's competitively bid CATS+ (Consulting and Technical Services Plus) contract vehicle. Under CATS+, hourly labor rates are benchmarked across a wide pool of qualified vendors, ensuring that approved rates align with market standards and regional expectations. CITI's proposed hourly rates fall within the authorized ranges for comparable functional areas under the contract. No additional premium or non-standard pricing is included as part of this request. The agreement will be effective on upon County Council approval and will expire one-year after go live of the new EHR system. The contract's compensation cap is not to exceed County Council approved appropriation.

Prepared by: Office of Information Technology

FM-10 (Contract Amendment) **Council District(s) All**

Office of Information Technology

Workday

The Administration is requesting approval of an amendment to a contract with Collaborative Solutions, LLC to continue to provide post-production support services for the County's Workday Enterprise Resource Planning system. The proposed amendment, which commences July 1, 2026, extends the contract for 1 year with the option to renew for up to four additional 1-year periods. The Office advised that the proposed amendment increases the estimated compensation of the contract by $2,508,461, from $2,500,000 to $5,008,461, for the entire approximate 8-year and 7-month term, including the renewal and extension periods, and that estimated compensation will be based upon individual statements of work (SOW). The contract commenced November 21, 2022.

Fiscal Summary

Funding Source	Contract Amendment	Current Estimated Compensation	Amended Estimated Compensation	
County [1]	$ 2,508,461	$ 2,500,000	$ 5,008,461	
State	--	--	--	
Federal	--	--	--	
Other	--	--	--	
Total	$ 2,508,461	$ 2,500,000	$ 5,008,461	[2]

[1] Capital Projects Fund (Enhanced Productivity Thru Technology project).
[2] Estimate for the entire 8-year and 7-month term. Compensation will be based upon individual statements of work (SOW).

Analysis

The contractor currently provides post-production support services for the County's Workday Enterprise Resource Planning system.

On November 21, 2022, the Council approved the original 3-year and 1-month "Master Services Agreement" for services through December 31, 2025. The contract provides that the County will pay the contractor fees and other compensation per each statement of work (SOW). Each SOW will incorporate a description of the specific services to be provided, including, but not limited to, project scope, various project activities and tasks to be performed, and roles and responsibilities of each party. The contract initially included one SOW, primarily to assist the County with implementing the Human Resource Management Workday component. The contract provides that the County will pay a flat fee of $266,225 ($66,556 quarterly) for the services and will reimburse the contractor at cost for mutually agreed upon required travel. The contract's initial estimated compensation of $1.2 million was based on the $266,225 cost of the initial SOW, plus a contingency of $933,775 for future Workday project phases and post-production support. The Office advised that the contract was administratively extended through June 30, 2026 in order to align with the extension of the contract through which the County's agreement was cooperatively procured and that compensation during this 6-month period could total up to approximately $390,184. The Office advised that the revised estimated compensation for the entire contract term through June 30, 2026 is $2.5 million, an increase of $1.3 million over the original estimated compensation, due to additional SOWs under the contract.

The proposed amendment, which commences July 1, 2026, extends the contract for 1 year with the option to renew for up to four additional 1-year periods. The Office advised that the amendment is necessary to maintain uninterrupted support services, including production support, change management, and strategic planning for financial and human capital management functions. The Office further advised that the proposed amendment increases the estimated compensation by $2,508,461, from $2,500,000 to $5,008,461, for the entire 8-year and 7-month term, including the renewal and extension periods. The Office advised that the estimated compensation of $5.0 million is based on the standard production support requested annually and consideration of any additional SOW, which are projected to total $1.5 million and $1.0 million, respectively, over the FY 2027 and FY 2031 period. All other terms and conditions remain the same. According to the County's financial system, as of May 11, 2026, expenditures/ encumbrances under the contract totaled $2,498,368.

The County awarded the original agreement as a cooperative procurement of an existing competitively bid Region 14 Education Service Center/National Cooperative Purchasing Alliance agreement with Collaborative Solutions, LLC that was awarded on December 8, 2020 and expires June 30, 2026. Hourly rates are pursuant to the National Cooperative Purchasing Alliance agreement and range from $48 to $380 depending on the position and service location (e.g.,

Support Consultant, Executive). The agreement stipulates that commencing December 9, 2023, unless otherwise agreed upon in the applicable SOW, hourly rates will be increased automatically on an annual basis by 5% over the prior 12-month period. According to the bid documents, there was not an M/WBE participation requirement.

The Office requested that the proposed contract extension be designated as a noncompetitive 902(f) award secured in the best interest of the County. The Office advised that as the contract through which the County's agreement was cooperatively procured (i.e., the Region 14 Education Service Center/National Cooperative Purchasing Alliance agreement) is expiring June 30, 2026, the County and Collaborative Solutions, LLC are entering a separate extension that, according to the Office, would retain the terms and conditions of the cooperative procurement in order to continue services without interruption.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…." As previously mentioned, the County entered into an additional 6-month extension period through June 30, 2026 with estimated compensation of up to approximately $390,184.

Office of Information Technology

Document and Information Lifecycle Services

The Administration is requesting approval of a contract with Iron Mountain, Inc. to provide document and information lifecycle management services. The contract commences July 2, 2026 and continues through the earlier of 1 year or the date a new contract is executed. The contract does not specify an amount to which compensation is limited; however, the Office advised that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office advised that estimated compensation totals $250,000 for the 1-year term.

Fiscal Summary

Funding Source	Total Compensation	Notes
County (1)	$ 250,000	(1) General Fund Operating Budget.
State	--	(2) Estimate for the entire 1-year term.
Federal	--	
Other	--	
Total	$ 250,000 (2)	

Analysis

The Office advised that the contractor will provide document and information lifecycle management services to include, but not limited to, records management (standard storage), open shelf and image on demand services (e.g., electronic storage), secure shredding, IT asset disposition services, data management, a data center, program management and operations services, and digitization services to assist with lifecycle management.

The contract commences July 2, 2026 and continues through the earlier of 1 year or the date a new contract is executed. The contract does not specify an amount to which compensation is

limited; however, the Office advised that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office advised that estimated compensation totals $250,000 for the 1-year term. The Office further advised that the proposed contract includes a continuation of the rates established under the County's current interim contract (which was a cooperative procurement of a competitively-bid 5-year Port of Portland agreement). The County may terminate the agreement by providing prior written notice. The Office advised that there is not an M/WBE participation requirement.

The Office requested that the proposed contract be designated as a noncompetitive 902(f) award secured in the best interest of the County. The Office noted that while it is pursuing a new, long-term agreement for these services, it is in the County's best interest to continue services with Iron Mountain, Inc. due to its existing custody of County records, operational infrastructure supporting those records, and established service relationship.

On July 1, 2024, the County awarded a similar interim contract to Iron Mountain, Inc. dba Iron Mountain Information Management, LLC, which continued through the earlier of December 31, 2024 or the date a new contract is executed; this arrangement was under the Charter threshold for Council approval. On October 21, 2024, the Council approved an amendment to the interim contract, increasing the maximum compensation by $76,000, from $25,000 to $101,000 for the entire contract term. On December 2, 2024, the County Administrative Officer extended the amended interim contract through the earlier of January 31, 2025 or the date a new contract is executed. The contract expired January 21, 2025. According to the County's financial system, as of May 19, 2026, expenditures under the contract totaled $88,043.

On January 21, 2025, the Council approved a similar interim 1-year agreement through January 22, 2026 with estimated compensation totaling $154,220 for the 1-year term. On November 11, 2025, the contract was administratively extended through July 1, 2026. The Office advised that the total value of services to be provided from January 23, 2026 through July 1, 2026 is approximately $93,000. The County's financial system indicated that as of May 15, 2026, expenditures/encumbrances under the contract totaled $247,148.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year….” As previously noted, the current agreement was administratively extended through July 1, 2026.

FM-12 (Contract) **Council District(s) __All__**

Office of Information Technology

Consulting Services

The Administration is requesting approval of a contract with Projility, Inc. to provide consulting services supporting the transition from Microsoft Project Online/Project Web App prior to Microsoft retiring the app on September 30, 2026. The contract as submitted does not include a contract term. The Office advised that the contract commences June 2, 2026 and continues through 1 year after the completion of the initial implementation (i.e., the conclusion of the estimated four-to-eight-week period over which migration services are expected to be performed). The contract provides that compensation may not exceed $500,000 for the entire approximate 1-year and 2-month term. See Exhibit A.

Fiscal Summary

Funding Source	Maximum Compensation	
County (1)	$ 500,000	
State	--	
Federal	--	
Other	--	
Total	$ 500,000	(2)

Notes

(1) General Fund Operating Budget.

(2) For the entire approximate 1-year and 2-month term.

Analysis

The Office advised that Microsoft Project Online/Project Web App (PWA) currently functions as the County's primary enterprise project management platform, supporting project planning, tracking, reporting, and governance across all County agencies. The contractor will provide consulting services supporting the transition from PWA (hosted on Microsoft's infrastructure) to an on-premises Microsoft Project Server Subscription Edition system prior to Microsoft retiring the

app on September 30, 2026. Data will be migrated from where it is currently hosted on Microsoft's infrastructure to the County's infrastructure, ensuring its continued availability. The Office advised that the contractor will provide services to guide the transition, including migration planning, data and workflow assessments, replacement system recommendations, configuration of Microsoft Project for web or Power App-based alternatives, and training to support effective adoption.

The Office advised that the contract incorporates SOWs specific to the Department of Public Works and Transportation (DPWT) and OIT. (OIT's project portfolio represents and supports the technology-related business needs of all County agencies.) The Office also advised that the County will be billed $175,000, including $115,000 for migration services ($60,000 for OIT and $55,000 for DPWT), plus $60,000 ($30,000 per agency) for support services.

The contract as submitted does not include a contract term. The Office advised that the contract commences June 2, 2026 and continues through one year after the completion of the initial implementation (i.e., the conclusion of the estimated four-to-eight-week period over which migration services are expected to be performed). The contract provides that compensation may not exceed $500,000 for the entire approximate 1-year and 2-month term. The Office also advised that the maximum compensation includes a $325,000 contingency for any additional consulting, training, and support services required to migrate data from the online platform to the on-premises platform prior to the data being removed. The County may terminate the agreement by providing prior written notice.

The County awarded the contract as a cooperative procurement of an existing competitively-bid U.S. General Services Administration 20-year agreement that was effective September 28, 2006. The Office advised that there is not an M/WBE participation requirement.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

EXECUTIVE SUMMARY

Summary - This fiscal matter is for a one-time purchase order with Projility to provide consulting services supporting the County's transition from Microsoft Project Online/Project Web App (PWA) prior to its retirement on September 30, 2026, utilizing pricing established through Projility's GSA-negotiated contract.

History - The Office of Information Technology (OIT) seeks approval to engage Projility for consulting services to support the County's transition away from Microsoft Project Online/Project Web App (PWA), which Microsoft will retire on September 30, 2026. The County will need to migrate data from the hosted location (on the Microsoft's infrastructure) to an on-premise location (the County's infrastructure). PWA currently functions as the County's primary enterprise project management platform, supporting project planning, tracking, reporting, and governance across all County agencies.

Approximately seven years ago, under solicitation 18-014 FAS through the ITCATS contract, Projility served as the subcontractor responsible for the procurement, configuration, and integration of the County's existing Microsoft Project Online/PWA environment. Through this engagement, Projility developed the architecture, workflows, data structures, and integrations that form the foundation of the County's current PPM system. Their direct experience with the County's environment gives them unmatched knowledge of the system's design and operational dependencies.

Purpose - Microsoft Project Online/PWA will no longer function after September 30, 2026, as a result any data stored online will be permanently unavailable. If this product were unavailable, OIT would face significant operational disruption, including loss of project planning and reporting capabilities, reduced productivity from reverting to manual processes, and major governance and reporting gaps due to the absence of integrated dashboards and automated workflows. These limitations would increase schedule and cost risks across County projects and ultimately delay technology initiatives that support public services, affecting service quality and public trust.

The County must identify, plan, and implement a replacement solution to maintain continuity of operations and preserve critical project and portfolio data. PWA retirement will not affect Microsoft Project desktop clients, Project Server, Planner, or SharePoint; however, for the County's PWA-based environment, a timely migration is mandatory.

Projility will provide essential services to guide this transition, including migration planning, data and workflow assessments, replacement system recommendations, configuration of Microsoft Project for the web or Power App–based alternatives, and training to support effective adoption. Their historical involvement significantly reduces onboarding time, minimizes risk, and ensures continuity during a period when hundreds of enterprise IT projects rely on uninterrupted project management tools. Without this support, the County would face operational disruption, reduced productivity, governance gaps, increased scheduling and cost risks, and impacts to public-facing services.

Fiscal Impact - Projility's pricing is based on its General Services Administration (GSA) contract #GS-35F-0666S, used as a cooperative purchasing vehicle. GSA-negotiated rates are established through a rigorous federal pricing review process that includes market analysis, competitive comparison, negotiation, and ongoing compliance monitoring. As a result, the proposed hourly rates are considered fair and reasonable and fall within the approved GSA rate schedule for comparable labor categories. Use of the GSA contract also allows the County to benefit from nationally leveraged pricing.

Prepared By: Office of Information Technology

FM-13 (Contract) **Council District(s) All**

Property Management

Maintenance – Metasys Building Automation System

The Administration is requesting approval of a contract with Johnson Controls, Inc. for maintenance of the Metasys Building Automation System (hardware and software used to operate and control building HVAC system) at 23 County-owned facilities. The contract commences July 1, 2026, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. Property Management advised that estimated compensation totals $671,596 for the entire 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation	
County (1)	$ 671,596	
State	--	
Federal	--	
Other	--	
Total	$ 671,596	(2)

Notes

(1) General Fund Operating Budget or Capital Projects Fund, depending on the nature of the work.
(2) Estimate for the entire 5-year and 4-month term.

Analysis

The contractor will furnish all time, materials, labor, and incidentals necessary to maintain its proprietary Metasys Building Automation System heating, ventilating, and air conditioning (HVAC) devices at selected County-owned facilities. Metasys devices are used to control HVAC via microprocessors using software to perform the control logic. These systems are electronically

connected, which allows operators to monitor, control, receive alarms from, and diagnose building equipment remotely.

Property Management advised that the contractor will provide comprehensive and operational inspections, including routine maintenance as well as repair and emergency services and software updates, at the following 23 facilities:

- 305 Washington Ave
- Arbutus Library
- Arbutus Senior Center & Arbutus Community Center
- Cockeysville Library
- Cockeysville Police Station
- Cockeysville Senior Center
- Eastern Family Resource Center
- Edgemere Senior Center
- Fullerton Upper and Lower Buildings
- Glen Arm Maintenance Facility
- Human Resources Building
- Parkville Police Station
- Pikesville Police Station
- Public Safety Building
- Reisterstown Library
- Richards Building
- Rosedale Senior Center
- Sparrows Point Park
- Towson Fire Station
- Towson Police Station
- White Marsh Police Station
- Woodlawn Senior Center

Annual payments to the contractor for preventative maintenance services and a licensing/subscription fee are as follows:

Year	Annual Payment
1	$ 120,910
2	124,537
3	128,273
4	132,122
5	136,085
Total	$ 641,927

Hourly labor rates for services outside preventative maintenance and software range from $177 to $413, depending on the worker's skill level/type of repair and regular/overtime status. The contract provides a 50% discount for Johnson Controls equipment, while certain non-proprietary HVAC system equipment parts will be billed at a 30% markup.

The contract commences July 1, 2026, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. Property Management advised that estimated compensation totals $671,596 for the entire 5-year and 4-month term, including the renewal and extension periods. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a sole source procurement process. Property Management advised that the Metasys Building Automation System is proprietary to Johnson Controls, Inc. Property Management advised that there is not an M/WBE participation requirement.

On May 3, 2021, the Council approved an approximate 5-year and 4-month contract not to exceed $405,485 with this contractor for Direct Digital Control HVAC system maintenance services at 15 County-owned and/or operated facilities. On September 15, 2025, the Council approved an amendment to remove the compensation cap of $405,485 and limit compensation to the amount

appropriated for the services for the entire contract term. The County's financial system indicated that as of May 6, 2026, $410,704 has been expended under the contract.

On July 7, 2025, the Council approved a contract not to exceed $484,892 with Johnson Controls, Inc. to upgrade building automation systems in 16 County-owned and/or operated facilities to the Metasys Building Automation System. (These 16 locations comprise the majority of the locations serviced under the proposed contract. Property Management previously advised that the other 7 facilities were upgraded during other projects.) The County's financial system indicated that, as of May 7, 2026, $372,994 was expended under the contract.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

The Administration is requesting approval of a contract with Johnson Controls, Inc. to provide time, materials, labor and incidentals necessary to perform maintenance of the Metasys Building Automation System at various County locations.

In no event shall the total compensation paid to the contractor exceed the sum of the County Council approved appropriated amount during the entire term of this Agreement including renewals thereof. The Agreement shall be effective July 1, 2026 for one (1) year (the “Initial Term”). The County reserves the right to renew this Agreement for four (4) additional one (1) year renewal options on the same terms and conditions. The County shall have the option of extending this Agreement at the end of the Initial Term or any renewal term for an additional 120 days on the same terms and conditions.

Prepared by: Property Management

FM-14 (4 Contracts) **Council District(s) All**

Property Management

On-Call Mechanical and Electrical Engineering Services

The Administration is requesting approval of four contracts with Bowman Consulting Group Ltd., Henry Adams, LLC, RMF Engineering, Inc., and Facility Support, Incorporated, to provide on-call mechanical and electrical engineering services for various County buildings. Each contract commences upon Council approval, continues for 1 year, and will renew automatically for up to four additional 1-year periods. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the County terminates the agreement, which may result in the agreement remaining in effect beyond the stated term. The contracts provide that compensation for each contractor may not exceed $1.5 million ($6.0 million combined) for the entire 5-plus-year term, including the renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	
County (1)	$ 6,000,000	
State	--	
Federal	--	
Other	--	
Total	$ 6,000,000	(2)

Notes

(1) Capital Projects Fund.
(2) For the entire 5-plus-year term ($1.5 million per contractor).

Analysis

The contractors will provide on-call mechanical and electrical engineering services, including reports, feasibility studies (i.e. energy and decarbonization audits), schematic designs, design

development, construction documents, and construction administration, for new construction or renovations of existing mechanical and electrical systems for County-owned buildings/facilities. Property Management advised that tasks will be assigned based on each contractor's expertise in the sub-discipline of (e.g., chillers, boiler technology, energy auditing), the type of building involved (e.g., historic, Police or Fire station, Detention Center), and the contractor's current workload from the County.

Each contract commences upon Council approval, continues for 1 year, and will renew automatically for up to four additional 1-year periods, unless the County provides notice of non-renewal. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the County terminates the agreement, which may result in the agreement remaining in effect beyond the stated term. The contracts provide that compensation for each contractor may not exceed $1.5 million ($6.0 million combined) for the entire 5-plus-year term, including the renewal periods. The County may terminate the agreements by providing 30 days prior written notice.

Services will be performed at the engineer's cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Property Management advised that labor rates are established through negotiation, while overhead and burden rates are established based on annual audits. Hourly rates range from $29.20 to $120.85, depending on the contractor and the position (e.g., electrical engineer, project manager, department executive). The County will not encumber funding for the contracts at this time but rather will charge contract costs to specific projects as it assigns work tasks.

The contracts stipulate that should the contractors perform work under the 2005 consent decree, the contractors shall be liable for payments of penalties charged to the County for failure by the contractors to meet or achieve deadlines or requirements. The damages payable are dependent upon the type of project and the length of delay in completing the project. Property Management advised that the County does not expect to utilize the contracts for consent decree projects.

On August 12, 2025, the Professional Services Evaluation Committee (PSEC) selected the four contractors based on qualifications and experience from 17 proposals. The contracts establish a 20% M/WBE participation requirement.

On December 20, 2021, the Council approved similar 4-year contracts with RMF Engineering, Inc., Henry Adams, LLC, and Bowman Consulting Group, Ltd. (formerly Kibart, Inc.), not to exceed

$750,000 per contractor ($2,250,000 combined). On October 16, 2023, the Council approved amendments to the agreements, to meet unanticipated need, increasing the maximum compensation by $1,000,000 per contractor ($3,000,000 combined) to $1,750,000 per contractor ($5,250,000 combined) for the entire contract term. The County's financial system indicates that as of May 12, 2026, the County has expended/encumbered $3,058,583 under the contracts - $1,215,452 to Henry Adams, LLC, $1,092,432 to Bowman Consulting Group Ltd., and $750,699 to RMF Engineering, Inc.

The County's financial system indicates that as of May 12, 2026, the County has one other contract with each of RMF Engineering, Inc. and Bowman Consulting Group Ltd. for commissioning services for mechanical, electrical, and plumbing equipment installations, and no other contracts with Henry Adams, LLC, and Facility Support Incorporated.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

On-Call Mechanical and Electrical Engineering Service Agreement

THE PROJECT SCOPE

Bowman Consulting Group Ltd., Facility Support, Incorporated, Henry Adams, LLC, and RMF Engineering, Inc. PC, were selected by the Professional Services Evaluation Committee on August 12, 2025 to provide feasibility studies, concept plans, reports, project estimates, program statements, schematic designs, design development, phasing plans, and construction documents and to perform construction administration for new construction of or renovations to Baltimore County Government buildings and facilities. Work to be performed under these contracts is likely to include structural evaluation of county facilities, along with any needed design to address acute or chronic deficiencies. This Agreement shall be effective for an original term of one (1) year from the date of execution, and may be renewed for up to four (4) additional one (1) year periods. The maximum amount payable by the County, under this Agreement, shall not exceed the total price of One Million Five Hundred Thousand Dollars and Zero Cents ($1,500,000.00) for each selected Consultant.

THE CONSULTANTS

The Professional Services Evaluation Committee chose four Consultants: Bowman Consulting Group Ltd., Facility Support, Incorporated, Henry Adams, LLC, and RMF Engineering, Inc. PC, for the On-Call Mechanical and Electrical Engineering Services on August 12, 2025.

SCOPE

To provide feasibility studies, concept plans, reports, project estimates, program statements, schematic designs, design development, phasing plans, and construction documents and to perform construction administration for new construction of or renovations to Baltimore County Government buildings and facilities.

ORIGINAL AGREEMENT
TOTAL: $1,500,000.00 upset limit per Consultant

Prepared by: Property Management

FM-15 (2 Contracts) **Council District(s) All**

Department of Public Works and Transportation

Installation of Reflective Pavement Markings

The Administration is requesting approval of two contracts, with Priceless Industries, Inc., and Traffic Lines, Inc., to furnish and install heat applied alkyd thermoplastic reflective pavement markings within the County as needed. Each contract commences September 7, 2026, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. The contracts provide that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office of Budget and Finance, Purchasing Division advised that estimated compensation for both contractors combined totals $4,505,820 for the entire approximate 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Total Compensation	
County (1)	$ 4,505,820	
State	--	
Federal	--	
Other	--	
Total	$ 4,505,820	(2)

Notes

(1) General Fund Operating Budget.
(2) Estimate for the entire 5-year and 4-month term.

Analysis

The contractors will provide all time, material, labor, transportation, and incidentals necessary to furnish and install heat applied alkyd thermoplastic reflective pavement markings and remove existing pavement markings within the County on an as-needed basis. The pavement markings include crosswalk lines, stop lines, crosshatch lines, symbols, legends and arrows, channelizing

lines, speed hump markings, short sections of centerlines, and lane lines. The contract provides that work performed during the hours of 6:30 a.m. to 9:00 a.m. and 3:30 p.m. to 6:30 p.m. will be restricted to secondary roads not subject to significant rush hour peaks. The contractors will be responsible for the safe and continuous maintenance of traffic in areas undergoing marking removals or installations. The contract provides a 90-day observation period for the pavement markings before the County's final acceptance and an extended warranty.

Rates for removal of existing, tape, paint, or thermoplastic symbols and application of thermoplastic markings range from $1 to $10 per linear foot, depending on the contractor, thickness (i.e., 5, 6, 12, 16, or 24 inches), and color (i.e., white or yellow). Rates for application of symbols range from $25 to $615 depending on the contractor and symbol (e.g., single turn arrow, two-way arrow, "R", speed hump). Rates for application of primer/sealer, removal of existing paint or thermoplastic symbols, and application of non-specified words/symbols/markings range from $2 to $16 per square foot, depending on the contractor.

Each contract commences September 7, 2026, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contracts provide that compensation may not exceed the amount appropriated for these services for the entire contract term. The Purchasing Division advised that estimated compensation for both contractors combined totals $4,505,820 for the entire approximate 5-year and 4-month term, including the renewal and extension periods. The Purchasing Division further advised that work will be assigned to Traffic Lines, Inc. as the primary contractor, with Priceless Industries, Inc. serving as the backup contractor.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

The County awarded the contracts through a competitive procurement process; no other bids were received. The Department advised that there is not a M/WBE participation requirement.

On September 7, 2021, the Council approved two similar 5-year and 4-month contracts with Midlantic Marking, Inc., and Traffic Lines, Inc. with combined compensation not to exceed $3,244,074. According to the County's financial system, as of May 8, 2026, a total of $1,763,865 has been expended/encumbered under the contracts: $1,495,964 and $267,901 under the Traffic Lines, Inc., and Midlantic Marking, Inc. contracts, respectively. The Department advised that Traffic Lines, Inc., was designated the primary contractor.

The County's financial system indicates that as of May 8, 2026, the County has one other contract with each of Priceless Industries, Inc., and Traffic Lines, Inc., for the application and/or removal of thermoplastic reflective pavement markings and lines, paint lines, and symbols in bike lanes.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

EXECUTIVE SUMMARY

Thermoplastic Pavement Marking, On-Call Term Contract
Priceless Industries Inc.
Traffic Lines Inc.

Purpose – The Contractors hereunder shall provide and Baltimore County Government shall purchase thermoplastic pavement marking services for County roadway projects and related infrastructure on an as needed basis. Work to be performed will be overseen by the Department of Public Works & Transportation, Bureau of Highways.

Scope of Contract – The Contractor shall provide thermoplastic pavement marking and striping services, including but not limited to, furnishing heat applied thermoplastic pavement markings for County roadways and other paved surfaces which the County may require during the Term.
The County reserves the right to order such services as may be required during the Term, and it also reserves the right not to order any services, if it is found that such services are not required by the County during the Term.

Contract Value $ - The contract does not specify a contract capacity. The capacity is tied to the total County Council annually approved appropriation for general administration of road and highway maintenance services.

Term – One (1) year term beginning 9/7/2026, with up to four (4) one-year renewal options through 2031.

Vendor Selection method – Request for Bid No. B-10000472, Thermoplastic Pavement Marking, On-Call Term Contract, closed 2/20/2026.

MBE/WBE – 0%

Prepared by: Department of Public Works and Transportation

FM-16 (Contract) **Council District(s) All**

Department of Public Works and Transportation

Gasoline Recycling Services

The Administration is requesting approval of a contract with ACV Environmental Services, Inc. to provide gasoline recycling services for the County. The contract commences upon Council approval, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $37,700 for the initial 1-year term and $201,067 for the entire 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Initial Term		Total Compensation	
County (1)	$ 37,700		$ 201,067	
State	--		--	
Federal	--		--	
Other	--		--	
Total	$ 37,700	(2)	$ 201,067	(3)

Notes

(1) General Fund Operating Budget.
(2) Estimate for the initial 1-year term.
(3) Estimate for the entire 5-year and 4-month term.

Analysis

The contractor will provide all time, material, labor and incidentals necessary to properly dispose of contaminated gasoline waste for the County. The County provides above-ground tanks at the Eastern Sanitary Landfill (ESL) in White Marsh and the Central Acceptance Facility (CAF) in Cockeysville where residents can bring contaminated gasoline. The County also maintains gas tanks at its equipment operations and vehicle operations maintenance facilities in Glen Arm and

Randallstown, respectively. The contractor will collect, transport, test, and recycle the contaminated gasoline products from these locations (or any other locations requested by the County) on a 2-week rotating schedule. Services will be billed at $2.60 per gallon of gasoline collected. The contractor shall ensure that all contaminated gasoline is disposed of in a responsible manner and in accordance with all applicable codes, regulations, laws and ordinances.

The contract commences upon Council approval, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $37,700 for the initial 1-year term and $201,067 for the entire 5-year and 4-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process; no other bids were received. According to the procurement documents, there is not an M/WBE participation requirement.

On July 1, 2019, the Council approved a similar 5-year and 3-month contract effective June 1, 2019 not to exceed $310,000 with ECOFLO, Inc. (which was acquired by ACV Environmental Services, Inc. in 2023); the Department advised that the contract continued through August 29, 2024 with expenditures totaling $193,500. After this contract expired, the Department advised that ACV Environmental Services, Inc. continued to provide gasoline recycling services to the County under a purchase order with expenditures totaling $18,873 through October 16, 2025. The Department further advised that on October 16, 2025, the County entered into a similar contract with BFI Waste Services, LLC not to exceed $25,000; this contract expired February 1, 2026, and as of May 13, 2026, expenditures/encumbrances under the agreement totaled $24,984. The Department advised that since February 1, 2026, BFI Waste Services, LLC has continued to

provide gasoline recycling services for the County under separate purchase orders for ESL and CAF. The Department further advised that as of May 20, 2026, estimated expenditures under these purchase orders totals $9,923.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

EXECUTIVE SUMMARY

Vendor Name: ACV Environmental Services, Inc.

Scope of Contract: The Contractor shall provide all time, material, labor and incidentals necessary to dispose of contaminated gasoline waste, received from County residents at dropoff sites operated by the Department of Public Works- Bureau of Solid Waste Management on an as needed basis. The Contractor shall ensure that all contaminated gasoline is disposed of in a responsible manner and in accordance with all applicable codes, regulations, laws and ordinances.

Contract Value: $37,700.00

Term: Initial Term is for one year with four one year renewal options.

Vendor Selection Method: Best Qualified, Competitive Bid, Experience

MBE%: 0%

Prepared by: Department of Public Works and Transportation

FM-17 (Budget Appropriation Transfer) **Council District(s) _All_**

Department of Health and Human Services

BAT – Department of Health and Human Services

The Administration is requesting approval of a General Fund budget appropriation transfer (BAT) totaling $1,400,000 from the Reserve for Contingencies program to various programs within the Department of Health and Human Services. The Department advised that the funds will be used to cover higher-than-budgeted salary costs, additional service contract costs, increased overtime costs, and higher-than-anticipated credit card fees. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current General Fund Appropriation	General Fund Transfer Amount	Adjusted General Fund Appropriation
047-4701	Reserve for Contingencies	$ 2,500,000	$ (1,400,000)	$ 1,100,000
Transfer To				
030-3001	General Administration	$ 5,091,384	$ 340,500	$ 5,431,884
030-3003	Center Based Services	4,025,182	202,500	4,227,682
030-3004	Acute Communicable Disease Control	2,257,889	180,500	2,438,389
030-3005	Environment Health Services	3,575,342	133,000	3,708,342
030-3006	Healthcare Access	513,980	14,000	527,980
030-3007	Animal Services	4,666,452	410,000	5,076,452
030-3014	Eval & Long Term Care Case Management	3,481,718	17,500	3,499,218
030-3016	Dental Health Services	995,857	102,000	1,097,857
			$ 1,400,000	

(1) FM-2 on this agenda is a BAT transferring a total of $475,000 from the Reserve for Contingencies program to the Police Department's Operations Bureau. Should the Council also approve that BAT, the Reserve for Contingencies program appropriation would decrease to $625,000.

Analysis

Source of Funds

The Department advised that $1,400,000 is available in the Reserve from Contingencies program. FM-2 on this agenda is a BAT transferring $475,000 from the Reserve for Contingencies program

to the Police Department's Operations Bureau; should the Council approve both BATs, the program appropriation would decrease to $625,000.

Use of Funds

The Department advised that the $1,400,000 will be used for higher-than-budgeted salary costs due to lower-than-expected attrition rates ($1,043,500) in 7 programs (i.e., General Administration, Center Based Services, Acute Communicable Disease Control, Environment Health Services, Healthcare Access, Animal Services, and Dental Health Services), additional service contract costs ($184,000) in 3 programs (i.e., General Administration, Animal Services, and Dental Health Services), increased overtime for outside working hours response ($147,500) in 4 programs (i.e., Animal Services, Environment Health Services, Evaluation and Long Term Care Case Management, and Center Based Services), and higher-than-anticipated credit card fees ($25,000) in the Center Based Services program due to clients utilizing credit cards at health centers.

This proposed BAT will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bills 57-26 and 58-26, which appropriate a total of $4.5 million of Surplus funds to ongoing operating programs, or FM-2, which transfers $475,000 from the Reserve for Contingencies program to the Police Department's Operations Bureau), the FY 2026 budget will be approximately $1.8 million over the guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

Executive Summary

The Health Department is requesting approval of a Budget Appropriation Transfer of $1,400,000 to cover higher than budgeted salary costs from a lower-than-expected attrition rate, additional service contract costs, increased overtime for outside working hour response, and higher than anticipated credit card fees. The Bureau of Animal Services has experienced a high volume of animal rescues and seizures during FY 2026; this has caused the staff to work more overtime than anticipated. There was also an increased need for additional contracted vendors to provide the necessary supports and care of the animals in our custody. The increased credit card fees represent an increase in clients utilizing credit cards at our health centers. The agency also experienced lower turnover than projected across multiple divisions. The combination of these factors has created the need for this BAT.

Prepared by: Department of Health and Human Services

FM-18 (Contract) **Council District(s) All**

Department of Health and Human Services

Animal Carcass Disposal Services

The Administration is requesting approval of a contract with CBE Acquisition, LLC dba Sharps Medical Waste Services to provide animal carcass disposal services. The contract commences upon Council approval, continues for 1 year, and will renew automatically for nine additional 1-year periods with the option to extend the initial term or any renewal term an additional 180 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $140,000 for the entire 10-year and 6-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation		Notes
County (1)	$ 140,000		(1) General Fund Operating Budget.
State	--		(2) Estimate for the entire 10-year and 6-month term.
Federal	--		
Other	--		
Total	$ 140,000	(2)	

Analysis

The contractor will provide all time, labor, materials, transportation, and incidentals necessary to pick up and dispose of domestic animal remains (stray and surrendered animals, deceased pets, and road kill animals (dogs and cats only)) from Baltimore County Animal Services on a weekly basis. The County will be billed at a unit price $0.31 per pound of animal remains. The County will also be billed a fee of $24.72 per week to provide a certified scale to weigh the animal remains and for radio dispatch services for the contractor's trucks.

The contract commences upon Council approval, continues for 1 year, and will renew automatically for nine additional 1-year periods with the option to extend the initial term or any renewal term an additional 180 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Department advised that estimated compensation totals $140,000 for the entire 10-year and 6-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The Department requested that the proposed contract be designated as a noncompetitive 902(f) award secured in the best interest of the County. The Department advised that the contractor has an established working relationship with Baltimore County Animal Services and provides these services at a reasonable price. The Department advised that there is not an M/WBE participation requirement.

On July 5, 2016, the Council approved a similar 5-year contract (which commenced June 1, 2016) with Curtis Bay Energy, Inc. dba Sharps Medical Waste Services; the Department and the Office of Budget and Finance, Purchasing Division advised that the contract was extended on a month-to-month basis through December 31, 2021 under the same pricing and terms and conditions. According to the County's financial system, expenditures under the contract totaled $54,197 (and, according to the Purchasing Division, $4,404 of this amount was expended during the extension). The Department advised that the County then entered into a contract effective January 1, 2022 through October 31, 2023 with this contractor as a bridge contract of a similar Anne Arundel County contract; according to the County's financial system, expenditures under the contract totaled $29,486. The Department further advised that since November 1, 2023, the Department continued services with the contractor on a month-to-month basis; the value of services provided since November 1, 2023 totals $33,800.

County Charter, Section 902(f), states that “when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are notfeasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations.”

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year….” As described above, following expiration of the prior Council-approved agreement, the Department continued obtaining services through a combination of bridge contracting and subsequent month-to-month service periods following expiration of the prior Council-approved agreement.”

EXECUTIVE SUMMARY

The Baltimore County Department of Health, Bureau of Animal Services will contract with CBE Acquisition, LLC dba Sharps Medical Waste Services, LLC. to provide weekly animal carcass disposal (domestic), pick-up, transportation, and disposal per Environmental Protection Agency guidelines, and as specified.

BACKGROUND

Baltimore County Animal Services' current contract for disposal of domestic animal carcasses.

Domestic animal carcasses are placed in a freezer in vendor supplied bins/barrels or carts by Baltimore County Animal Services employees. Vendor driver transports and loads cart on to vendor truck. Vendor weighs cart at their facility. Pick-up is provided by Vendor once per week, unless otherwise directed by Baltimore County Animal Services. Vendor maintains local, State, and Federal permits.

PURPOSE

To remove animal carcasses (domestic), from Baltimore County Animal Services, for disposal.

FISCAL

Contract amount: $140,000.00
Initial term: One (1) year.
Renewal options Nine (9) one (1) year renewals for an estimated total of $140,000

Prepared by: Department of Health and Human Services

FM-19 (Contract) **Council District(s) All**

Department of Health and Human Services

Peer to Peer Services

The Administration is requesting approval of a contract with Flourishing Minds Wellness Center, LLC to provide the Older Adult Peer to Peer program, which offers community education, outreach, and volunteer support to County residents over age 60 with late-onset mental health diagnoses. The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 180 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The contractor will be paid in accordance with a program budget, which reflects that FY 2027 compensation totals $101,000. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $505,000 for the entire 5-year and 6-month term, including the renewal and extension periods, assuming the same level of appropriation each year. See Exhibit A.

Fiscal Summary

Funding Source	FY 2027		Total Compensation	
County [1]	$ 16,000		$ 80,000	
State	--		--	
Federal[2]	85,000		425,000	
Other	--		--	
Total	$ 101,000	[3]	$ 505,000	[4]

[1] General Fund Operating Budget, Local Share program.
[2] U.S. Department of Health and Human Services funds passed through the Maryland Department of Health, Behavioral Health Administration.
[3] Maximum compensation for FY 2027.
[4] Estimated compensation for the entire 5-year and 6-month term, including the renewal and extension periods, assuming the same level of appropriation for each year. Compensation for each renewal period is limited to the amount of grant funds appropriated. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The purpose of the Older Adult Peer to Peer program is to provide senior peer support services and education to adults over 60 years of age experiencing or at high risk of experiencing mental illness. The program is designed to provide outreach and educational activities that promote awareness of older adult behavioral health conditions and peer interventions. The contractor will recruit, train, and supervise 35 peer volunteers who will meet with the individuals in the home, community setting, or virtually, as well as provide support over the telephone. Peer volunteers will be able to recognize symptoms of depression, dementia, and substance use/misuse and know how to access help. In addition, the contractor will offer community presentations, and will provide community outreach, education, and technical assistance. The Department advised that the contractor also will assist the Department's Bureau of Behavioral Health with depression screenings offered at the County's annual Power of Age Expo.

The Department advised that the contractor will provide a minimum of 800 supportive home or virtual visits annually and conduct 25 community/workforce education groups (virtual and in-person) annually, with at least 600 individuals attending in FY 2027. The contractor will also conduct a minimum of 45 support groups (virtual and in-person). The Department advised that

individuals may be referred to the program through the Departments of Social Services and Aging, senior residences, and others who work with seniors and/or the mentally ill.

The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 180 days on the same terms and conditions, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The contractor will be paid in accordance with a program budget, which reflects that FY 2027 compensation totals $101,000. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $505,000 for the entire 5-year and 6-month term, including the renewal and extension periods, assuming the same level of appropriation each year. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The Department advised that the County awarded the contract through a competitive procurement process based on qualifications and experience from five proposals received. The Department advised that there was not an M/WBE participation requirement.

On December 6, 2021, the Council approved a similar 5-year contract with Mental Health Association of Maryland, Inc. The contract expires June 30, 2026. The County's financial system indicated that as of May 8, 2026, encumbrances/expenditures under the contract totaled $532,918.

FM-22 on this agenda is a contract with Hope Health Systems, Inc. to provide mental health services for County residents age 60 years and older.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

The Baltimore County Department of Health, Bureau of Behavioral Health (BBH) seeks to enter into a contract with Flourishing Minds Wellness Center for the provision of the Older Adult Peer to Peer Program in Baltimore County for $101,000 per fiscal year.

BACKGROUND
The Maryland Department of Health (DOH), Behavioral Health Administration (BHA) provides Federal grant funds to Baltimore County Bureau of Behavioral Health for the Older Adult Peer to Peer Program. Local funds are used to support the program.

PURPOSE
The purpose of the request is to establish a new contract with Flourishing Minds Wellness Center to fund the Older Adult Peer to Peer Program. Peer to Peer services provide behavioral health peer support services to individuals seeking behavioral health recovery. These voluntary, individual-driven, services are provided in a non-clinical setting by individuals who have a personal lived experience with behavioral health recovery. Thirty-five individuals per year are served in the program.

FISCAL
The amount of available funds is $101,000 per fiscal year. The initial contract term will be effective beginning July 1, 2026 through June 30, 2027, with four (4) additional one (1) year renewal options.

Prepared by: Department of Health and Human Services

FM-20 (Contract) **Council District(s) All**

Department of Health and Human Services

Peer-Run Recovery Community Center – Dundalk Area

The Administration is requesting approval of a contract with The Affiliated Santé Group to provide a peer-run Recovery Community Center (RCC) in Dundalk for County residents (age 18 and older) with substance use disorders and their family members. The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for three additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation for FY 2027 may not exceed $231,787. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. Estimated compensation totals $927,148 for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation each year. See Exhibit A.

Fiscal Summary

Funding Source	FY 2027		Total Compensation	
County	--		--	
State(1)	$ 231,787		$ 927,148	
Federal	--		--	
Other	--		--	
Total	$ 231,787	(2)	$ 927,148	(3)

(1) Maryland Department of Health, Behavioral Health Administration funds.
(2) Maximum compensation for FY 2027.
(3) Estimated compensation for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation for each year. Compensation for each renewal period is limited to the amount of grant funds appropriated.

Analysis

The Affiliated Santé Group will provide a peer-run Recovery Community Center in Dundalk for County residents, 18 years and older, with substance use disorders who are voluntarily seeking recovery or who are already in early-, mid-, or later-stage recovery, and their family members. State-certified Peer Recovery Specialists will provide the recovery support services, which are non-clinical in nature, and will include, but will not be limited to, peer mentoring, peer-led support groups, informational classes, life skills sessions, linkages to community services, and drug- and alcohol-free socialization opportunities. The RCC must be open a minimum of 1,500 hours annually, including evenings and weekends.

The contractor will manage and coordinate data collection related to the number of individuals served, the type and frequency of services provided, and the results of participant satisfaction surveys and submit a monthly progress report to the Department's Bureau of Behavioral Health. The contractor will also establish an RCC Advisory Board; the majority of the Board's members shall be representatives from the local recovery community. The Department expects that the RCC will serve 249 unduplicated clients/adults annually.

The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for three additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days, unless the County provides notice of non-renewal. Compensation for FY 2027 may not exceed $231,787. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. Estimated compensation totals $927,148 for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation each year. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process based on qualifications and experience from three proposals received. The Department advised that there is not an M/WBE participation requirement.

On December 6, 2021, the Council approved a similar 5-year contract with On Our Own, Inc. The Contract expires June 30, 2026. According to the County's financial system, as of May 11, 2026, encumbrances/expenditures under the contract totaled $1,078,730.

FM-21 on this agenda is a 4-year and 4-month contract with The Affiliated Santé Group to provide wellness and recovery program services in Towson and Owings Mills for County residents (age 18 and older) with mental health disorders who are seeking support.

The County currently has one other contract with The Affiliated Santé Group.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

Recovery Community Center

The Baltimore County Department of Health, Bureau of Behavioral Health seeks to enter a contract with Affiliated Sante Group, Inc. to provide a peer-run, Recovery Community Center (RCC) in Baltimore County's Dundalk community (21222). Affiliated Sante Group, Inc. will provide recovery support services at the RCC to Baltimore County residents, 18 and older, who are voluntarily seeking recovery or those already in early, mid, or later stage recovery. Recovery support services are non-clinical in nature, and include, but are not limited to, peer mentoring, peer-led support groups, informational classes, life skills sessions, linkages to community services, and alcohol/drug-free socialization opportunities. Services are to be provided by Peer Recovery Specialists (PRS) who are required to be or become State certified. Funding for the RCC and its recovery support services is available through a grant from the Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health.

The initial term of the Agreement will begin July 1, 2026 and run through June 30, 2027 with three additional one-year renewals. It is anticipated that a minimum of two hundred forty-nine (249), unduplicated adults will be served annually.

BACKGROUND

State funds are provided by the Maryland Department of Health, Behavioral Health Administration for the purpose of establishing a recovery community center in the 21222 area to Baltimore County residents with substance use disorders. Data has revealed that the southeast area of the county struggles with community-wide issues of substance use and addiction, and as a result, the community experiences a substantial negative impact from substance-related problems.

The target population is adults, age 18 and older, who are voluntarily seeking recovery from a substance use disorder, and their family members. Individuals may participate in recovery support activities at the RCC on a regular or episodic basis and may participate in only those recovery support services that match their personal needs. The RCC has established a weekly, part time schedule that includes evening hours, and offers a scheduled weekend activity once a month.

Research has demonstrated that recovery is facilitated by social support. Recovery community centers provide a robust type of social support through its use of Certified Peer Recovery Specialists (CPRS) – those individuals in stable recovery themselves who show concern and

caring, share knowledge and information, provide concrete assistance with task completion, and facilitate pro-social, abstinent contacts and socialization opportunities.

PURPOSE

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to establish and sustain a Recovery Community Center in the 21222 area of Baltimore County to serve county residents with substance use disorders and their family members.

The presence of a recovery community center serves as a support for the community. Pathways to recovery are more accessible due to the reduction of stigma, the instillation of hope, and the provision of concrete, non-treatment services provided in the safe, substance-free environment at the RCC by Certified Peer Recovery Specialists.

FISCAL

The amount of available funds is $231,787.

Prepared by: Department of Health and Human Services

FM-21 (Contract) **Council District(s) All**

Department of Health and Human Services

Wellness and Recovery Program Services – East and West Side

The Administration is requesting approval of a contract with The Affiliated Santé Group to provide wellness and recovery program services in Towson and Owings Mills for County residents (age 18 and older) with mental health disorders who are seeking support. The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for three additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation for FY 2027 may not exceed $316,478. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $1,265,912 for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation each year. See Exhibit A.

Fiscal Summary

Funding Source	FY 2027	Total Compensation
County[1]	$ 37,500	$ 150,000
State[2]	278,978	1,115,912
Federal	--	--
Other	--	--
Total	$ 316,478 [3]	$ 1,265,912 [4]

[1] General Fund Operating Budget, Local Share Program.
[2] Maryland Department of Health, Behavioral Health Administration funds.
[3] Maximum compensation for FY 2027.
[4] Estimated compensation for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation for each year. Compensation for each renewal period is limited to the amount of grant funds appropriated. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The contractor will provide support services targeted toward Baltimore County adults (18 and older) with a mental health disorder who are in recovery or working toward recovery and do not access traditional sources of care; however, the Department advised that services will be available to all mental health consumers in Baltimore County. Recovery support services include opportunities for socialization and recreation, basic educational tutoring, advocacy supports, peer counseling, vocational support, and information and referral. Other services include educational forums, outreach sessions, and a “warm line” for telephone support and referral.

The Department advised that the contractor will operate Wellness and Recovery Centers in Towson and Owings Mills. The contractor will provide a minimum of 3,034 hours of operating time annually, including evenings and weekends. The Department expects that the two Wellness Recovery Centers will serve a total of 300 unduplicated clients/adults annually.

The Department, other community mental health centers, and individuals who encounter people living with a mental health condition will refer clients to the centers. The centers will also conduct outreach at community events and provide presentations to community organizations.

The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for three additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation for FY 2027 may not exceed $316,478. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $1,265,912 for the entire 4-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation each year. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process based on qualifications and experience from four proposals received. The Department advised that there is not an M/WBE participation requirement.

On December 6, 2021, the Council approved similar 5-year contracts with On Our Own, Inc., and Prologue, Inc. to operate Wellness and Recovery Centers in Dundalk, Towson, and Catonsville (On Our Own, Inc.) and Pikesville (Prologue, Inc.). The contracts expire June 30, 2026. According to the County's financial system, as of May 11, 2026, encumbrances/expenditures under the contracts totaled $1,479,403: $981,301 to On Our Own, Inc., and $498,102 to Prologue, Inc.

FM-20 on this agenda is a 4-year and 4-month contract with The Affiliated Santé Group to provide a peer-run Recovery Community Center in Dundalk for County residents (age 18 and older) with substance use disorders and their family members.

The County's financial system indicates that as of May 11, 2026, the County currently has one other contract with The Affiliated Santé Group.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

Wellness & Recovery Program

The Baltimore County Department of Health, Bureau of Behavioral Health seeks to enter a contract with Affiliated Sante Group, Inc. to provide Wellness and Recovery Program services for Baltimore County residents who are in recovery with a mental health disorder and are seeking support. Funding for these services is available through a grant from the Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health. Affiliated Sante Group, Inc. will operate in locations to be finalized on the East and West sides of Baltimore County.

The initial term of the agreement(s) is July 1, 2026 through June 30, 2027 with three one-year renewals. It is anticipated that approximately three hundred (300) unduplicated adults will be served annually.

BACKGROUND

State funds are provided by the Maryland Department of Health, Behavioral Health Administration for the purpose of establishing Wellness & Recovery Programs to Baltimore County residents with mental health disorders who are in need of support.

The target population includes adults, age 18 and older, who are in recovery or working toward recovery, with a mental health disorder who do not access traditional sources of care. Services however, are available to all mental health consumers in Baltimore County. Wellness & Recovery Programs provide non-treatment activities to support and enhance the lives of mental health consumers in Baltimore County. Services include opportunities for socialization and recreation, basic educational tutoring, advocacy supports, peer counseling, vocational support and information and referral. Mental health consumers/consumer groups operate Wellness & Recovery Programs. The program services are available during non-traditional hours, including evenings and weekends. The vendor is required to provide supplementary educational forums, outreach sessions, activities designed to promote the development of natural supports, and activities designed to promote recovery and wellness. In addition, it is required that the vendor sponsor three (3) outreach sessions to educate the non-mental health general public to reduce stigma. The vendor is required to maintain one (1) full-time equivalent (FTE) program manager to ensure that the requirements are meet. Finally, the vendor must also maintain a “warm line” for telephone support and referral Monday through Friday during normal business hours to assist consumers. The County will have at least three separate Wellness & Recovery Program sites, located throughout the County to allow ample access to the program services.

PURPOSE

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to establish Wellness & Recovery Center(s) to Baltimore County residents with a mental health disorder.

FISCAL

The amount of available funds is $316,478.

Prepared by: Department of Health and Human Services

FM-22 (Contract) **Council District(s) All**

Department of Health and Human Services

Senior Mental Health Outreach Services

The Administration is requesting approval of a contract with Hope Health Systems, Inc. to provide mental health services for County residents age 60 years and older. The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation for FY 2027 may not exceed $228,797. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $1,143,985 for the entire 5-year and 4-month term, assuming the same level of appropriation each year. See Exhibit A.

Fiscal Summary

Funding Source	FY 2027		Total Compensation	
County(1)	$ 108,000		$ 540,000	
State(2)	120,797		603,985	
Federal	--		--	
Other	--		--	
Total	$ 228,797	(3)	$ 1,143,985	(4)

(1) General Fund Operating Budget, Local Share Program.
(2) Maryland Department of Health, Behavioral Health Administration funds.
(3) Maximum compensation for FY 2027.
(4) Estimated compensation for the entire 5-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation for each year. Compensation for each renewal period is limited to the amount of grant funds appropriated. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The contractor will operate a County-wide Senior Mental Health Outreach Program (SMHO) to provide outreach, early intervention, and treatment for County residents age 60 years and older.

Eligible individuals must be at least 60 years of age, willing and able to participate in treatment, and meet one of the following criteria: have a relatively recent onset of mental illness and/or co-occurring substance use issues or a previously undiagnosed mental illness; have a history of mental health issues or treatment but have been unable to participate in traditional services; or be homebound and unable to attend a regular outpatient mental health clinic or see a private mental health practitioner and are not eligible for mobile treatment team services. Participants must also meet certain financial criteria (e.g., public behavioral health system criteria and Medicaid eligibility criteria).

Licensed qualified mental health professionals will provide services at the contractor's outpatient clinic located in Woodlawn, the client's home, a Baltimore County senior center, or any appropriate alternative community site that best meets the needs of the client. The contractor will also coordinate a telephonic Countywide referral and information line for all intakes into the program, between Monday and Friday, from 8:30 a.m. to 4:30 p.m.; the information line will function as the call center for older adult mental health services in the County. The contractor must provide after-hours direction for enrolled clients seeking assistance.

The Department advised that clients are referred by family, mental health professionals, family physicians, themselves, or by anyone concerned about a client's well-being. The Department estimates that the contractor will screen 200 clients annually and enroll a minimum of 150 unduplicated clients into the program annually. The contractor will conduct a minimum of 750 home visits and provide 100 professional consultation sessions on mental health and co-occurring substance use issues annually. The contractor will also conduct six bi-weekly senior center discussion and support groups annually and will participate in/conduct depression screenings at the County's annual Power of Age Expo.

The contractor may collect fees in accordance with public behavioral health Medicaid fees-for-service, which does not reduce the amount the County pays to the contractor. The Department previously advised that the State grant pays for non-eligible Medicaid and Medicare Services.

The contract commences July 1, 2026, continues through June 30, 2027, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation for FY 2027 may not exceed $228,797. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals $1,143,985 for the entire 5-year and 4-month term, including the renewal and extension periods, assuming the same level of appropriation each year. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process based on qualifications and experience from three proposals received. The Department advised that there is a 15% M/WBE participation requirement.

On December 6, 2021, the Council approved a similar 5-year contract with Hope Health Systems, Inc. The contract expires June 30, 2026. According to the County's financial system, as of May 12, 2026, encumbrances/expenditures under the contract totaled $1,038,926.

FM-19 on this agenda is a 5-year and 6-month contract with Flourishing Minds Wellness Center, LLC to provide the Senior Peer Partnership and Education Program to adults over 60 years of age experiencing or at high risk of experiencing mental illness.

The County currently has one other contract with Hope Health Systems, Inc. for mental health case management.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

Executive Summary

The Baltimore County Department of Health, Bureau of Behavioral Health (BBH) seeks to enter into a contract with Hope Health Systems, Inc. for the provision of the Senior Mental Health Outreach Program in Baltimore County for $228,797.

BACKGROUND
The Maryland Department of Health (DOH), Behavioral Health Administration (BHA) provides State grant funds to Baltimore County Bureau of Behavioral Health for the Senior Mental Health Outreach Program. Additionally, local funds are used to support the program.

PURPOSE
The purpose of the request is to establish a new contract with Hope Health Systems, Inc. to fund the program. The Senior Mental Health Outreach services are designed to prevent or reduce psychiatric hospitalization by improving access to mental health services for older adults who are unable to access mental health services within traditional treatment settings. In addition, the program goal is to reduce the risk of nursing home facility admissions by improving access to information and resources related to behavioral health and other supports needed to remain in the community. The program will serve 200 older adults with a mental health diagnosis.

FISCAL
The amount of available funds is $228,797. The initial contract term will be July 1, 2026 through June 30, 2027, with four (4) additional one (1) year renewal options, contingent upon funding.

Prepared by: Department of Health and Human Services

FM-23 (Contract) **Council District(s) All**

Office of Budget and Finance

Comprehensive Procurement Card (P-card) Services

The Administration is requesting approval of a contract with PNC Bank, National Association to provide comprehensive corporate procurement card ("P-card") services for the County. The contract commences July 1, 2026, continues for 5 years, and will renew automatically for five additional 1-year periods. Compensation will be paid in accordance with a fee schedule (e.g., fees for late payments, customized P-card designs, cash advance transactions); however, the Office of Budget and Finance, Purchasing Division advised that it does not anticipate incurring any such fees. See Exhibit A.

Fiscal Summary

Costs are incurred in accordance with a fee schedule (e.g., fees for late payments, customized P-card designs, cash advance transactions, foreign exchange fees, web services fees); however, the Purchasing Division advised that it does not anticipate incurring any such fees. The County receives a rebate from the contractor based on the annual dollar volume of P-card activity, and the amount of the rebate increases as P-card spending increases. The FY 2027 rebate is estimated to total approximately $150,126, based on actual P-card expenditures for FY 2026.

Analysis

The contractor will provide comprehensive corporate P-card services for the County including, but not limited to, real-time card management capabilities, web-based reporting, P-Card issuance, dispute resolution, security incident response, customer support, and integration with the County's automated financial system, Workday. P-cards enable designated County employees to purchase goods and services within established spending limits. The single transaction limit is $2,500, and Buyers within the Purchasing Division are authorized to charge individual purchases of up to $25,000. There are also certain cardholders who are authorized to make travel arrangements (exclusive of hotel reservations) for which transaction limits vary. The Office

advised that the County has approximately 700 active procurement card accounts, as well as an additional 55 Travel and Expenses (T&E) accounts (previously referred to as “ghost” accounts) set up for the purpose of making office supply orders. The County’s total P-card limit will remain unchanged at $7.5 million.

The contract commences July 1, 2026, continues for five years, and will automatically renew for five additional 1-year periods, unless the County provides notice of non-renewal. The contractor will be paid in accordance with a fee schedule. The corporate account late fee is 1% of the outstanding balance at 15 days past the next statement cycle close date; the cash advance transaction fee is the greater of $3 or 3% per advance; the foreign exchange fee is the exchange rate +1%; web services fees are billed at cost based on the number of development hours required; and customized card design fees are determined based on the number of logos and images used. The Office advised that it does not anticipate incurring any such fees and will continue its practice of making electronic payments to avoid late fees. The Office further advised that the County will not utilize cash advances, customized card designs, or customized web services and that the County rarely makes purchases from foreign vendors. The County may terminate the agreement by providing 120 days prior written notice.

The County will receive a rebate from the contractor ranging from 1.83% to 2.13% for standard transactions, based on annual transaction amounts of up to $5.0 million to $40.0 million or more, respectively, to 0.8% for large ticket transactions. The Office advised that under the proposed contract, the County is projected to receive a higher annual rebate than the rebate offered under the current contract, which ranges from 1.62% to 1.94% for standard transactions and totals 0.725% for large ticket transactions. The Office further advised that under the current contract the County expects to receive an FY 2026 rebate of approximately $125,000 based on an anticipated annual spend of $9,213,116; using the same annual spend amount and proportion of the expenditures attributable to large ticket transactions, the County would receive an annual rebate of approximately $150,126 under the proposed contract.

The County awarded the contract through a competitive negotiation process based on qualifications and experience from six proposals received. According to the procurement documents, there is not an M/WBE participation requirement.

On July 1, 2013, the Council approved a similar 8-year contract with the contractor. On July 6, 2021, the Council approved an amendment to the contract which retroactively extended the term an additional 5 years, through June 30, 2026; increased the rebate (based on the annual dollar

volume of P-card activity) provided to the County; added a provision that PNC may temporarily increase the County's credit limit; and required the County to provide certain financial information and documentation in compliance with applicable laws/federal regulations. The Office advised that the County has incurred one late fee totaling $372.70 under the current contract and that the County has rectified the issue that led to the late fee. The Office advised that over the FY 2022 through FY 2025 period, the County's annual rebate has averaged $125,844 per year.

The Office advised that on September 13, 2019, the County entered into a separate Merchant Processing Agreement with PNC Bank for MasterCard, Visa, Discover, PayPal, and American Express card acceptance. The agreement had an initial term of 2 years and may be renewed for up to three 3-year renewal periods, through September 12, 2030.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…."

EXECUTIVE SUMMARY

The Office of Budget and Finance requests approval to enter into a term contract with PNC Bank to provide comprehensive procurement card (P-Card) services. Under this contract, PNC will deliver a full suite of services including, but not limited to, real-time card management capabilities, web-based reporting, P-Card issuance, dispute resolution, security incident response, customer support, and integration with the County's automated financial system, Workday.

This contract was awarded pursuant to a competitively solicited Baltimore County Request for Proposal (P-10000435) from six proposals received. The term of the Agreement is effective July 1, 2026, and shall continue through five (5) years, at which time, the County may exercise five (5) one-year renewal options. In no event shall the compensation paid to the Contractor exceed the sum of the County Council approved appropriation during the entire term of this agreement including renewals thereof.

Prepared by: Office of Budget and Finance

FM-24 (Contract Amendment) **Council District(s) All**

Office of Law

Evaluation and Legal Consulting Services

The Administration is requesting approval of an amendment to a contract with Dr. Baodong Liu for consulting services with respect to the proposed County Council redistricting maps. The original contract commenced June 30, 2025 and continues through June 30, 2026. The proposed amendment commences upon Council approval and increases the maximum compensation by $6,401, from $24,999 to $31,400 for the entire 1-year term.

Fiscal Summary

Funding Source	Contract Amendment	Current Maximum Compensation	Amended Maximum Compensation	
County (1)	$ 6,401	$ 24,999	$ 31,400	
State	--	--	--	
Federal	--	--	--	
Other	--	--	--	
Total	$ 6,401	$ 24,999	$ 31,400	(2)

(1) Self Insurance Fund.
(2) Maximum compensation for the entire 1-year term.

Analysis

The Office advised that Dr. Liu served as a consultant to McGuire Woods, LLP, the County's retained counsel in litigation involving councilmanic redistricting. The Office further advised that Dr. Liu performed services including reviewing facts related to the County's redistricting process and evaluating the County Redistricting Commission's recommended map to determine compliance with the Voting Rights Act and other applicable federal, State, and local laws. The

Office advised that under the County's agreement with McGuire Woods, LLP, the County is responsible for paying expert fees, and Dr. Liu has performed services valued at $31,400.

The Office advised that the proposed amendment is necessary due to the complex and time-intensive nature of the work. The proposed amendment commences upon Council approval, increasing the maximum compensation by $6,401, from $24,999 to $31,400 for the entire 1-year. All other terms and conditions remain the same. The County may terminate the agreement by providing prior written notice.

The Office requested that the contract be designated as a noncompetitive 902(f) award secured in the best interest of the County because Dr. Liu is an expert on the statistical analysis of elections.

County Charter, Section 902(f), states that "when… [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is…for services for a term in excess of two years or involving the expenditure of more than $25,000 per year…." As previously noted, Dr. Liu performed services valued at $31,400.

MB-1 (Res. 16-26) **Council District(s) 4**

Mr. Jones

Approval of Review of PUD – Harmony Garden

Resolution 16-26 approves the review of a proposed Planned Unit Development ("PUD") in the fourth Councilmanic District.

The first step in the PUD review and approval process requires that a PUD application be submitted to the Councilmember in whose District the proposed PUD is to be located. Next, the applicant must hold a post-submission community meeting. This meeting is similar to the community input meeting that is required during the development review and approval process, except the post-submission community meeting is required at the beginning of the process, prior to the adoption of a resolution approving the further review of the PUD. The applicant must give three weeks' notice of the meeting and post the property. Notice must be mailed to adjoining property owners and community associations that represent the area.

At the meeting, the applicant must provide information about the plan, allow questions and comments, maintain a record, compile minutes of the meeting, and forward the minutes to the Councilmember and to the Department of Permits, Approvals and Inspections ("PAI"). Community residents and organizations may also provide written comments to the Councilmember. In addition, the Councilmember may require the applicant to hold another post-submission meeting.

The applicant must also send copies of the PUD application to PAI, which must then transmit copies of the application to the appropriate reviewing agencies, which, in turn, must provide a preliminary written evaluation of the PUD proposal to the Councilmember.

Once these procedures are completed to the satisfaction of the Councilmember, and if the Council finds that the proposed site is eligible for review, the Council, by adoption of a resolution that has additional advertising and posting requirements, may approve the continued review of the PUD according to the County's development review and approval process. Only after all of the aforementioned steps have concluded may the adopting resolution be introduced.

Resolution 16-26 avers that the applicant has complied with all of these procedural steps. In the proposed PUD project known as "Harmony Garden," an application was filed by Frederick Hamilton, LLC ("Applicant") for review and approval of a 15.33± acre site within the Urban Rural Demarcation Line zoned predominately Office-Residential (OR)-2, with a small area zoned Density Residential (D.R.) 5.5 and Business Major-Commercial, Community Core (B.M.-C.C.C.), off Liberty Road with frontage on Old Court Road and Church Lane in the Randallstown area of the 4th Councilmanic District (the "Property").

The project would redevelop the currently unimproved site with up to 182 dwelling units with a combination of approximately 24' wide and 50' deep 2 over 2 units and 20' wide by 42' deep townhomes, as indicated in the schematic representation of the proposed PUD that was filed with the PUD Application. According to the resolution, the project, which is being proposed on land that has been zoned OR-2 for decades and still remains undeveloped, would help address housing production targets for the State and Baltimore County referenced in annual reporting by the Department of Housing and Community Development.

The Applicant proposes a capital improvement benefit in accordance with § 32-4-242(b)(6) of the Baltimore County Code in the amount of $30,000 to Baltimore County to be used to create a fully walkable and accessible sidewalk from the project's access onto Church Lane to Liberty Plaza to the neighboring shopping center, with any portion thereof remaining to be used for a capital project identified by the Councilmember in whose district the proposed PUD is located, such as the construction of the proposed Randallstown Recreation Center at 8212 Liberty Road property, Stevenswood Park, or Rockdale Park as the Department of Recreation and Parks suggested in their preliminary comments regarding the PUD.

The resolution also states that the County Council strongly encourages that any of the anticipated approximately $300,000 to $400,000 in open space waiver fees not allocated to Neighborspace of Baltimore County in accordance with Baltimore County Code § 32-6- 108(f)(3) should be credited toward the projects identified by the Department of Recreation and Parks in their preliminary comments regarding the PUD.

Upon its passage by the County Council, Resolution 16-26 will be forwarded to the Department of Planning and the Department of Permits, Approvals and Inspections for further processing.

MB-4 (Res. 17-26) **Council District(s) All**

Mr. Ertel (By Req.)

Baltimore County Public Schools

Authorization for Expenditure of Non-Local Funds – Baltimore County Board of Education

The Administration is requesting authorization for Baltimore County Public Schools (BCPS) to expend non-local funds totaling $10,545,453 through the use of BCPS's General Fund balance ($7.8 million) and additional State Aid ($2.7 million). BCPS advised that it will use the funds to support costs for FY 2026 final bargaining unit negotiated compensation, continued implementation of the Enterprise Resource Planning (ERP) system, and special education parent reimbursements. See Exhibit A.

Fiscal Summary

Funding Source	Amount
County	--
State (1)	$ 2,737,402
Federal	--
Other (2)	7,808,051
Total	$ 10,545,453

(1) Final allocations of Foundation and Comparable Wage Index funds from MSDE were greater than FY 2026 adopted budget amounts; the increase is partially offset by a reduction in the revenue reimbursement formula for non-public placements.

(2) Available prior-year fund balance within BCPS's General Fund. BCPS projects its fund balance will total $90-$100 million as of June 30, 2026, following the expenditure of these funds.

Analysis

BCPS advised that it will use the $10.5 million, from BCPS's General Fund balance ($7.8 million) and additional State revenue ($2.7 million), to support FY 2026 final bargaining unit negotiated compensation with associated benefits ($3.1 million), continued implementation of the ERP system ($5.5 million), and special education parent reimbursements ($1.9 million), which are for special education expenses incurred by families that are ultimately determined to be the responsibility of BCPS by an Individual Education Plan (IEP) team or legal settlement.

The additional funds will increase BCPS's FY 2026 spending authorization in the following programs:

Program	Current Authorization [(1)]	Res. 17-26	Amended Authorization
3501 – Administration	$ 74,482,828	$ 5,805,989	$ 80,288,817
3506 – Special Education	305,442,660	3,589,027	309,031,687
3507 – Student Personnel	19,737,761	154,787	19,892,548
3511 – Maintenance of Plant	50,763,182	149,735	50,912,917
3512 – Fixed Changes	415,641,295	802,795	416,444,090
3515 – Capital Outlay	5,950,761	43,120	5,993,881
		$ 10,545,453	

[(1)] FM-4 on this agenda is a General Fund budget appropriation transfer (BAT), which includes a transfer of funds to the Special Education program; should the Council approve the BAT, the Special Education program's FY 2026 appropriation would increase by an additional $123 thousand.

This funding authorization will not affect spending subject to the FY 2026 Spending Affordability guideline nor the County's FY 2027 maintenance of effort requirement since a component unit's use of prior-year fund balance is considered a non-County revenue source.

The Annotated Code of Maryland, Education Article, §5-105(c), requires the County Council to authorize the source, amount, and manner of spending of non-local funds used by BCPS.

Resolution 17-26 shall take effect from the date of its passage by the County Council.

Executive Summary

- A supplemental appropriation is required to increase the general fund budget to support final bargaining unit negotiated compensation with associated benefits ($3.1 million), continued implementation of the ERP system ($5.5 million) and special education parent reimbursement ($1.9 million).
- Additional state revenue is available to fund $2.7 million of the increase. FY2026 final State Aid provided by MSDE for Foundation and Comparable wage values were greater than adopted budget amounts, offset by a reduction in the revenue reimbursement formula for non-public placement passed during the 2025 legislative session.
- The remaining funding of $7.8 million needed is available from use of fund balance. This fund balance usage amount is consistent with the figure shown during multiple presentations for the FY2027 budget process.

Note: New appropriations do not include the Budget Appropriation Transfer (BAT) request.

Prepared by: Office of Budget and Finance/BCPS

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OFFICE OF THE COUNTY AUDITOR
INTEROFFICE MEMORANDUM

TO: All Councilmembers

FROM: Elizabeth Irwin, Acting County Auditor

DATE: May 26, 2026

SUBJECT: Addendum – Updated Fiscal Notes

Attached please find an addendum to the agenda notes package for today's work session. The attached updated notes reflect revised budget appropriation transfer (BAT) amounts subsequently requested by the Administration affecting the Police Department, the Reserve for Contingencies, and the Office of Human Resources. Specifically, the **$475,000 BAT originally requested for the Police Department, originally derived entirely from the Reserve for Contingencies, has been increased to $1,387,715, and is now derived from the Reserve for Contingencies ($1,100,000) and from the Office of Human Resources ($287,715**).

Due to the timing and the scope of the original agenda notes package, this addendum transmits only the affected updated notes rather than a reissuance of the full package. Affected updated notes include FM-2 (Police BAT) and related updates to Bill 57-26, Bill 58-26, and FM-17.

CC: Thomas H. Bostwick, Legislative Counsel/Secretary
D'Andrea L. Walker, County Administrative Officer

Bill 57-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Fire Department

Fire Department

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $3.4 million to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. Funds will be used to provide for higher-than-anticipated callback and overtime expenses (Field Operations program) and for increased volunteer company participation in the EMS Attended Status Program (Contributions to Volunteer Fire Companies program). See Exhibit A.

Fiscal Summary

Program	Supplemental Appropriation (1)	Current Appropriation	Total Appropriation
Field Operations	$ 3,000,000	$ 120,209,565	$ 123,209,565
Volunteer Fire Co.	400,000	12,814,519	13,214,519
Total	$ 3,400,000	$ 133,024,084	$ 136,424,084

(1) Unassigned General Fund Balance (Surplus).

Analysis

This proposed bill appropriates $3.4 million from Surplus to the Field Operations ($3.0 million) and Contributions to Volunteer Fire Companies ($400 thousand) programs. The Department advised that a $3.0 million supplemental appropriation is necessary in the Field Operations program to provide for additional callback and overtime expenses necessary to maintain minimum staffing levels in accordance with the MOU agreement. The Department also advised that a $400

thousand supplemental appropriation is necessary in the Contributions to Volunteer Fire Companies program to cover increased volunteer company participation in the EMS Attended Status Program.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 58-26, which appropriates $1.1 million of Surplus funds to the Local Share – Private Pre-K program, or FMs-2 and 17, which together transfer $2.5 million from the Reserve for Contingencies program to ongoing operating budget programs), the FY 2026 budget will be approximately $3.8 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 57-26 will take effect June 14, 2026.

Executive Summary

The Fire Department is requesting a Supplemental Appropriation in the amount of $3.4 million.

These monies are derived from Unreserved, Undesignated General Fund Balance and are necessary to cover the following expenses. During FY 2026, due to higher than anticipated vacancies, the department incurred $3 million in higher than anticipated callback and overtime expenses in order to maintain minimum staffing levels per the MOU agreement. During FY 2026, the Baltimore County Volunteer Firefighter Association has had a higher rate of Medic Attended hours than anticipated; additional funding of $400,000 will cover the increased participation.

Prepared by: Office of Budget and Finance

Bill 58-26 (Supplemental Appropriation) **Council District(s) All**

Mr. Ertel (By Req.)

Office of Budget and Finance

Local Share – Private Pre-K

The Administration is requesting a supplemental appropriation of Unassigned General Fund Balance (Surplus) funds totaling $1.1 million to the Local Share – Private Pre-K program to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. See Exhibit A.

Fiscal Summary

Program	Supplemental Appropriation		Current Appropriation	Total Appropriation
Local Share – Private Pre-K	$ 1,149,356	(1)	$ --	$ 1,149,356

(1) Unassigned General Fund Balance (Surplus).

Analysis

This proposed bill appropriates $1.1 million from Surplus to the Local Share – Private Pre-K program. The Office advised that the supplemental appropriation is necessary to fund the County's portion of private prekindergarten expenses for children from eligible Baltimore County families, as required by the Blueprint for Maryland's Future law. The Office further advised that this law requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-old children from families living at or below 300% of the federal poverty level. The State and Counties/City share the cost, which is adjusted based on wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Office advised that the Maryland State Department of Education (MSDE) recently clarified that the Annotated Code of Maryland, Education Article Section 5-229(d)(2) requires that County/City governments, rather than school systems, distribute the local share of the costs for private prekindergarten providers to MSDE. The Office further advised that it received an invoice for $1.1 million in March 2026 for these costs. The Office advised that this funding is not included in BCPS' Maintenance of Effort (MOE) calculation, which is based on K-12 enrollment.

According to the submitted FY 2027 budget, as of June 30, 2025, the County's budgetary Surplus totaled $446.9 million and the separate Revenue Stabilization Reserve Account ("Rainy Day Fund") totaled $257.5 million.

This proposed supplemental appropriation will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bill 57-26, which appropriates $3.4 million of Surplus funds to two Fire Department programs, or FMs-2 and 17, which together transfer $2.5 million from the Reserve for Contingencies program to ongoing operating budget programs), the FY 2026 budget will be approximately $1.6 million over the guideline.

Section 2-3-107 of the County Code states that: "The County Council: (1) In considering a proposed county budget, shall consider the recommendations of the Spending Affordability Committee; and (2) Subject to subsection (b) of this section, shall adopt a budget that conforms to the committee's recommendations." Further: "If the level of budget the council adopts is above the committee's recommendations, the Council shall provide an analysis stating the extent to which the budget exceeds the recommendations and explaining the Council's rationale for exceeding the recommendations."

The submitted FY 2027 budget estimates that FY 2026 revenues available for ongoing expenses will exceed the FY 2026 spending guideline by $167 million. The adopted FY 2026 budget anticipated a FY 2026 surplus drawdown (operating deficit) of $133.3 million; the submitted FY 2027 budget anticipates a FY 2026 operating surplus of $6.9 million. The submitted FY 2027 budget estimates that FY 2027 revenues available for ongoing expenses will exceed the FY 2027 spending guideline by $50.6 million. The submitted FY 2027 budget projects a FY 2027 surplus drawdown of $69.2 million.

County Charter, Section 712, provides that "[d]uring any fiscal year, the county council, upon the recommendation of the county executive on the advice of the county administrative officer, may make additional or supplementary appropriations from unexpended and unencumbered funds set aside for contingencies in the county budget."

With the affirmative vote of five members of the County Council, Bill 58-26 will take effect June 1, 2026.

Executive Summary

This supplemental appropriation is requested to increase the Local Share budget by $1,149,355.55 to reflect the county share of funding for private prekindergarten for children from eligible Baltimore County families, as required by the Maryland State Blueprint education law.

The Blueprint for Maryland's Future requires the expansion of both public and private full-day prekindergarten at no cost for three- and four-year-olds from families living at or below 300% of the Federal Poverty Level (FPL). The state and county share the cost, adjusted based on county wealth. For Baltimore County, the local share is approximately 55% of the total cost.

The Maryland State Department of Education (MSDE) recently clarified that Maryland Education Article §5-229(d)(2) requires that county governments distribute the local share for private providers of prekindergarten to MSDE. For fiscal year 2026, that expense is $1,149,355.55. Due to the novel nature of this program, Baltimore County was made aware of its obligations after the fiscal year 2026 budget was adopted and received the fiscal year 2026 invoice in March 2026. The Office of Budget and Finance has identified CC660200 Local Share - Private Pre-K as the appropriate cost center for this expense. As required by law, Baltimore County will transfer the funds directly to MSDE. This funding is not included towards Maintenance of Effort calculations for county funding of the local school system, which are based on K-12 enrollment.

Prepared by: Office of Budget and Finance

FM-2 (Budget Appropriation Transfer) **Council District(s) All**

Police Department

BAT – Police Department

The Administration is requesting approval of an inter-agency General Fund budget appropriation transfer (BAT) totaling $1,387,715 ($1,100,000 from the Reserve for Contingencies program and $287,715 from the Office of Human Resources' Personnel Administration program) to the Police Department's Operations Bureau program. The Department advised that the funds are needed to offset increased costs for overtime, callback, retiree payouts, and the addition of a fourth recruit class for June 2026 to assist with minimizing vacancies. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current General Fund Appropriation		General Fund Transfer Amount	Adjusted General Fund Appropriation
047-4701	Reserve for Contingencies	$ 2,500,000	(1)	$ (1,100,000)	$ 1,400,000
013-1301	Human Resources – Personnel Administration	5,220,285		(287,715)	4,932,570
				$ (1,387,715)	
Transfer To					
015-1506	Police Department - Operations Bureau	$ 150,352,741		$ 1,387,715	$ 151,740,456

(1) FM-17 on this agenda is a BAT transferring a total of $1.4 million from the Reserve for Contingencies program to various Department of Health and Human Services programs. Should the Council also approve that BAT, the Reserve for Contingencies program appropriation would decrease to $0.

Analysis

Source of Funds

The Office of Budget and Finance advised that $1,100,000 is available in the Reserve from Contingencies program. FM-17 on this agenda is a BAT transferring $1,400,000 from the Reserve for Contingencies program to various programs within the Department of Health and Human Services; should the Council approve both BATs, the program appropriation would decrease to $0.

The Office of Budget and Finance further advised that $287,715 is available in the Office of Human Resources' Personnel Administration program.

Use of Funds

The Department advised that the $1,387,715 will be used to offset increased costs for overtime and callback due to an increase in public demonstrations and events, retiree payouts due to a higher-than-anticipated number of personnel retiring, and uniforms and body armor associated with adding a fourth recruit class in June 2026 to help minimize vacancies.

This proposed BAT will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bills 57-26 and 58-26, which appropriate a total of $4.5 million of Surplus funds to ongoing operating programs, or FM-17, which transfers $1,400,000 from the Reserve for Contingencies program to various programs within the Health Department), the FY 2026 budget will be approximately $1.5 million over the guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

Executive Summary

The FY26 Police Department Budget is expecting a deficit. There are several contributing factors including;

- An increase in public demonstrations and events has led to an increase in Overtime and Callback costs.
- A large number of retirees has far exceeded our planned payouts for the fiscal year.
- A 4th recruit class was added in June to help with minimizing vacancies, this leads to higher costs in uniforms and body armor.

A Supplemental appropriation in the amount of $1,387,715 is needed to offset these costs. This would assist in offsetting the Overtime and Callback costs, and help us to purchase the equipment required for new recruits.

Prepared by: Police Department

FM-17 (Budget Appropriation Transfer) **Council District(s) _All_**

Department of Health and Human Services

BAT – Department of Health and Human Services

The Administration is requesting approval of a General Fund budget appropriation transfer (BAT) totaling $1,400,000 from the Reserve for Contingencies program to various programs within the Department of Health and Human Services. The Department advised that the funds will be used to cover higher-than-budgeted salary costs, additional service contract costs, increased overtime costs, and higher-than-anticipated credit card fees. See Exhibit A.

Fiscal Summary

Transfer From	Program	Current General Fund Appropriation	General Fund Transfer Amount	Adjusted General Fund Appropriation
047-4701	Reserve for Contingencies	$ 2,500,000	$ (1,400,000)	$ 1,100,000
Transfer To				
030-3001	General Administration	$ 5,091,384	$ 340,500	$ 5,431,884
030-3003	Center Based Services	4,025,182	202,500	4,227,682
030-3004	Acute Communicable Disease Control	2,257,889	180,500	2,438,389
030-3005	Environment Health Services	3,575,342	133,000	3,708,342
030-3006	Healthcare Access	513,980	14,000	527,980
030-3007	Animal Services	4,666,452	410,000	5,076,452
030-3014	Eval & Long Term Care Case Management	3,481,718	17,500	3,499,218
030-3016	Dental Health Services	995,857	102,000	1,097,857
			$ 1,400,000	

(1) FM-2 on this agenda is a BAT transferring a total of $1,387,715 from the Reserve for Contingencies program ($1.1 million) and the Office of Human Resources-Personnel Administration program ($287,715) to the Police Department's Operations Bureau. Should the Council also approve that BAT, the Reserve for Contingencies program appropriation would decrease to $0.

Analysis

Source of Funds

The Department advised that $1,400,000 is available in the Reserve from Contingencies program. FM-2 on this agenda is a BAT transferring a total of $1,387,715 from the Reserve for Contingencies program ($1.1 million) and the Office of Human Resources-Personnel Administration program ($287,715) to the Police Department's Operations Bureau. Should the Council also approve that BAT, the Reserve for Contingencies program appropriation would decrease to $0.

Use of Funds

The Department advised that the $1,400,000 will be used for higher-than-budgeted salary costs due to lower-than-expected attrition rates ($1,043,500) in 7 programs (i.e., General Administration, Center Based Services, Acute Communicable Disease Control, Environment Health Services, Healthcare Access, Animal Services, and Dental Health Services), additional service contract costs ($184,000) in 3 programs (i.e., General Administration, Animal Services, and Dental Health Services), increased overtime for outside working hours response ($147,500) in 4 programs (i.e., Animal Services, Environment Health Services, Evaluation and Long Term Care Case Management, and Center Based Services), and higher-than-anticipated credit card fees ($25,000) in the Center Based Services program due to clients utilizing credit cards at health centers.

This proposed BAT will affect ongoing spending subject to the Spending Affordability Committee's FY 2026 spending guideline; following approval of this agenda item (and not including Bills 57-26 and 58-26, which appropriate a total of $4.5 million of Surplus funds to ongoing operating programs, or FM-2, which transfers a total of $1,387,715 from the Reserve for Contingencies program and the Office of Human Resources - Personnel Administration program to the Police Department's Operations Bureau), the FY 2026 budget will be approximately $1.8 million over the guideline.

County Charter, Section 711(b), provides that "[i]nter-agency transfers in a current expense budget between offices, departments, institutions, boards, commissions, or other agencies of the county government may be made during the last quarter of the fiscal year and then only on the recommendation of the county executive and with the approval of not less than a majority of the total number of county council members established by this Charter."

Executive Summary

The Health Department is requesting approval of a Budget Appropriation Transfer of $1,400,000 to cover higher than budgeted salary costs from a lower-than-expected attrition rate, additional service contract costs, increased overtime for outside working hour response, and higher than anticipated credit card fees. The Bureau of Animal Services has experienced a high volume of animal rescues and seizures during FY 2026; this has caused the staff to work more overtime than anticipated. There was also an increased need for additional contracted vendors to provide the necessary supports and care of the animals in our custody. The increased credit card fees represent an increase in clients utilizing credit cards at our health centers. The agency also experienced lower turnover than projected across multiple divisions. The combination of these factors has created the need for this BAT.

Prepared by: Department of Health and Human Services